



NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held in The Stables, Back Church Lane, Adel, Leeds, LS16 8DW on
Monday, 26th March, 2012 at 2.00 pm**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty (Chair)	-	Guiseley and Rawdon;
P Latty	-	Guiseley and Rawdon;
P Wadsworth	-	Guiseley and Rawdon;
B Cleasby	-	Horsforth;
C Townsley	-	Horsforth;
D Collins	-	Horsforth;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;
G Kirkland	-	Otley and Yeadon;

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**W N W Area Leader: Jane Maxwell
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence from the meeting.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 6th February 2012.</p>	1 - 6

Item No	Ward	Item Not Open		Page No
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>ENVIRONMENTAL SERVICES: DEVELOPMENT OF THE 2012/13 SERVICE LEVEL AGREEMENT</p> <p>To consider the report of the Director of Environment and Neighbourhoods providing an update on the progress made regarding those services previously managed at a city wide level which have been delegated to the Area Committee. In addition, the report seeks confirmation of the local priorities, operational principles and service improvements to be included in the 2012/13 Service Level Agreement (SLA), which are scheduled to be formally agreed at the June 2012 meeting.</p> <p>(Executive Function)</p>	7 - 20
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>PROPOSAL TO DEVELOP INTEGRATED HEALTH AND SOCIAL CARE TEAMS</p> <p>To consider the report of the Director of Adult Social Services providing detail of work being undertaken in Leeds to improve the effectiveness of health and social care services. The report describes the approach of using demonstrator sites to test out and develop aspects of the model of service.</p> <p>(Council Function)</p>	21 - 38
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>JOINT STRATEGIC NEEDS ASSESSMENT AND AREA PROFILES</p> <p>To consider the report of the Director of Public Health providing an update on the emerging priorities for the Outer North West area flowing from the refresh of the Leeds Joint Strategic Needs Assessment.</p> <p>(Council Function)</p>	39 - 72

Item No	Ward	Item Not Open		Page No
11	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>CHILDREN'S SERVICES PERFORMANCE REPORT TO AREA COMMITTEES</p> <p>To consider the report of the Director of Children's Services providing an update on developments within Children's Services, including the progress achieved against the priorities of the Leeds' Children and Young People's Plan. In addition, the report builds upon previous reports presented to Area Committees in 2010 and 2011.</p> <p>(Council Function)</p>	73 - 106
12	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>LDF CORE STRATEGY - PUBLICATION DOCUMENT</p> <p>To consider the report of the Director of City Development seeking the Area Committee's views upon the Council's Local Development Framework (Publication Draft), in line with the current public consultation exercise which runs from 28th February to 12th April 2012.</p> <p>(Council Function)</p>	107 - 126
13	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>WELLBEING FUND BUDGET REPORT</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing an update on the current amount of revenue and capital funding the Committee which has been committed and the remaining amounts available via the Area Committee well-being budgets for wards in the Outer North West. It seeks approval for new projects and provides details of small grant applications received since the last Area Committee.</p> <p>(Executive Function)</p>	127 - 134

Item No	Ward	Item Not Open		Page No
14	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>AREA UPDATE REPORT</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing Members with information on a range of Area Committee business, including key messages from forums and sub-groups, together with project and service activity.</p> <p>(Executive Function)</p>	135 - 158
15			<p>AREA CHAIRS' FORUM MINUTES</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) presenting for comment the minutes of the Area Chairs' Forum meeting held on 13th January 2012.</p> <p>(Council Function)</p>	159 - 168
16	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>DATES, TIMES AND VENUES OF AREA COMMITTEE MEETINGS 2012/2013</p> <p>To consider the report of the Chief Officer (Democratic and Central Services) seeking formal approval of the proposed North West (Outer) Area Committee meeting schedule and associated venue arrangements for the 2012/2013 municipal year.</p> <p>(Council Function)</p>	169 - 172
17			<p>DATE AND TIME OF NEXT MEETING</p> <p>Meeting to elect an Area Committee Chair for the 2012/13 municipal year.</p> <p>(Arrangements to be confirmed, following conclusion of consultation with Committee Members).</p>	
			<p>MAP OF TODAY'S VENUE</p> <p>The Stables, Back Church Lane, Adel, LS16 8DW</p>	

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Agenda Item 7

NORTH WEST (OUTER) AREA COMMITTEE

MONDAY, 6TH FEBRUARY, 2012

PRESENT: Councillor G Latty in the Chair

Councillors B Anderson, C Campbell,
J L Carter, B Cleasby, D Collins,
R Downes, C Fox, G Kirkland, C Townsley,
P Latty and P Wadsworth

63 Chair's Opening Remarks

The Chair welcomed all in attendance to the meeting of the North West (Outer) Area Committee, specifically James Rogers, Assistant Chief Executive (Customer Access and Performance), who was in attendance to observe the meeting.

64 Declaration of Interests

Councillor Wadsworth declared a personal interest in the agenda item entitled, 'West North West Homes Leeds (WNWHL) Involvement in Area Committees', due to his position as a Board Director of WNWHL ALMO. (Minute No. 67 referred).

Councillor Latty declared a personal interest in the agenda item entitled, 'West North West Homes Leeds (WNWHL) Involvement in Area Committees', due to his position as a member of the WNWHL Area Panel for the North West Outer area. (Minute No. 67 referred).

Councillor Fox declared a personal interest in the agenda item entitled, 'West North West Homes Leeds (WNWHL) Involvement in Area Committees', due to his position as a member of the WNWHL Area Panel for the North West Outer area. (Minute No. 67 referred).

Further interests were declared during the course of the meeting (Minute No. 68 referred).

65 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no members of the public present.

66 Minutes of the Previous Meeting

RESOLVED – That the minutes of the previous meeting held on the 12th December 2011 be approved as a correct record.

67 West North West Homes Leeds Involvement in Area Committees

Further to Minute No. 10, 6th June 2011, the Chief Executive of West North West Homes Leeds ALMO (WNWhL) submitted a report providing an update on the work of WNWhL in the area, whilst also outlining the purpose of the ALMO's involvement in the Area Committee process and exploring the ways of making that involvement as meaningful and productive as possible.

Having received a brief introduction to the report from Juliet Duke, Neighbourhood Performance Manager, WNWhL ALMO, a question and answer session ensued. The key points raised were as follows:-

- Having noted that all ALMOs were now fitting the currently recommended lock cylinders, Members raised concerns regarding the current ACPO (Association of Chief Police Officers) regulations on this matter, highlighted the need for representations on such regulations to be made and emphasised the need for the situation to be monitored in order to ensure that any damaged locks were replaced by the most secure models available. In response, Members comments and concerns were acknowledged and representatives of West Yorkshire Police present at the meeting undertook to pursue such matters;
- Members were provided with an update on the actions being taken to address crime and grime activities and also in respect of the caretaking and cleaning initiatives;
- The Committee was assured that One Stop Centres were being utilised as part of the ALMO's community engagement programme;
- Members raised concerns regarding the unrepresentative nature of some 'residents' groups', made enquiries about the criteria used to classify such groups, considered the ways in which checks could be undertaken to assure that such group's remained representative and highlighted the levels of publicity that such groups could potentially attract. In response, Members' concerns were noted and the Neighbourhood Performance Manager undertook to monitor such issues;
- Responding to Members' requests, the Neighbourhood Performance Manager confirmed that representatives from both the ALMO and Morrisons would be invited to attend the next meeting of the Area Committee in order to discuss any related matters;
- Members highlighted issues which had been raised via the Committee's Environmental Services Sub Group regarding several aspects of the recently awarded grounds maintenance contract and the criteria which would be used to undertake the service provision. In response, it was noted that clarification on such matters would be sought and provided to the Sub Group;
- Members highlighted that a report was scheduled to be considered at the February meeting of Executive Board regarding investment in affordable housing and requested that arrangements were made in order to facilitate consideration of such matters by Area Committee members;
- The Board highlighted the problem of dog fouling which continued to be experienced. Members discussed the levels and styles of signage with respect to dog fouling enforcement which existed in Leeds, in

comparison with other local authorities. In responding to the comments raised, the Chair of the Committee's Environmental Services Sub Group highlighted the planning issues associated with road signage, considered the level of enforcement staff available to tackle such problems and highlighted that any related signage needed to be correct in order to ensure that any enforcement action could not be challenged;

- Members highlighted the usefulness of the ALMO Area Panel meetings, but emphasised the need for greater public attendance at such meetings and requested that more senior ALMO officers were in regular attendance;
- Responding to Members' enquiries, the Neighbourhood Performance Manager undertook to provide further details at the next Committee meeting regarding the actions being taken to address those issues which had been identified as priorities for improvement via the Community Partnership Arrangements;
- Members suggested that local surgeries were also scheduled to cover the Billing View and Larkfield areas. Following Members' enquiries regarding appropriate meeting room facilities in such areas, the Neighbourhood Performance Manager undertook to pursue such matters.

RESOLVED – That the contents of the submitted report be noted, and that WNWhL ALMO submit a further update report to the Area Committee in six months on the progress achieved in respect of areas of mutual interest.

68 Wellbeing Fund Budget Report

The Assistant Chief Executive (Customer Access and Performance) submitted a report outlining the current position statement for the Area Committee's Wellbeing budget, detailing for determination those expressions of interest received for Wellbeing funding and presenting for information those Small Grant applications which had been received to date.

In response to Members' enquiries, the Assistant Chief Executive (Customer Access and Performance) confirmed that Area Committees' Wellbeing budgets were included within the proposed budget for the next financial year and that any outstanding monies from the current year would be carried forward.

Having undertaken a detailed discussion around the expressions of interest received for Wellbeing funding, as detailed within the submitted report, it was

RESOLVED –

- (a) That the current position of the Wellbeing budget, as set out within sections 2 and 3 of the submitted report, be noted.
- (b) That the following be agreed in respect of those expressions of interest received for Wellbeing funding, as detailed within section 4 of the submitted report:-

<u>Name of Project</u>	<u>Name of Delivery Organisation</u>	<u>Decision</u>
No Cold Calling Zone - Otley	Otley Neighbourhood Watch	£5,000.00 (Revenue) – Application withdrawn.
Otley and Aireborough Summer Activity Scheme	Aireborough Summer Activities Scheme (ASAS)	£21,537.50 (Revenue) (£2,692.50 Adel & Wharfedale, £5,000.00 Horsforth, £7,307.50 Guiseley & Rawdon and £6,537.50 Otley & Yeadon) (with the remaining £3,462.50 being sought from the North West (Inner) Area Committee) - Approved in principle, subject to Children's Services being approached for a contribution towards the required funding. In addition, should the North West (Inner) Area Committee not approve the contribution of £3,462.50, then this outstanding sum be provided via an even split between the four Outer North West wards.
Surprise View Car Park	Leeds City Council Parks and Countryside	£2,500.00 (Revenue) (£1,250.00 Guiseley & Rawdon and £1,250.00 Otley & Yeadon) – Approved.

- (c) That the small grant and skip approvals, as detailed within section 5 of the submitted report, be noted.

(During the consideration of this item Councillors Fox and Kirkland both declared personal interests in respect of the application concerning Surprise View Car Park, due to their respective memberships of the Chevin Forum)

69 Clarification upon the Leeds Citizens' Panel

Further to Minute No. 55, 12th December 2011, the Assistant Chief Executive (Community Access and Performance) submitted a report providing an update and clarification upon a number of points considered at the previous meeting. Specifically, the submitted report aimed to clarify the recommendation detailed within the previous report regarding the potential for the Area Committee to consider the support that the Citizens' Panel may offer to the Wellbeing Fund decision making process.

Draft minutes to be approved at the meeting to be held on Monday, 26th March, 2012

In presenting the report, Matt Lund, Corporate Consultations Manager, confirmed the formal withdrawal of the recommendation within the previous report regarding the proposed utilisation of the Citizens' Panel as part of the Area Committee's community engagement activities in support of Wellbeing fund priority setting and also in the development of the Area Business Plans.

RESOLVED – That the contents of the submitted report be noted.

70 Area Update Report

The Assistant Chief Executive (Customer Access and Performance) submitted a report which brought together a range of information regarding Area Committee business. As such, the report provided details of the key messages from Area Committee Sub Groups and Area Forums, whilst also presenting an update in respect of projects and service provision.

In considering the report, Members received an update from the respective Chairs of the Committee's Sub Groups. The key points raised were as follows:-

- With respect to the further Executive environmental delegations to the Area Committee which were proposed, concerns were raised regarding the resource allocation which would accompany such proposals, the views of trade unions and the roll out of service provision currently undertaken by centralised teams. Emphasis was also placed upon the need for the roll out of any such provision to be approached in a cohesive manner. In conclusion, Members emphasised their support for the ongoing work being undertaken by the Locality Manager and his team in respect of the environmental services delegations, but emphasised the need for any increase in delegations to be accompanied by appropriate resource provision;
- Members supported the proposal for members of the Outer North West Business and Transport Sub Group and the Inner North West Area Committee Transport Group to meet periodically in order to consider cross boundary issues, but emphasised the need for the Outer North West Sub Group to retain its identity and operation as a sub committee of the North West Outer Area. The Committee also emphasised the important role of the Leeds City Region in pursuing citywide public transport initiatives;
- The Committee highlighted the low immunisation levels of vulnerable adults and children in Leeds which had been raised at a recent 'Leeds – Let's Change' seminar and requested that this matter was included within the agenda for discussion at the next scheduled meeting of Health and Wellbeing Sub Group;
- Members highlighted the implications in the area arising from GP commissioning, such as the geographical inconsistencies between Ward boundaries and potential commissioning boundaries. In response, it was proposed that both the Area Committee Chair and the Area Leader pursue such matters respectively;
- Members reiterated concerns made earlier in the meeting regarding the current ACPO (Association of Chief Police Officers) regulations on lock

cylinders and the need for any damaged locks to be replaced by the most secure models available;

- A request was made for hard copies of Community Safety Sub Group agenda papers to be made available in advance of future meetings;
- Members emphasised the need for any potential duplication of efforts between sub groups and the Area Committee to be minimised, however, emphasis was placed upon the need for any concerns raised during Area Committee meetings to be fully explored prior to a formal decision being taken;
- Responding to Members' previous enquiries, the Area Leader confirmed that she was continuing to pursue information in respect of Elected Member attendance at Tasking Group meetings.

In conclusion, the Committee welcomed the newly appointed Chief Superintendent David Oldroyd of West Yorkshire Police, who was in attendance at the meeting. In introducing himself, Chief Superintendent Oldroyd highlighted several key issues which were ongoing within the area and specifically provided Members with assurances regarding proposals around the transfer of resources from Horsforth to Weetwood Police stations.

RESOLVED – That the contents of the submitted report, and the comments made during the discussion on this item, be noted.

71 Area Chairs' Forum Minutes

The Assistant Chief Executive (Customer Access and Performance) submitted a report presenting for comment the minutes of the Area Chairs' Forum meeting held on 11th November 2011.

With regard to the minute entitled, 'Citizens' Panel Update', specific concerns were raised that the identity of the Panel members would not be publicly available. In response, Members' concerns were noted.

Assurances were then sought regarding the methods which would be used to ensure that the Panel would be truly representative. In response, it was noted that Members' concerns would be provided to Matt Lund, Corporate Consultations Manager, with a view to responses being submitted to the next meeting for consideration.

RESOLVED – That the submitted report, together with the content of the minutes from Area Chairs' Forum meeting held on 11th November 2011, be noted.

72 Date and Time of Next Meeting

Monday, 26th March 2012 at 2.00 p.m.
(Venue – To be confirmed)



Originator: Jason Singh
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Report of the Director of Environment and Neighbourhoods

Outer North West Area Committee

Date: 26th March 2012

Subject: Environmental Services Development of the 2012/13 Service Level Agreement

Specific Electoral Wards affected: Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	x Yes No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of the Main Issues

This report provides Members with information about services that are to be added to the Locality Team's portfolio and therefore included in the Service Level Agreement (SLA) for 2012/13. The report consults on updated priorities the Area Committee would like to see addressed in the new SLA, which will be presented for approval at the June meeting cycle.

Recommendations

The Area Committee is asked to:

- a. Note the addition of further services to the delegation as approved by Executive Board on 10th February 2012.
- b. Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on the newly delegated elements, additional delivery capacity, responses to Olympic and Queen's Jubilee events and refreshed Elected Member and Area Committee local priorities.

Purpose of this report

- 1 The purpose of this report is to:
 - a) provide Members with an update on services previously managed at a city wide level that are to be delegated to the Area Committee to oversee and managed through the Locality Team.
 - b) confirm the local priorities, operational principles and service improvements to be included in the 2012/13 Service Level Agreement (SLA) to be agreed between the new service and the Outer North West Area Committee at the June 2012 meeting.

Background information

- 2 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 3 The Executive Board approved further delegations to be covered by this Function Schedule at its meeting of 10th February 2012: these being “Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”. The additional elements to be included in the SLA for 2012/13 are described in section 26 of this report and the amended Function Schedule is provided as Appendix A of this report.
- 4 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
 - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 5 Services included in the original delegation are:
 - Street cleansing (mechanical and manual);
 - Leaf clearing;
 - Litter bin emptying;
 - Dog warden services (still managed at a city level);
 - Littering & flytipping regulation;
 - Domestic & commercial waste (storage & transportation issues);
 - Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
 - Graffiti enforcement; and
 - Overgrown vegetation controls.

- 6 The delegation of the specified environmental services to Area Committees means that service resources, mainly staffing, which were previously managed centrally, are now devolved and managed by Locality Managers.
- 7 To enable this to happen, a restructuring of the previous Streetscene service was undertaken. Importantly this separated out the local street cleansing functions from the city's refuse and recycling functions and created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 8 These resources are organised into three locality based teams for West North North West, South East and East North East. They are geographically aligned to and work closely with the new Area Support Teams (formerly Area Management).
- 9 The Service Level Agreements set out for each Area Committee how resources will be used in their area to meet local needs and achieve the outcome of clean streets.
- 10 The Locality Managers are accountable for the use of that resource and performance of the service to the Area Committees through the approved SLAs. The Area Committees are accountable to Executive Board.
- 11 Following extensive work with Elected members and consultation through the Area Committee, the 2011/12 SLA for Outer North West Area Committee was approved in September 2011.
- 12 The new Locality Team went live as a service in early September 2011.
- 13 A preliminary progress report was provided to Area Committee at its December 2011 meeting.

Progress made in the first six months of delegation

- 14 Half-year updates will be provided to the Area Committee at all future November/Dec and June meeting cycles and at the Environmental Sub Groups meetings.
- 15 a senior manager from the Locality Team will always attend Ward Members meetings where required to focus in on more local issues.
- 16 The most significant of the successes and lessons learnt so far in the first 6 months of the delegation in the Outer North West area are:
- a. Successes:
- Established a good relationship with Members with increased confidence and trust that the service will deliver as promised and respond to issues as they arise
 - Establishing good working relations with Town and Parish councils in the area including Horsforth, Otley and Pool Parish Councils and local residents groups.

- Successful delivery of a de-leaving programme across the area during the autumn/early winter months, with capacity to respond to Members' requests
- Introduction of a joint programme of priority ginnell cleansing in Otley & Yeadon- with development work on-going in the other 3 wards in WNW
- New litter bins ordered/ installed across the Area Committee

b. Lessons learnt:

- Quicker response to requests for new (and repairs to) litter bins needed
- We have not been able to respond adequately to litter on arterial routes where additional health and safety precautions/procedures are necessary
- Improvements required in gully cleansing schedule and communication on 'hot-spots' with members
- Still some occasions where litter bins are overflowing
- More work required in developing local dog enforcement/ cleansing strategies

17 The current structure for the Locality Team for the WNW area is shown in Appendix B.

2012/13 Service Level Agreement

18 This section sets out the various considerations for the development of the new SLA for 2012/13. These include new elements to the service, greater capacity in the locality team to commit to more specific actions, significant events to be held in Leeds during 2012, views expressed by Elected Members through Executive Board and a refreshed set of SLA principles.

19 The Area Committee is asked to consider these and agree which elements it would want to see included and prioritised in the new SLA for 2012/13.

(a) New Locality Managed Services for 2012/13

20 The following additional services are to be delegated to Locality Teams to manage and held accountable through the SLA between the team and the Area Committee in 2012/13:

- Gully cleaning
- Graffiti removal
- Needle removal
- Ginnel clearance
- Dog Wardens (included in the 2011/12 SLA but now to be managed in the Locality Teams)

(b) Increased Service Commitments for 2012/13

21 The Locality Team has developed its capacity and learnt lessons from its first half year of delivering services through a SLA with the Area Committee. It is proposed that the SLA for 2012/13 will include more specific commitments around such issues as:

- Priority ginnels for programmed cleansing/maintenance
- Cleaning around recycling (e.g. bottle banks) facilities
- Cleaning of guided bus lanes
- Cleaning of arterial routes (in conjunction with the new grounds maintenance contract with Continental Landscapes)
- De-leafing
- Litter bin replacements/new sites
- Targeting of zero tolerance enforcement (geographical and issue based)

(c) Planning for Olympic and Diamond Jubilee Year

22 The coming year is also a particularly historic one, with hugely significant events to be hosted across the city and potentially impacting on the locality. The SLA for 2012/13 will therefore also include specific commitments/plans to deal with the impact of:

- Olympics – hosting of visiting teams (in particular the Chinese team)
- Olympics – visits to Leeds of the Olympic torch
- Queens Diamond Jubilee – Royal visits to Leeds and street parties

(d) Outer North West Elected Member expectations

23 Elected Members have/ will be consulted about their particular priorities and expectations for further improvements in the 2012/13 SLA. The following is a summary of their views to date:

- Would like to see further work done on arterial routes.
- Would like to see more evidence of the service operating pro-actively, rather than re-actively.
- Would like to see better coordination and accountability of the Grounds Maintenance Contract.
- Would like to see better accountability of refuse and waste management issues.
- Would like to see better joint-working with Parks & Countryside and North West North West Homes.
- Would like to see better communication on gully cleansing issues particularly in relation to 'hot-spot' schedules.

(e) Executive Board expectations

24 In addition, a report presented to Executive Board by the Assistant Chief Executive (Customer Access and Performance) on 10th February 2012 included the following summary of feedback from Elected Members on issues they would like to see addressed in the new SLA for 2012/13:

- An account of what the service is doing to become more efficient and effective and how it will evidence productivity gains to Area Committees.
- Strengthening the education and enforcement strategy of the service.
- Improving the reporting of progress to area committees that minimises jargon, uses plain English, describes outcomes and includes resident satisfaction measures.
- Providing for a robust community engagement strategy that draws on intelligence gathering from and feedback to the community.
- Strengthening and providing consistency in the involvement of Police Community Safety Officers in enforcement action.
- Deepening the engagement of Parish and Town Councils in the delegation.
- Providing clarity on the resources and approach applied to binyards and how a range of local resources will be aligned to tackle the problem.
- Providing clarity on the resources and approach applied to ginnel and gully cleansing and graffiti and how a range of local resources will be aligned to tackle the problem.
- Improving the levels of coordination for white bag collection.
- Providing clarity on the role of the Community Payback Team in environmental improvement programmes.
- Addressing the lack of litter bins e.g. near bus stops.
- Addressing the approach to orphan land and private estates.

25 The North Outer West Area Committee is asked for a view on the above city wide summary of Elected Member comments/ideas and to identify those which it particularly wants to see addressed in the 2012/13 SLA.

(f) Outer North West SLA – Refreshed Overall Principles

26 The following are the proposed refreshed principles to form the basis for the development of the Outer North West SLA for 2012/13:

- *Outcome focused:*

The WNW Locality Team will focus on delivering the best outcome for residents across the Outer North West area - so that the streets and neighbourhoods in which they live are of an acceptably clean standard.

- *Responsive to local needs:*

The service will be more responsive to local needs. There will be greater capacity built in to react to current hotspots, plan for known local events that may effect the cleanliness of neighbourhoods and go where the problem is at that time. We will respond to all

requests for new litter bins or relocating existing ones to more effective locations, if the requests can not be met we will explain why.

- *Common sense approach:*

The service will have a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.

- *Working as a team in our priority neighbourhoods:*

The service will work as part of the “team neighbourhood” approach and contribute towards tackling problems identified in the agreed priority neighbourhoods of the Holtdales, Henshaw, the King Edwards and Georges, Weston Estate, Queensway and Poets . We will provide a lead at tasking meetings on environmental crime/asb issues and make sure coordinated action is being taken against the local priority.

- *Supporting community action:*

We will closely work with and support residents groups and other community based organisations (such as In Bloom groups) that: add value to what we do, provide eyes and ears in villages/ communities, contribute towards making our streets and neighbourhood cleaner and have a role to play in making our service more accountable.

- *Education and Enforcement:*

We will develop and implement local strategies which effectively combine education and enforcement approaches to tackling long standing problems. For example; we will develop a better relationship with schools to work together to prevent litter on school routes, and, have a clearer policy around the cleaning of shop frontages that works in partnership with local businesses to make local shopping centres/main streets clean and pleasant places to visit.

- *Working with WNW Homes and the Police to deliver more effectively:*

We will work in partnership with WNW Homes and the Police to make more effective and efficient use of our combined resource; focusing on joint approaches to cleaning open land/spaces, maintaining ginnels and enforcing against environmental crime/offences.

- *Planning for seasonal and annual events:*

We will ensure that there is sufficient capacity and flexibility in the service to programme in work to deal with leaf fall in autumn and help clean up after significant community events planned during the year. During 2012 this will include preparations and aftermath of the Olympic torch journey through the area, other Olympic events that may be held in the community and local events in celebration of the Queen’s Diamond Jubilee (e.g. street parties).

Implications For Council Policy and Governance

- 27 The Council’s Constitution was amended, approved at Executive Board in March 2011 and ratified at the Annual Council meeting held on 26th May 2011, to include the environmental services delegation within the Area Committee Function Schedule.

- 28 Amendments were also made at that time to the Area Committee Procedure Rules to make allowance for the decision making powers being devolved to Committees, which will run concurrent to the same authority given to the Director of Environment & Neighbourhoods.
- 29 At its 10th February 2012 meeting, the Executive Board approved the following further additions to the delegation: “Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”.
- 30 The delegation of environmental services to Area Committees significantly contributes towards the Stronger Leeds section of the Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to *ensure that local neighbourhoods are clean* will be much more achievable.

Legal and Resource Implications

- 31 The SLA for 2012/13 will be delivered mainly through the resources delegated to the Locality Manager to manage across the West North-North West area. The current Locality Team budget for 2012/13 is summarised in appendix A.
- 32 It is anticipated that further resources will be allocated at a locality level during the financial year once work has been completed on how best to split and reshape those services previously managed at a city level (e.g. the dog wardens, ginnel/bush, car parks, graffiti and gulley crews).
- 33 The SLA will also set out how partnership resources will compliment and add value to the Locality Team resources in helping jointly deliver the outcome of cleaner streets and neighbourhoods. For example closer working with the Parks and Countryside service on sharing facilities, addressing problem ginnels/rights of ways and litter bins around park perimeters, and, work with WNW Homes on coordinated enforcement activity and sharing responsibility for collection of white bags.
- 34 This report relates to an Executive function and is therefore subject to call in.

Recommendations

- 35 The Area Committee is asked to:
- a. Note the addition of further services to the delegation (see section 26) and the required amendment to the Street Cleansing & Environmental Enforcement Services section of the Area Committee Function Schedule as approved by Executive Board on 10th February 2012 (see Appendix A).
 - b. Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on:
 - i. the inclusion of the additional services (see section 26)

- ii. the inclusion of the specific service commitments on issues that improved capacity achieved through more efficient working and a flexible local management of resources/budget now allows (see section 20)
- iii. the inclusion of local service responses to challenges presented by the hosting of Olympic teams, visits to the city by the Olympic torch (and other local Olympic related events) and local events associated with the Queen's Diamond Jubilee celebrations (e.g. street parties)
- iv. the WNW Locality Team's responses to addressing the Area Committee Member's local priorities (see section 22)
- v. the WNW Locality Team's responses to expectations for further improvements raised by Elected Members across the city as presented through Executive Board in February (see section 23)
- vi. the refreshed service principles (see section 25)

Background Papers

Leeds City Council Constitution

Report: Delegation of Environmental Services. To Area Committees, Jan/Feb cycle 2011.

Report: Delegation Of Executive Functions In Relation To Street Scene Management To Area Committees. To Executive Board. 30th March 2011

Report: Delegation of Environmental Services, To Area Committees, March cycle 2011.

Report: Environmental Services Delegation – Update and Progress, to Area Committees June/ July 2011

Report: Delegation of Environmental Services – Service Level Agreement, to Area Committees September 2011

Report: Environmental Services - Performance Update on the Service Level Agreement, to Area Committees December 2011

Report: Towards More Integrated Locality Working 2: An early review of the Environmental Services delegation. To Executive Board, 10th February 2012

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

APPENDIX A

SECTION 3D: AREA COMMITTEE FUNCTION SCHEDULES

Well-Being Schedule	
Function	
To promote and improve the economic, social and environmental well-being of the Committee's area.	To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

Area Functions Schedule	
Function	
Community Centres	<p>In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:</p> <ul style="list-style-type: none"> • oversee controllable revenue budgets, operational arrangements and the use of the centres; • agree and implement a schedule of charges and discounts for directly managed centres; • make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
CCTV	To maintain an overview of the service in the Committee's area and receive regular information about it.
Neighbourhood Management Co-ordination	<p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> • to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and • to agree and monitor Neighbourhood Improvement Plans for the Committee's area.
<p>Street cleansing & Environmental Enforcement Services:</p> <ul style="list-style-type: none"> • Litter bin emptying • litter picking and associated works • Street sweeping and associated works • Leaf clearing • <u>Ancillary street cleansing</u> 	<p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> • the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)

functions including Graffiti removal, Gully and Ginnel cleansing.

- Dog Controls (fouling, straying, dogs on leads, dog exclusions)
- Fly tipping enforcement
- Enforcement of domestic & commercial waste issues
- Litter-related enforcement work
- Enforcement on abandoned & nuisance vehicles
- Overgrown vegetation
- Highways enforcement (placards on streets, A boards, cleanliness)
- Graffiti enforcement work
- Proactive local environmental promotions.

- The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.

To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.

To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.

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Environmental Services - West North West Locality Team* (Excluding Gulley Tank Team)

Rachel McCormack
Project Manager,
Headingley Integrated Service
(until June 2012)

Jason Singh
Locality Manager
Tel: 07891272817 / 2146541

Line managed by

Helen Freeman, Head of
Environmental Action

Sam Woodhead/ Alison Gilliland
Service Manager (job-share)
Tel: 214 6563

Accountable to

Inner West, Outer West, Inner NW
and Outer NW Area Committees
through annual Service Level
Agreements (SLA)

Claire Copley
Team Manager
Tel: 07891273501 / 2476519

Work 4x3
shifts to
deliver a 7
day/week
service

Supervisor
Steve Spencer

Supervisor
Shabaj Ali

Enforcement
(12.2 staff)
(13.2 if including INW funded post)

Page 19

INW Student Area
(10 staff)

Mechanical Cleaning
(16 staff)

Litter Picking
(24 staff)

Litter Bins
(12 staff)

Flytipping
(12 staff)

Environmental Health Officer
Terry Robinson
Jamie Friel
Andrea Smith (0.6 – Currently on Maternity)
Senior Technical Officer
Victoria Whalley
Jessica Hodgson
Vacant Post

Admin
(2.6 staff)

Path Sweeper Drivers:
1 David Carroll
2 David Whaley (Scrab)

Sideloader Drivers:
3 Derek Morgan
4 Denis Pick

Street Attendants:
5 James Wood
6 Vacant agency G Kenndey

Flytipping Drivers:
7 Darren Crosley
8 Robert Parker

Streets Attendants:
9 Steven Barrett
10 Vacancy Agency Carrington

Road Sweeper Drivers:
1 Gary Walker
2 Wayne Moth
3 Keith Shuttler
4 Steven Wilson

Path Sweeper Drivers:
West Sk10 11
Covers LS28, 12, 13
1 (Sk10) R Moore
2(Sk10) John Rose
3(SK11)John Clay
4 (SK11) D Downes
(SK12) LS6
5 Sk12S Hughes
6 Sk12 E Melling
Outer north west covers Sk13. & 14
LS 20 19 16 18 5,4
7.Sk13 Philip Gill
8. Sk13Paul Jackson
9 Sk14 Carl Smith
10 Sk14 R. Bentley

Street Attendants:
Pudsey
1 David Morley
2 Lee Cope
Bramley
3 Anthony Chalders
4John Cichorz
Wortley
5 Anthony Morgan
6 Darren Coote
Armley
7 Damon Poxon
8 David Hannah
Otley
9 Graham Sanderson
10 Andrew Dunne
Guiseley
11 Gary Squires
12. Michael Hucthins
Horsforth
13 Craig Robinson
14 Stephen Emmett
Hea/Hyde
15 Paul Jagger
16 Andrew Carroll

See side box

Sideloader Drivers:
1 Arthur Wilby west
2 Paul Brady west
3 Mark Chadwick North west
4 Derek Love North West
on Union duties covered Steve Woodhead

Street Attendants:
1 Peter Formoy West
2 David Crowther West
3 David Rowson North West
4 Martin Simpson North West

Drivers:
1Phillip Cowie West
2 Vacant West Ibbitson agency
3 Vacant North West Motimer acting up
4. Micheal Smith North West

Street Attendants:
1 Philip Marsden west
2 Josef Adamczyk west
3 Stuart Ellner North west
4 Anthony Charlesworth North west

Enforcement

Technical Officers
1 Claire Simm
2 Martin Beaumont

CEOs
1 Martin Allen
2 Lynn Barnes

CESOs
1 Pat Moore
2 Vicky Mackey
3 Debbie Ingle (0.6)

INW Funded STO : Mark Freer

Admin Supervisor
1 Angela Cromack & Ange Wright (i/s)

Admin Assistants
1 Becky Williams
2 David Riches (0.6)

Holt Park
17 Paul Murphy
18 Lewis Smith
West Park
19 Barry Anderson
20 James Aveyard
Kirkstall
21 John Wilson
22 Glen Pick Union Agency Asquithi cover
Headingley
23.Mortimer acting up cover agency Cali
24. Huegett

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Report of Director of Adult Social Services

Report to Area Committees

Date: 26th March 2012

Subject: Proposal to develop Integrated Health and Social Care teams

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	x <input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	x <input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	x <input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	x <input type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. Many people who receive both health and social care support have to cope with two sets of professionals coming to see them, asking similar questions and assessing them for many of the same conditions and problems. Most of these people are living with one or more long-term conditions – and many are elderly.

2. In some parts of the country, health and social care teams have begun to work closely together in a more integrated way. They have found that this more streamlined, joined-up approach often results in services which patients and carers say are better for them – and fewer people ending up in hospital or in long-term residential care.

3. In Leeds we are looking at how we can work together more effectively by developing integrated health and social care teams. The development of integrated teams will be progressed together with two other key aspects of work: **risk stratification** – understanding the needs of the population and identifying those most at risk of needing high levels of health and social care support; and **co-production and self-care** – empowering individuals to take control of their treatment, care and support.

4. GP practices, health workers, social care staff and patients will be working more closely together to improve outcomes and quality of care for older people and those with long-term conditions.
5. They will take a combined approach to identifying who's most at risk and providing earlier, targeted support to help people stay as healthy and independent as possible.
6. Shared information, systems and processes will help clinicians and social care teams to reduce waste and duplication and create a smoother experience for people using services.
7. The ambition is to have integrated health and social care teams in place across the whole City by March 2013 starting this process with three demonstrator sites in Kippax & Garforth, Pudsey and Meanwood.

Recommendations

8. Members are requested to note the information within this report and request that further updates on the progress of the demonstrator sites be provided to them over the coming year.

1 Purpose of this report

- 1.1 This report gives Committee Members detail of work going on in Leeds to improve the effectiveness of health and social care services. It describes the approach of using demonstrator sites to test out and develop aspects of the model of service.

2 Background information

- 2.1 *“People want services that feel joined up, and it can be a source of great frustration when that does not happen. Integration means different things to different people but at its heart is building services around individuals, not institutions. The Government is clear that joint, integrated working is vital to developing a personalised health and care system that reflects people’s health and care needs.”* (Department of Health/Department of Communities and Local Government, 2010)
- 2.2 The White Paper *Healthy Lives, Healthy People* and the *Transforming Community Services* agenda call for the NHS and local authorities across the country to take a joint approach to developing more personalised, preventive services focused on delivering the best outcomes for our communities.
- 2.3 At the same time, all NHS organisations and local authorities must deliver efficiency savings while maintaining or improving the quality of services, to meet QIPP (Quality, Innovation, Prevention and Productivity) and local authority Spending Review targets, respectively.
- 2.4 The Leeds Transformation Programme is a city-wide agreement between Health and Social Care partners to work together to deliver the challenges ahead. Programme Board membership includes the Director of Adult and Children’s Social Services together with the Chief Executives of all of the NHS trusts within the City.
- 2.5 Demand for health and social care services is growing because of a continued increase in the proportion of people aged over 65 and, in particular over 85 years; new developments in health and care interventions; and trends in ‘lifestyle’ challenges such as obesity, levels of exercise, smoking, and drug and alcohol dependency.
- 2.6 To ensure we can rise to these challenges successfully, we need to fundamentally reshape the way in which health and social care services are delivered in partnership with the people of Leeds.
- 2.7 Through the Transformation Programme, public sector organisations in the city will work, together with third sector colleagues, to pool resources, support integration and deliver services tailored around the needs of individuals and local communities. The Programme is the means by which, together, the NHS and Adult Social Care will drive and deliver the transformation of health and social care services with the people of Leeds.
- 2.8 Some projects within the programme impact more directly on Adult Social Care than others. The Urgent Care and Older People and Long Term Conditions work areas are particularly important in ensuring that the people of Leeds get timely, appropriate health and social care services and reduce the need for people to retell their story to different professionals to get the help they need
- 2.9 An important aspect of this work is to look at how organisations can work together more effectively by developing integrated health and social care teams. The development of integrated teams will be progressed together with two other key

aspects of work: risk stratification – understanding the needs of the population and identifying those most at risk of needing high levels of health and social care support; and co-production and improving self-care – empowering individuals to take control of their treatment, care and support.

The model being proposed is based on:

- Existing profile on use of services by people with long term conditions;
- Opportunity to improve health, increase life expectancy, reduce health inequalities within the city;
- Agreement to adopt a model based on national evidence base (Sir John Oldham's model) of risk stratification, integrated teams, systematic self care;
- A desire to develop co-production based on 'no decision about me without me', improving patient/service user experience, promoting choice and personalisation.

- 2.10 **Shaping the Workforce.** The proposal is to work with the staff delivering health and social care services and with service users to consider the support people would access from health and social care teams and the skills the teams need to deliver this support. This information will then be used to build the multi-disciplinary teams of the future with the right blend of professional skills and practices. A model of workforce development will be used to engage staff and service users in identifying the skills needed. This will then inform the numbers of staff and types of role that will make up the teams. The idea of generic workers will also be explored.
- 2.11 To help us develop a model of partnership working that will be right for Leeds the proposal is to start with three demonstrator sites – one in each of three areas of the City. Health and social care staff in the demonstrators will be co-located and will test out and consider the tools and processes that they need to be in place for effective joint working. The teams will be based around GP practice populations linked to neighbourhoods- working closely with GPs and with the voluntary sector and community groups.
- 2.12 **Focus of the Model.** The initial focus of the teams will be on those individuals identified as having the highest level of need – these will often be older people living with more than one long term condition. By targeting those who are most at risk of arriving at hospital as an unplanned or emergency admission efforts can be made to tailor appropriate health and social care services to the individual and their needs – helping them to remain safe and supported in the community.
- 2.13 If people do need a period of time in hospital, integrated teams can also facilitate discharge from hospital when people are medically fit to leave. By having an integrated health and social care system with appropriate support co-ordinated from the community, planning for discharge can start earlier with people quickly directed to the most appropriate support setting for them.
- 2.14 The implementation of adult health and social care teams aims to:
- maintain a strong focus on quality and safety,

- join up care and services offered,
- reduce duplication and waste and offer people greater choice.

2.15 It is envisaged through better integrated and co-ordinated working more people will be supported to remain independent for longer and be enabled to take greater personal responsibility for their health and well-being. This model of service delivery has clear benefits for service users but also benefits the health and social care economy.

3 Main issues

3.1 It is proposed that integrated teams will be rolled out across the City over the next 15 months. To start this process three Demonstrator sites have been identified that will lead the way. These sites will test out new ways of working and their experience of what works will be fed into the service model that will be used in Leeds.

3.2 Three areas have been identified as demonstrator sites by the Clinical Commissioning Groups (CCGs). Whilst there needs to be consistency of approach and equitable services across the City it is also recognised that different neighbourhoods also have their own needs and are in different places to one another in terms of health inequalities and the support available from community groups. The demonstrators will be considering how we develop a service model which allows sufficient flex for local variations but provides consistent access to services and high quality care for all. The initial three demonstrators are very different to one another in terms of the geography and density of population and have been chosen for that reason. The chosen demonstrators are clusters of GP practices in Kippax/Garforth, Pudsey and Meanwood. The demonstrators will bring together a full range of health and social care staff and services at a practice/neighbourhood level.

Demonstrator site	CCG	Local Authority Area	Number of practices	Total population	Over 65 population
Kippax/Garforth	Leodis	SE	7	41,775	8,205
Pudsey	H3+	WNW	6	51,049	7,961
Meanwood	Calibre	ENE	15	101,342	14,071

3.3 Meanwood is the largest of the demonstrators and is based within the Calibre CCG Area (see map in appendix 1) There are 15 GP practices involved with a GP practice population of 101,000 with over 14,000 patients over the age of 65. Pudsey is the second largest demonstrator site with 6 GP practices in the H3+ CCG area and a practice population of over 51000 nearly 8000 of whom are over 65. Kippax/Garforth in the Leodis CCG area is the smallest demonstrator site with 7 GP practices with a population of 41775 but with over 65s numbering 8205..

3.4 For the purpose of the demonstrator areas the teams will be working with all individuals within the practices that are identified as in need of support, this includes those who live outside of the geographical area. .

3.5 A project team has been put together who will facilitate the development of the teams. Work is underway on identifying staff to work in the demonstrator sites and, working with the staff defining the work of the demonstrators. However, the project

has steered away from having a blueprint for the teams to allow service users/patients and frontline health and social care staff engaged in the demonstrators to shape the process redesign and develop a new model of working.

- 3.6 Working more closely together will allow health and social care staff to achieve a better understanding of how multi-professional teams can support people holistically – for example, staff will be encouraged and empowered to identify gaps in services and potential solutions for doing things better in the interests of the people they support.
- 3.4 Staff will be aware of the needs and choices of the people they work with, and will be able to link them into appropriate services in their own local communities.
- 3.5 Working in a more integrated way will help us to minimise delays, reduce duplication or fragmentation of services, reduce the number of different professionals who need to be involved (so people don't have to keep repeating the same information to different staff), and ensure that information is shared between different professionals more effectively – to create a smoother, more streamlined experience for the individual.
- 3.7 To monitor the impact of this change programme a number of jointly agreed quality and outcome measures have been identified, namely:
 - Baselines for demonstrator sites prior to go live
 - Patient experience measures
 - Staff experience measures
 - Activity and finance measures
 - Health inequality measures
- 3.8 Work is underway to agree joint metrics for these measures. In addition options are presently being developed for a formal evaluation of the impact of Integrated Teams linked to risk stratification and systematic self care management.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 This service transformation proposal recognises the need to place patients and service user at the centre of the process and to that extent a detailed public patient involvement plan is being produced which will include, at all levels of project structure, patient and service user representation and involvement.
- 4.1.2 A series of meetings are being held, initially for staff teams within the demonstrator areas, but eventually across the city and across organisations, to ensure the full engagement of all staff upon which the success of this proposal depends.
- 4.1.3 Trades unions have been informed of these proposals through the routine business meetings with the Chief Officer and the through formal JCC meetings and have been assured they will be kept fully informed of developments.
- 4.1.4 Early in the new year it is planned that this report and a presentation will be provided for all Area Committees and Health and Well Being Partnership Boards to ensure Members and other stakeholders are made fully aware of these

developments and can request regular updates to their Board on the projects progress through the year.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 These proposals will be subject to an equality impact assessment throughout the timeline of the project and the outcome of that assessment will be reported upon at its conclusion along with any recommendations as to how services may need to be modified

4.3 Council Policies and City Priorities

4.3.1 This proposal is about working more effectively in partnership with other organisations to improve outcomes for the citizens of Leeds. and is line with the City Priority Plan 2011 – 2015.

4.4 Resources and Value for Money

4.4.1 The integrated care pathways model aims to develop efficient streamlined services. These new pathways will remove duplication in management and in service delivery. This will improve the experience for service users in accessing a single service that can meet a range of support needs whilst maximising use of resources.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no specific legal implications arising from this report.

4.5.2 This report is not eligible for call in.

4.6 Risk Management

4.6.1 The main issues for the council are outlined in the main body of the report. A full risk analysis will be carried out within the context of developing this proposal The potential risks will fall broadly into four categories – Governance, HR, Finance and Performance and a more detailed report on these areas with be provided at the conclusion of the project

5 Conclusions

5.1 To meet the increasing demands made on health and social care services In a challenging financial climate both the Council and the NHS need to make radical changes to the way that we work for the people of Leeds .

5.2 In Leeds this proposal is to more closely align health and social care services based on national evidence of what works and delivers improved patient and service user experience and outcomes.

5.3 This work is made up of three interconnected strands which are being implemented together:

1. Risk profiling: Identifying people who are more likely to need hospital or long-term care in the future, so we can target them with more intensive support at an earlier stage, to reduce this risk.

2. Health and social care teams working more closely together: GP practices, community health and social care staff working together in a more co-ordinated way to reduce the number of different professionals who need to be involved in a person's care, and create a more streamlined approach both for people using services and those who provide them.

3. Self-care – a joint approach to helping people help themselves: Staff, people who use services, their families/ carers and community organisations working in an equal partnership to make sure people have the right tools and information to better manage their condition and live as independently as possible.

6 Recommendations

6.1 Members are asked to note the content of this report and to request regular updates on the progress of the demonstrator sites over the next 12 months

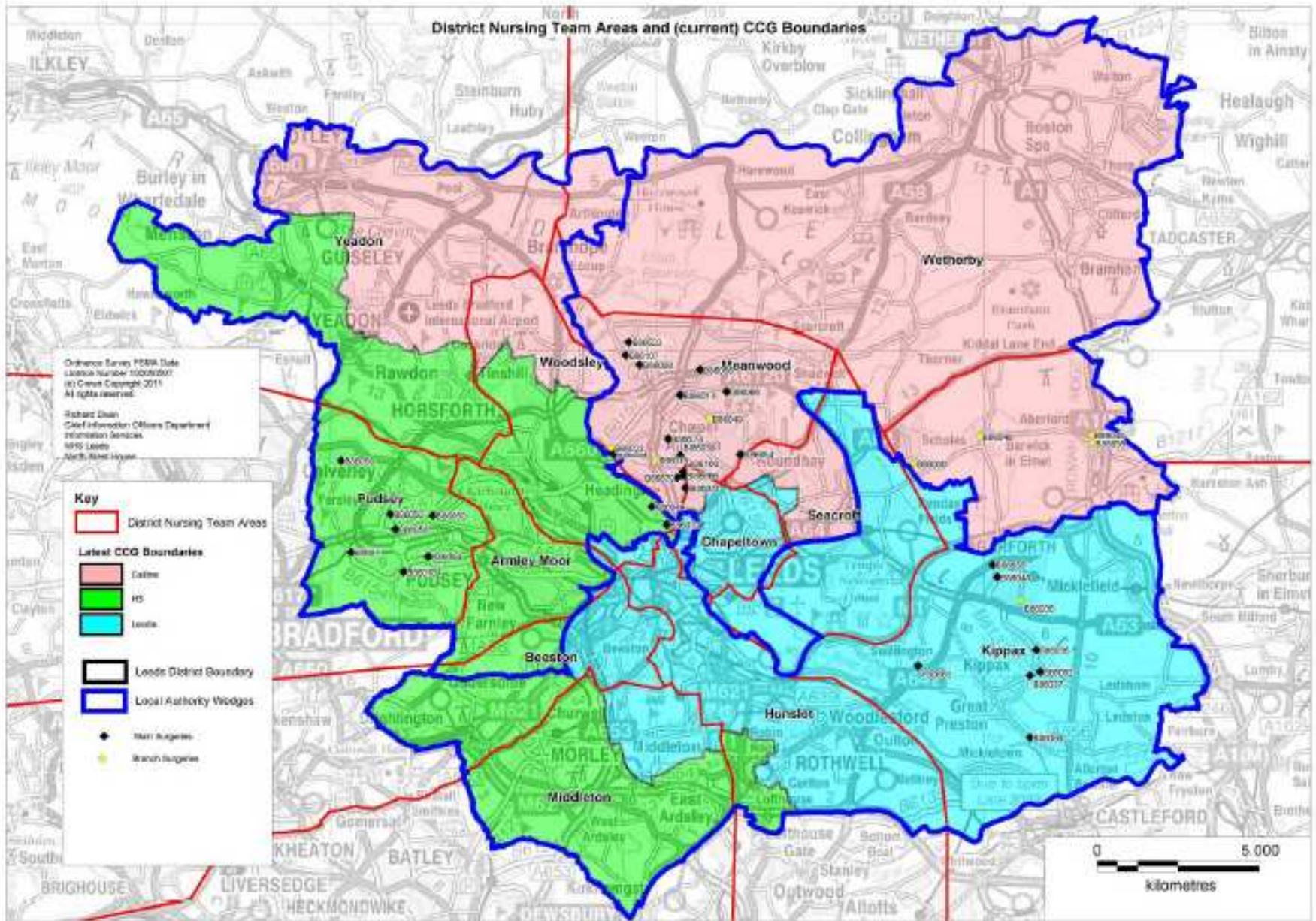
7 Background documents

7.1 *White Paper Healthy Lives, Healthy People-Dept of Health*

7.2 *Transforming Community Services Report –Dept of Health*

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Draft map showing district nursing team areas, potential clinical commissioning group (CCG) and local authority boundaries



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Integrated Health and Social Care

- **What are we trying to achieve?**
- **GP practices, health workers, social care staff, patients and communities are working together to provide earlier, targeted support to help people stay as healthy and independent as possible.**

What do the people who use our services think is important?

What makes a good community service?

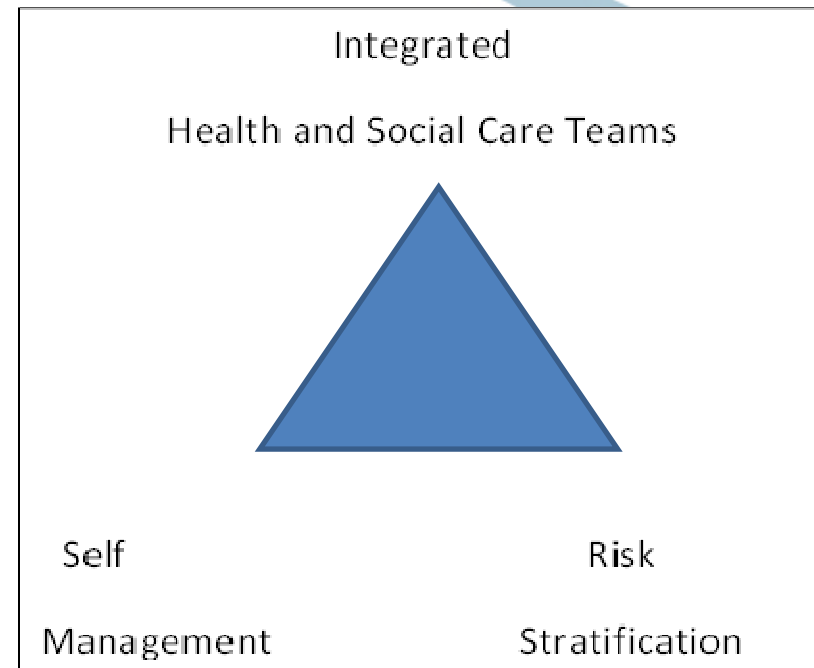
- Meeting needs quickly and efficiently
- Only one assessment to access the service (not 8 in 24 hours!).
- A service that deals with people throughout their journey – links with other services.
- Continuity of support from 1st contact

What would you change about the existing service?

- More consistency across services
- To have a streamlined single service
- Better referrals/transfer to other support.
- Be able to access the person with the right skills when I need it..
- Repeated assessments.

Developing Integrated Services

- This work is made up of **three interconnected strands** which are being implemented together:
- **Risk Profiling:** understanding the needs of the population and targeting more intensive support at those who need it.
- **Health and Adult Social Care Teams working more closely together**
- **Self Care** – a joint approach to helping people help themselves



What we hope to achieve – for people who use our services:

- **A better experience for people who use health and social care services, and their families and carers.**
- Fewer people are involved in a person's care – reducing the number of different professionals coming 'up the garden path', so people only have to tell their story once.
- People who need support are identified earlier – so care can be put in place sooner to prevent a condition becoming worse.
- People have more choice and control in how they are treated and cared for, and are seen as equal partners in their care.
- People will be supported to stay living at home for as long as possible, and helped to take more responsibility for their own health.

What we hope to achieve

For Communities:

- We will link the development of integrated health and social care teams to the capacity of communities themselves.
- Communities are better able to support older people and people with long-term conditions.
- Integrated teams are designed to meet the specific needs of the local population.
- Services are accessible and targeted at those who need them most.

What we hope to achieve

For Staff:

- **A better experience for staff.**
- Health and social care teams work in the same location – leading to closer working relationships and a better understanding of each other's roles.
- Sharing information and reducing duplication of systems and processes mean staff can target their time where it's needed most.
- Communications are improved and less time is spent in trying to contact people from different agencies.
- Higher job satisfaction for those staff whose job it is to support and care for people.

What we hope to achieve – building sustainable services

- **Better value for money.**
- Fewer people go into A&E or hospital unnecessarily, or need long-term social care.
- When people do go into hospital, they stay for less time, and are discharged in a co-ordinated and timely manner, with tailored information and support to help them take more responsibility for their own wellbeing.
- Providing support closer to people's homes means we can use public money more effectively, to provide more individual support.

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Report author: Victoria Eaton /
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 Tel: 0113 3057572

Report of: The Director of Public Health

Report to – Outer North West Area Committee

Date: 26th of March 2012

Subject: Joint Strategic Needs Assessment and Area profiles

Are specific electoral Wards affected?	<input type="checkbox"/> Yes
If relevant, name(s) of Ward(s):	ALL
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes
Is the decision eligible for Call-In?	x No
Does the report contain confidential or exempt information?	<input type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:	
Appendix number:	

Summary of main issues

1. JSNA stands for Joint Strategic Needs Assessment. The purpose of a JSNA is to pull together in a single, ongoing process all the information which is available on the needs of our local population ('hard' data i.e. statistics; and 'soft data' i.e. the views of local people), and to analyse them in detail to identify areas of concern and inform commissioning.

2. The Leeds Joint Strategic Needs Assessment is presently being updated and includes within it 108 MSOA profiles and profiles for each Area Committee and each Clinical Commissioning Group (GP commissioners). Key themes are emerging across the citywide JSNA. It will be the primary document for agreeing the Joint Health and Wellbeing Strategy for the city.

3. The Outer North West Area has one of the largest populations in Leeds - 87,800 - which is 11.0% of the Leeds registered and resident population of 795,476. The population in this area is mainly 40 plus, with a slightly higher number of over 60s than the Leeds average.

4. The area is made up of 13 MSOAs that are defined as "wealthy," and comfortable off" by ACORN and in general have low levels of deprivation. There are groups, however, who have low levels of income. Older people have greater health and social care needs than younger people and it is important that services are appropriate for their needs.

5. The relationship between poor health outcomes and deprivation is well evidenced. For Outer North West, the major determinants of health would include educational attainment, income and work status.
6. Within Outer North West, Guiseley and Otley – Newalls / Weston Lane have life expectancy which is lower than the average for Leeds

	All	Male	Female
Leeds	79.91	78.09	81.66
Guiseley	79.63	77.91	81.18
Otley - Newalls / Weston Lane	79.63	77.29	81.87
Yeadon - Henshaws, Southway, Westfields	81.13	80.33	81.79
Otley	81.24	79.54	82.46
Horsforth Central	81.24	80.46	81.8
Horsforth, New Road Side, Stanhopes and Rawdon South	81.77	80.47	82.76
Yeadon -Rufford Park, Yeadon Tarn	82.03	78.2	86.11
Rawdon North	82.06	78.84	84.62
Horsforth - Brownberries, West End	82.81	80.93	84.65
Adel	83.05	80.55	85.43
Hawksworth Village, Tranmere Park	83.64	84.11	83.26
Cookridge, Holt Park	83.7	81.7	85.52
Arthington, Bramhope, Pool and Carlton	84.47	82.81	85.98

7. The population of Outer North West Area Committee is divided between Acorn categories in a manner which bears no resemblance to the way the Leeds population is divided. For instance, the Wealthy Achievers category has very much higher prevalence here than it does in the Leeds population as a whole. Outer North West area is made up of 13 MSOAs, with a large proportion of “wealthy achievers” and “comfortably off” which make up 73% of the population, which is well above the Leeds proportion. In terms of Health Acorn Data, the area has much lower proportions than Leeds for the “existing problems” and “future problems” groups but has a much higher rate of “possible future concerns”. Within this area committee there is variation in the populations health and well being. This is detailed in the appendix of telling the tale of two MSOAs – Arthington, Bramhope, Pool and Carlton and Yeadon – Henshaws, Southway Westfields.

Recommendations

- 1.1. That the Area Committee considers the prioritisation of action in line with the diverse needs within the population.
- 1.2. That further considerations is given to the vulnerable groups (especially through social care) in line with the present actions taking place within this areas.
- 1.3. That consideration is given to the lead roles of different agencies in terms of addressing these needs, with reference to the proposed framework (appendix 2).

1 Purpose of this report

- 1.1 The purpose of this paper is to update the Outer North West Area Committee on the emerging priorities for this area flowing from the refresh of the Leeds JSNA.

2 Background information

- 2.1 The Health & Social Care Bill gives the Joint Strategic Needs Assessment a central role in the new health and social care system. It will be at the heart of the role of the new Health and Wellbeing Boards and is seen as the primary process for identifying needs and building a robust evidence base on which to base local commissioning plans. It provides an objective analysis of local current and future needs for adults and children, assembling a wide range of quantitative and qualitative data, including user views. In the future the JSNA will be undertaken by local authorities and Clinical Commissioning Groups (CCG) through Health and Wellbeing Boards. Local Authorities and CCGs will each have an equal and explicit obligation to prepare the JSNA, and to do so through the Health and Wellbeing Board. There is a new legal obligation on NHS and local authority commissioners to have regard to the JSNA in exercising their relevant commissioning functions.
- 2.2 Public Health in the Local government paper published December 2011 makes it clear Local authorities should decide which services to prioritise based on local need and priorities. This should be informed by the Joint Strategic Needs Assessment. It also states the need to engage local communities and the third sector more widely in the provision of public health and to deliver best value and best outcomes.
- 2.3 The profiles are in line with the new guidance now published.
- 2.4 The first JSNA for Leeds was published in 2009. Two of the key gaps in the original JSNA were having more locality level data and ensuring qualitative data was included of local people's views. For the 2012 refresh each of the core data sets will include local people's views. There has also been the development of Locality Profiling for different geographies. Middle Super Output Area Profiles (108), Area Committee Profiles (10) and Clinical Commissioning Group (3) and planned development of General Practice Profiles (113).

3 Main themes from the Leeds JSNA

- 3.1 In February 2012 an analysis of the overall priorities for Leeds from all of the data and qualitative information within the JSNA will be produced within an Executive Summary of the JSNA. For the city of Leeds across all the areas covered within the JSNA there are some emerging cross cutting themes:
- **Wider programmes that impact on health and well being** – focus on children, impact of poverty, housing, education , transport etc.
 - **Prevention programmes** – focusing on smoking, alcohol weight management, mental health, support.
 - **Early identification programmes** – NHS Health Check/NAEDI; risk, early referral for wider support.

- **Increased awareness** – e.g. of symptoms of key conditions, or agencies/information.
- **Secondary prevention programme** –effective management in relation to health and social needs.
- **Increasingly move towards having a holistic focus** - e.g. rather than a long specific disease pathways, focusing instead on the person and their needs.
- **Impact assessment in terms of inequalities in health.**

3.2 The Area Committee profile details information about the population within the area, wider factors that affect health taken from the Neighbourhood Index; GP prevalence data with a focus on long term conditions and healthy lifestyle; mortality data; alcohol admissions data and adult social care data.

3.3 **Key issues for Outer North West:**

- Each Area Committee is broken down into Middle Level Super Output Areas(MSOA). An MSOA is a geographic area designed to improve the reporting of small area statistics in England and Wales. The minimum population for an MSOA is 5000.
- There are 13 MSOAs - Horsforth, New Road Side, Stanhopes and Rawdon South; Horsforth - Brownberries, West End; Rawdon North; Yeadon -Rufford Park, Yeadon Tarn; Adel; Horsforth Central; Cookridge; Holt Park; Arthington; Bramhope; Pool and Carlton; Yeadon - Henshaws, Southway, Westfields; Guiseley; Otley; Hawksworth Village, Tranmere Park and Otley - Newalls / Weston Lane – within this area committee.
- In order to prioritise action within the Outer North West there needs to be an understanding at a smaller geography level. The profiles of the 13 MSOAs within the Outer North West are all different- the detail of each is within their MSOAs profiles.

3.4 **Priority Areas Health Improvement and Lifestyles:**

- The Outer North West Area Committee has age standardised obesity rates which are generally much lower than Leeds, and much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of Obesity are Yeadon – Henshaws, Southway, Westfields, Otley – Newalls / Weston Lane, and Horsforth Central. The latest Health Survey for England (HSE) data shows that nearly 1 in 4 adults, and over 1 in 10 children aged 2-10, are obese and the trend is set to increase. Obesity can have a severe impact on people's health. Around 10% of all cancer deaths among non-smokers are related to obesity. The risk of coronary artery disease and type 2 diabetes directly increases with increasing levels of obesity e.g. levels of type 2 diabetes are about 20 times greater for people who are very obese. These diseases can shorten life expectancy.
- The Outer North West Area Committee has age standardised cancer rates which are generally the same as Leeds, and much higher than that of the deprived quintile. The three MSOA with highest age standardised rates of cancer are Cookridge, Holt Park, Adel, and Rawdon North. In addition, age standardised CHD rates are generally much lower than Leeds, and much lower than that of the deprived quintile. The three MSOA with highest age

standardised rates of CHD are Yeadon – Henshaws, Southway, Westfields, Yeadon – Rufford Park, Yeadon Tarn, and Horsforth Central. The main risk factors for cancer are: growing older, smoking, sun, ionising radiation and chemicals, some viruses, family history of cancer, alcohol, poor diet, lack of physical activity, or being overweight. Life expectancy for people with cancer is lower in more deprived communities. The range of risk factors suggests many cancers are potentially preventable.

- The Outer North West Area Committee has age standardised COPD rates which are generally very much lower than Leeds, and very much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of COPD are Yeadon – Henshaws, Southway, Westfields, Horsforth Central, and Yeadon – Rufford Park, Yeadon Tarn. In addition, age standardised diabetes rates are generally much lower than Leeds, and very much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of Diabetes are Yeadon – Henshaws, Southway, Westfields, Rawdon North, and Otley – Newalls / Weston Lane. COPD is a disease of the lungs and is a key cause of premature mortality in Leeds. It is associated with deprivation and smoking. COPD is often identified late, reducing options for management to improve quality of life or to slow down the progression of the disease. Diabetes consists of type 1 and 2. Type 2 is the most common and is strongly associated with obesity, other lifestyle factors, particular population groups and deprivation. The NHS Health Check (a vascular risk assessment and identification programme) is a systematic way of identifying people with diabetes, it is estimated that the prevalence in Leeds should be around 6.7% but the recorded prevalence on GP system for Leeds is 3.6%.
- In addition, age standardised smoking rates are generally much lower than Leeds, and very much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of Smoking are Yeadon – Henshaws, Southway, Westfields, Otley – Newalls / Weston Lane, and Horsforth Central. The use of tobacco is the primary cause of preventable disease and premature death. It is not only harmful to smokers but also to the people around them through the damaging effects of second-hand smoke. Smoking rates are much higher in some social groups, including those with the lowest incomes. These groups suffer the highest burden of smoking-related illness and death. This is the single biggest cause of inequalities in death rates between the richest and poorest in our communities. Levels of smoking have fallen since the 1960s. However this decline in smoking rates has stopped and may be reversing.
- The overall alcohol specific admission rate in Outer North West Area Committee is much lower than the Leeds rate. As is normal, the Male rate is higher than the Female rate. When we look at attributable admissions, the overall rate in Outer North West Area Committee is lower than the Leeds rate. As is normal, the Male attributable admissions rate is much higher than the Female rate. The misuse of alcohol is associated with a wide range of chronic health conditions such as liver disease, hypertension, some cancers, impotence and mental health problems. It has a direct association with accidents, criminal offending, domestic violence and risky sexual behaviour. It also has hidden impacts on educational attainment and workplace productivity.

Within this area, alcohol specific rates are well below average, attributable admission rates are slightly lower than the Leeds average.

- This is an area of Leeds in which a higher proportion of the population are middle aged or older. This area has a disproportionately low number of referrals for adult social care. Primary Health Care agencies are disproportionately high referrers. This area is the highest in the city for the proportion of referrals which go on to be assessed and nearly three quarters of assessments lead to people receiving services. This is the highest proportion in the city.

3.5 A summary of two of the least deprived areas:

- 3.5.1 This appendix highlights some of the key differences between the best and worst areas in terms of wellbeing in the Outer North West.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 A qualitative data library has been established to include all consultations over the last two years Over 100 items have been analysed and interwoven within the JSNA data packs to give a view of the local people. A large stakeholder's workshop to share emerging finding and consult on how to ensure Leeds produces a quality JSNA was held in September. A Third sector event is planned for January.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 An Equality Impact Assessment will be carried out in February on the produced documentation and process prior to being published.

4.3 Council policies and City Priorities

- 4.3.1 The JSNA has already been used to inform the State of the City report and will be the key document for developing the future Joint Health and Well Being Strategy for the City.

4.4 Legal Implications, Access to Information and Call In

- 4.4.1 There are no legal implications or access to information issues. This report is not subject to call in.

5 Conclusions

- 5.1 In order to tackle the inequalities present within the area committee, agreed action across partner agencies are required.
- The NHS (and in the future Clinical Commissioning Groups) are committed to reducing numbers of people living with preventable ill health and people dying prematurely, whilst reducing the gap between communities.

- The Local Authority to lead (with support from the NHS) in helping people to live healthy lifestyles, make healthy choices and reduce health inequalities.
- The Local Authority to lead improvements against wider factors which affect health and wellbeing and health inequalities.

6 Recommendations

- 6.2 That the Area Committee considers the prioritisation of action in line with the diverse needs within the population.
- 6.3 That further considerations is given to the vulnerable groups (especially through social care) in line with the present actions taking place within this areas.
- 6.4 That consideration is given to the lead roles of different agencies in terms of addressing these needs, with reference to the proposed framework (appendix 2).

7 Background documents

- 7.1 None

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Tale of 2 MSOA's Affluent MSOA compared to most deprived MSOA (appendix 1)

Outer North West	Population	Life expectancy	Existing Health problems	Future problems	Smoking prevalence	CHD Prevalence	Population type	BME	Educational attainment	Children in workless households	Claiming job seeker allowance
Arthington, Bramhope, Pool and Carlton	7,090 Above the Leeds average for 40 – 85+ year olds. Below the Leeds average for 0 – 4 and 20 – 39 year olds.	82.81 Male 85.98 Female	6.2%	0%	11% 12,251 / 100,000 DSR	4.2% 2,156 / 100,000 DSR	Wealthy achievers	4.65%	70.21% Key stage 4 84.85% Key stage 2	19 1.41%	48 1.21%
Yeadon – Henshaws, Southway Westfields	6,118 Above the Leeds average for 0 – 14 year olds and 40 – 85+. Below the Leeds average for 15 – 39 year olds.	80.33 Male 81.79 Female	21%	18.8%	24.6% 26,139 / 100,000 DSR	5.4% 3,483 / 100,000 DSR	Hard pressed	4.2%	53.95% Key stage 4 81.13% Key stage 2	170 15.41%	124 3.12%

Public Health role for Local government and CCGs

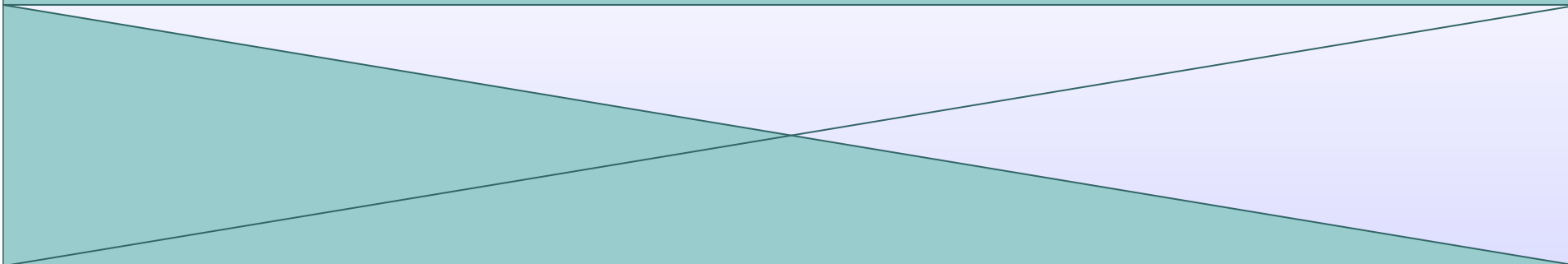
What kills people now and what makes them ill	Behaviours that are going to kill people and make them ill	Wider determinants of health
-----------------------------------------------	------------------------------------------------------------	------------------------------

Cardiovascular Disease
 Cancer
 Excess winter deaths
 Long-term conditions eg COPD,
 Diabetes, neurological disorders,
 Musculoskeletal Disorders
 Alcohol/drug related disease
 Mental Health problems

Smoking
 Alcohol/drug consumption
 Inactivity
 Being overweight/obese
 Vascular risk
 Lack of awareness of early symptoms
 Not using screening or preventative services

Educational attainment
 Income
 employment
 decent housing
 community support networks
 safe communities
 language

CCG role	CCG role	CCG role
Ensure systematic primary care management •Risk stratify •Integrated health and Social Care •Self Management Ensure equitable access to specialist services	Risk stratify Ensure systematic approach to behaviour change in primary care Ensure equitable access to specialist service eg smoking, weight management etc Engage with awareness and early intervention programmes and screening	Signpost to services eg debt and fuel poverty Support safeguarding Support partnership working Community leadership Advocacy

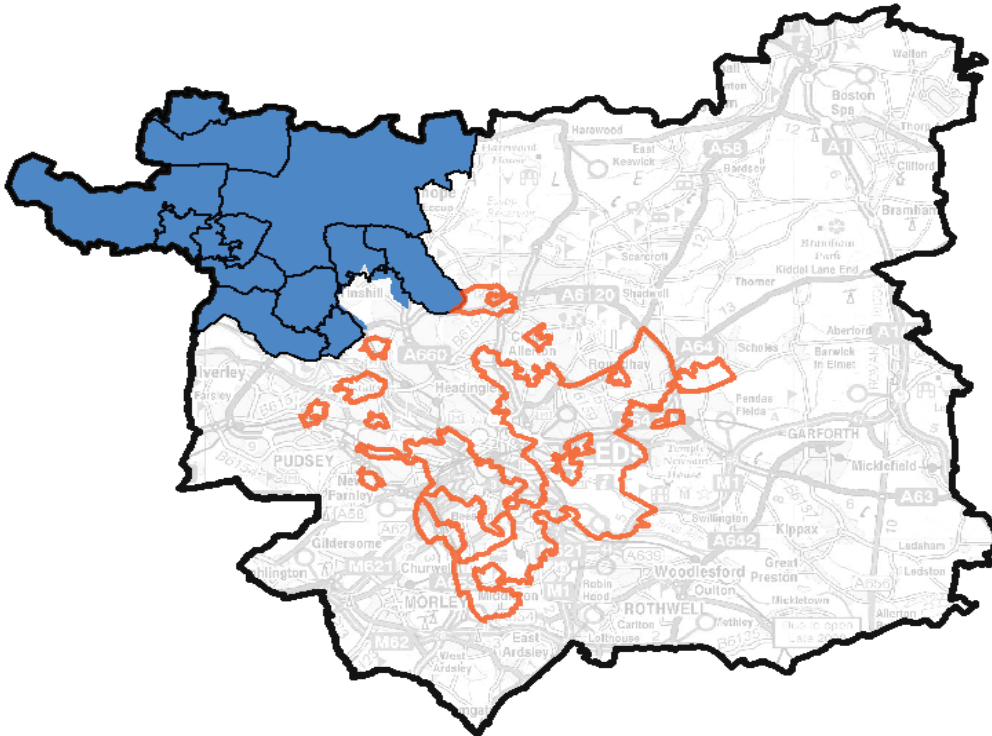


NHS Responsibility

City Council Responsibility

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Area profile: Outer North West Area Committee



The main map shows the Outer North West Area Committee area committee area in blue. The data in the report is built up using small geographic areas called Middle Super Output Areas (MSOAs), the MSOAs used in this report are shown as black outlines. MSOA are attributed to an area if the 'centre of gravity' of the population is within the area. This means the data in this report is as closely matched to the blue area as possible.

The orange outline represents parts of Leeds which fall into the 10% most deprived in England according to the Index of Multiple Deprivation (2004). Approximately 20% of the Leeds population live in this area.

The smaller map shows the Outer North West Area Committee area committee area and the ward boundaries.

About MSOAs: (Middle Super Output Area). These are geographic areas designed to improve the reporting of small area statistics in England and Wales. There are 108 MSOA in Leeds. MSOAs are built from groups of Lower Super Output Areas (LSOAs).



The minimum population of an MSOA is 5,000 and the mean is 7,200 (when originally generated).



Leeds
CITY COUNCIL



Based upon the 2006 Landranger 1:50 000 Scale map, with the permission of Ordnance Survey on behalf of the controller of Her Majesty's Stationery Office, (c) Crown Copyright. NHS Leeds Information Service, Leeds Primary Care Trust, North West House. License Number 1000332643.

Summary table for Outer North West Area Committee		This Area Committee	'best' MSOA in this area committee	'worst' MSOA in this area committee	Leeds	Deprived quintile	Deprived Leeds
area population		87,800			795,476	159,387	172,084
area population proportion of Leeds pop		11.0%				20.0%	21.6%
number in deprived Leeds		0			172,084		
proportion of population in deprived Leeds		0.0%			21.6%		
proportion of deprived Leeds this represents		0.0%					
number in deprived <i>quintile</i>		0			159,387		
proportion of population in deprived quintile		0.0%			20.0%		
proportion of deprived quintile this represents		0.0%					
pupils on roll		11,260			104,056		
proportion of all pupils in leeds		10.8%					
GP recorded CANCER	Age Standardised rate per 100,000	2,308.2	E02002336 1,874.3	E02002342 2,706.9	2,199.3	1,999.1	
GP recorded CHD	Age Standardised rate per 100,000	2,425.1	E02002337 2,114.2	E02002339 3,482.7	2,853.6	3,562.8	
GP recorded COPD	Age Standardised rate per 100,000	985.0	E02002345 440.7	E02002339 1,925.7	1,536.6	2,872.7	
GP recorded Diabetes	Age Standardised rate per 100,000	2,752.5	E02002350 2,072.4	E02002339 4,183.4	3,615.5	5,244.1	
GP recorded Obesity	Age Standardised rate per 100,000	17,847.4	E02002336 14,113.7	E02002339 24,561.5	21,130.3	25,726.2	
GP recorded Smoking	Age Standardised rate per 100,000	16,946.2	E02002345 11,144.4	E02002339 26,138.8	23,112.4	34,123.3	
Mortality under 75s all causes	rate per 100,000	227.0	E02002342 166.0	E02002333 293.0	294.6	458.8	
Mortality under 75s all causes Males	rate per 100,000	255.9	E02002350 175.0	E02002332 386.0	356.1	568.2	
Mortality under 75s all causes Females	rate per 100,000	200.0	E02002342 78.0	E02002357 295.0	235.3	344.9	
Cancer mortality under 75s ALL	rate per 100,000	100.9			117.7	159.8	
Cancer mortality under 75s Males	rate per 100,000	106.8			128.4	173.5	
Cancer mortality under 75s Females	rate per 100,000	96.4			108.2	146.6	
Circulatory disease mortality under 75s ALL	rate per 100,000	53.3			79.1	127.4	
Circulatory disease mortality under 75s Males	rate per 100,000	68.5			108.4	174.3	
Circulatory disease mortality under 75s Females	rate per 100,000	38.6			50.9	78.7	
Respiratory disease mortality under 75s ALL	rate per 100,000	13.5			26.2	53.7	
Respiratory disease mortality under 75s Males	rate per 100,000	17.0			32.0	68.5	
Respiratory disease mortality under 75s Females	rate per 100,000	10.4			20.8	39.0	
Alcohol specific admissions	rate per 1000	3.3	E02002343 1.2	E02002340 5.8			
Alcohol specific admissions Male	rate per 1000	4.2					
Alcohol specific admissions Female	rate per 1000	2.4					
Alcohol attributable admissions	rate per 1000	15.7	E02002350 10.3	E02002339 22.7			
Alcohol attributable admissions Male	rate per 1000	19.5					
Alcohol attributable admissions Female	rate per 1000	12.0					

Area profile contents

Contents

- Map overview
 - Summary table
 - MSOAs in this area

- Demographics
 - Population profile
 - Heritage and faith
 - Pupil demographics
 - Differing levels of deprivation
 - Neighbourhood index
 - Acorn and Health Acorn

- GP data
 - Cancer
 - Coronary heart disease
 - Chronic obstructive pulmonary disease
 - Diabetes
 - Smoking
 - Obesity

- Mortality rates in the area
- Alcohol admissions
- Adult Social Care
- Glossary

MSOAs making up this area

The MSOAs that are used in this report to represent Outer North West Area Committee

E02002356	Horsforth, New Road Side, Stanhopes and Rawdon South
E02002350	Horsforth - Brownberries, West End
E02002343	Rawdon North
E02002340	Yeadon -Rufford Park, Yeadon Tarn
E02002345	Adel
E02002357	Horsforth Central
E02002342	Cookridge, Holt Park
E02002336	Arthington, Bramhope, Pool and Carlton
E02002339	Yeadon - Henshaws, Southway, Westfields
E02002338	Guiseley
E02002333	Otley
E02002337	Hawksworth Village, Tranmere Park
E02002332	Otley - Newalls / Weston Lane

To see profiles for these MSOA, visit: <http://www.westyorkshireobservatory.org/explorer/resources/>

Population profile

Population of Outer North West Area Committee

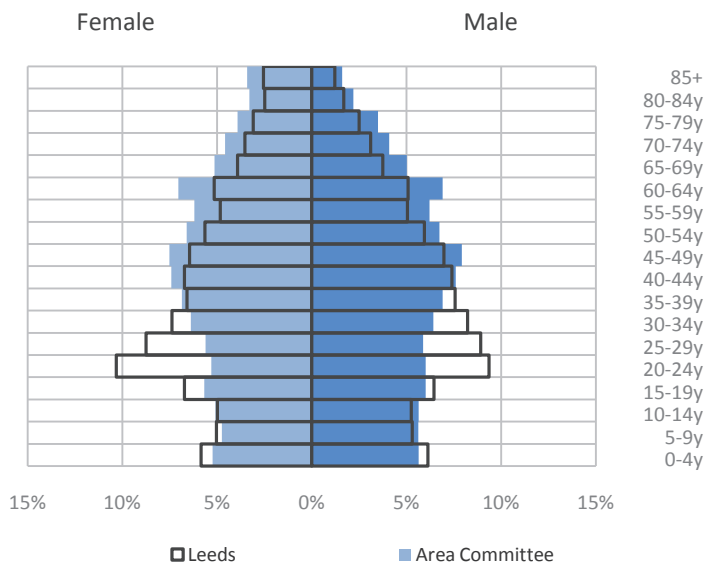
87,800 which is 11.0% of the Leeds registered and resident population of 795,476.

Males: 43,315 Females: 44,485

Population of Outer North West Area Committee living in deprived Leeds*.

There are 0 people in this area who are living in deprived Leeds. This equates to 0.0% of the Outer North West Area Committee population and 0.0% of the entire population of deprived Leeds.

Population pyramid for Outer North West Area Committee



The population shown in the chart is what is commonly referred to as a population pyramid. Traditionally, the chart is shaped like a pyramid in that the base is wide and each level above becomes slightly narrower as the population in the increasing age groups becomes a smaller percentage of the total.

In modern western societies the pyramids are now typically narrower at the base due to a decline in the birth rate. The Leeds profile is shown in outline and follows the expected pattern for a modern western population with an increase in the proportion of people in the university student age groups.

The blue bars in this pyramid represent the total GP registered population living in the area of this report.

The Outer North West Area has one the largest populations in Leeds. The population in this area is mainly 40 plus, with a slightly higher number of over 60's than the Leeds average.

(January 2011 GP registered population)

***Deprived Leeds:** This is the Lower Super output Areas (LSOAs) in Leeds which are in the 10% most deprived in England. Elsewhere in this report the 'Deprived quintile' is also mentioned, this is the fifth of Leeds MSOAs which are most deprived.

Practice population note: The practice populations here are from January 2011 and include all patients living in the MSOAs making up the area of the report.

Population heritage and faith

Population of this area: 87,800

The Leeds registered and resident population is 795,476

(index compares this area with Leeds in terms of proportions of populations. An index of 100 means the area has the same proportion of a group as Leeds does. 200 is double the proportion Leeds has for instance)

Origins geography groups* of the population in this area:

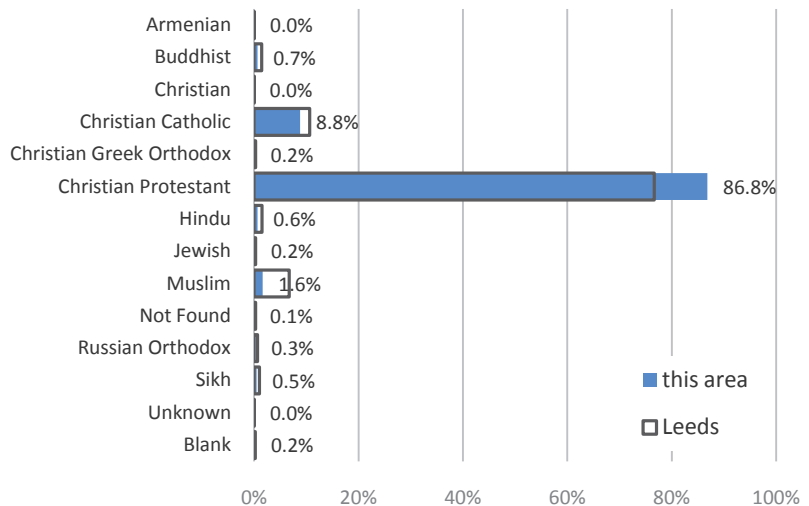
	in this area		in Leeds		index	
Africa	285	0.3%	14,698	1.8%	18	
Americas	280	0.3%	4,633	0.6%	55	
British Isles	79,274	90.3%	633,431	78.6%	115	
Central Asia	22	0.0%	190	0.0%	106	
Diasporic	173	0.2%	2,571	0.3%	62	
East Asia	831	0.9%	14,104	1.7%	54	
Eastern Europe	922	1.1%	19,536	2.4%	43	
Middle East	751	0.9%	22,681	2.8%	30	
Northern Europe	438	0.5%	4,409	0.5%	91	
Not found	54	0.1%	2,457	0.3%	20	
Oceanian	19	0.0%	229	0.0%	76	
South Asia	1,610	1.8%	47,734	5.9%	31	
Southern Europe	1,128	1.3%	14,485	1.8%	72	
Unknown	3	0.0%	187	0.0%	15	
Western Europe	2,237	2.5%	22,909	2.8%	90	
Blank	133	0.2%	1,981	0.2%	62	
Grand Total		100.4%		100.0%	100	

(Chart does not illustrate groups numbering less than 1,000 in the total Leeds population)

'Faith' as calculated by Origins software

The population in this area is almost entirely British in origin with very small numbers of other geographical origins, the largest of which is West European.

In terms of faith, this is almost entirely a Christian area, predominantly Protestant.



***Origins geography and faith note:** Origins software analyses forename and surname of every GP registered patient in Leeds and gives what is considered to be an indication of an individuals most likely heritage and faith according to geography. This is not necessarily how they might describe themselves. For more information about Origins software visit: <http://publicsector.experian.co.uk/Products/Mosaic%20Origins.aspx>

As the Origins data includes all Leeds registered patients in January 2011, regardless of where they live, totals will vary slightly from those elsewhere in the report where only Leeds resident patients are counted.

January 2011 School Census

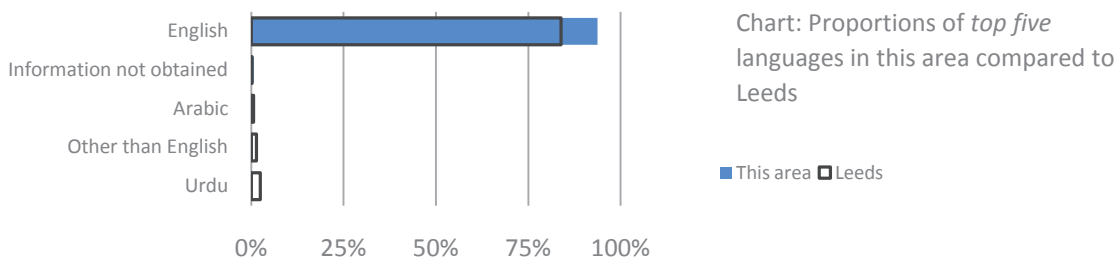
Language and ethnicity

(index compares this area with Leeds in terms of proportions of populations. An index of 100 means the area has the same proportion of a group as Leeds does. 200 is double the proportion Leeds has for instance)

Pupils on roll in this area: **11,260**
 Leeds total: 104,056

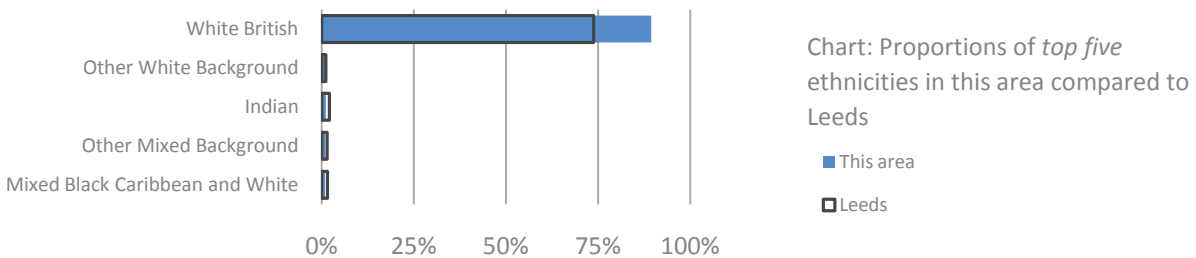
Top five languages recorded:	in this area		in Leeds		index	Index (Leeds = 100)
	Count	Percentage	Count	Percentage		
English	10,554	93.7%	87,265	83.9%	112	
Information not obtained	84	0.7%	170	0.2%	457	
Arabic	81	0.7%	684	0.7%	109	
Other than English	40	0.4%	1,433	1.4%	26	
Urdu	30	0.3%	2,506	2.4%	11	
Others	268	2.4%	10,362	10.0%		

(Totals will be slightly less than roll total as it is not a statutory requirement to collect ethnicity and language data for pupils below the statutory school age)



Top five ethnicity recorded:	in this area		in Leeds		index	Index (Leeds = 100)
	Count	Percentage	Count	Percentage		
White British	10,069	89.4%	76,737	73.7%	121	
Other White Background	129	1.1%	1,179	1.1%	101	
Indian	125	1.1%	2,163	2.1%	53	
Other Mixed Background	106	0.9%	1,521	1.5%	64	
Mixed Black Caribbean and White	97	0.9%	1,667	1.6%	54	
Others	713	6.3%	20,415	19.6%		

(Totals will be slightly less than roll total as it is not a statutory requirement to collect ethnicity and language data for pupils below the statutory school age)



The annual school census provides information on the ethnicity and first language of pupils who live in and go to school in Leeds. In total, there are 24 ethnic categories and over 170 different first languages.

This profile summarises the top five of each in the area and compares these to the city averages (N.B. the “top five” has been set as a threshold because in most areas the numbers below this are very small).

While this data is specific to school children it is representative of the wider population and provides valuable additional information on the make-up of the area and complements the population profile derived from analysis with Origins software of the GP registered population.

Source: January 2011 School Census

Neighbourhood Index

Neighbourhood Index

The City Council has worked with partner organisations to develop a “Neighbourhood Index” for the city, which provides the Council and its partners with a robust evidence base by which to plan service interventions and to begin to identify and guide resources into the areas of greatest need. It contributes to a more sophisticated understanding of the problems and issues facing local communities and the people in those communities, and provides a framework to benchmark progress in key neighbourhoods and communities.

The Neighbourhood Index is a tool which brings together a wealth of information that paints a broad picture of an area and helps to describe local conditions.

It is a multiple domain and indicator based system that seeks to measure outcomes rather than activities and inputs, and which can be used to measure the general “health” and the relative success of neighbourhoods across the city. The aim has been to provide a framework for the exchange, analysis and sharing of information amongst partners / project deliverers / local communities that:

- can consistently gather, collate, analyse and present information about neighbourhoods
- can identify areas of need and analyse relevant data on the critical issues facing target neighbourhoods
- provides an agreed mechanism for reporting progress in neighbourhoods, and target areas in particular, and monitors success in meeting targets.

The Index is constructed from 27 indicators that have been grouped into the following seven domains, then combined into a domain score and rank, and then into a single Neighbourhood Index score and rank:

Economic Activity	Community Safety
Low Income	Environment
Education	Housing
Health	

The Neighbourhood Index is run once a year and this profile represents the third year of the Index. Comparison profiles are also available showing how conditions in an area have changed over time. The information contained in the Neighbourhood Index provides a contextual background for the detailed health and wellbeing data contained in this profile.

Two profiles are included here as examples.

For further information please contact Jacky Pruckner, Business Transformation Team, Leeds City Council. Email: jacky.pruckner@leeds.gov.uk or telephone: 0113 2476394.

Leeds Neighbourhood Index Year 3

Outer North West Area Committee

On a best fit basis the Outer North West East Area Committee covers thirteen Middle Super Output Areas (MSOA).

The following overview provides a brief summary for each MSOA in the area highlighting any domain scores that are significantly worse than the city average and identifying any domain where an area is ranked in the top 10.

E02002332: Otley – Newalls / Weston Lane

This area is ranked 77 on the combined Neighbourhood Index. Across the individual domains the scores are all higher than the averages for the city, although it should be noted that within the Education domain the area performs less well in terms of Foundation Stage achievement

E02002333: Otley

This area is ranked 82 on the combined Neighbourhood Index. Across the individual domains the scores are all higher than the averages for the city. It should however be noted that within the Health domain the area records a relatively high number of adults receiving social care services and within the Low Income domain the area has a higher than average proportion of older person households that are in receipt of local authority administered benefits.

E02002336: Arthington / Bramhope / Pool / Carlton

This area is ranked 105 on the combined Neighbourhood Index. Across the individual domains the scores are all higher than the averages for the city.

E02002337: Hawksworth Village / Tranmere Park

This area is ranked 104 on the combined Neighbourhood Index. Across the individual domains the scores are well above the average for the city.

E02002338: Guiseley

This area is ranked 88 on the combined Neighbourhood Index. Across the individual domains the area scores are all higher than the averages for the city. It should however be noted that within the Health domain the area has a slightly higher than average incidence of low birthweight.

E02002339: Yeadon – Henshaws / Southway / Westfields

This area is ranked 52 on the combined Neighbourhood Index. Across the individual domains the area scores are generally in line with or slightly higher than the averages for the city, although it should be noted that

within the Health domain the area records a relatively high number of adults receiving social care services.

E02002340: Yeadon – Rufford Park / Yeadon Tarn

This area is ranked 87 on the combined Neighbourhood Index. Across the individual domains the area scores are all higher than the averages for the city.

E02002342: Cookridge / Holt Park

This area is ranked 84 on the combined Neighbourhood Index and across all domains the area scores are higher than the averages for the city.

E02002343: Rawdon North

This area is ranked 89 on the combined Neighbourhood Index. Across the individual domains the area scores are all higher than the averages for the city.

E02002345: Adel

This area is ranked 101 on the combined Neighbourhood Index. Across the individual domains the area scores are all higher than the averages for the city.

E02002350: Horsforth – Brownberries / West End

With a rank of 108 on the combined Neighbourhood Index this is the most successful area in Outer North West and indeed within the city. Across the individual domains the area scores are all well above the averages for the city.

E02002356: Horsforth – New Road Side / Stanhopes / Rawdon South

This area is ranked 98 on the combined Neighbourhood Index. Across the individual domains the area scores are all higher than the averages for the city, although it should be noted that within the Health domain the area records a relatively high number of adults receiving social care services.

E02002357: Horsforth Central

This area is ranked 66 on the combined Neighbourhood Index. Across the individual domains the area scores are close to or above the averages for the city.



Leeds Neighbourhood Index

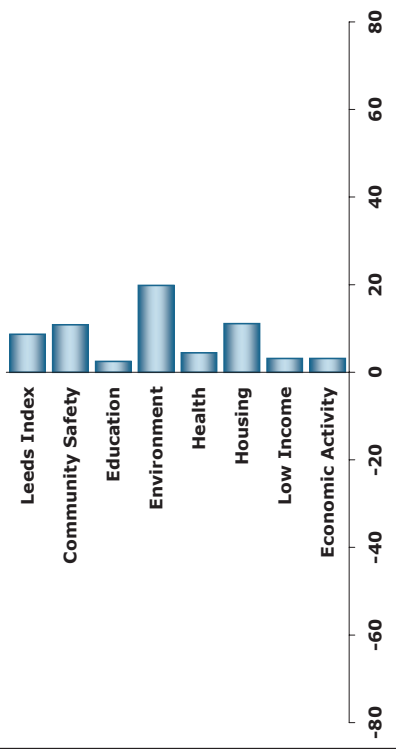
Domain Summary				
2011	Rank	Score	Leeds Score	Diff.
Economic Activity	47	71.61	68.48	3.14
Low Income	45	61.90	58.74	3.16
Housing	78	69.01	57.92	11.09
Health	43	55.27	50.84	4.43
Environment	101	98.75	78.94	19.81
Education	46	57.65	55.19	2.46
Community Safety	69	89.22	78.38	10.85
Leeds Index	52	64.89	56.19	8.69

Key Statistics	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2009 MYE	6,302		787,701	
Households Liable for Council Tax	2,622		321,098	
BME Population	254	4.21%	77,482	10.83%
Foundation Stage	39	54.17%	4,251	52.49%
Key Stage 2	43	81.13%	5,596	73.09%
Key Stage 4	41	53.95%	3,858	50.16%
Persistent Absenteeism	31	9.54%	2,838	7.60%
NEET (Nov - Jan Average)	16	3.92%	1,596	7.58%
Crimes Against the Person	156	N/A	25,887	N/A
Acquisitive Property Crime	218	N/A	45,203	N/A
Environmental Crimes	61	N/A	11,961	N/A
Community Disorders	368	N/A	51,988	N/A
Average Purchase Price	£149,874	N/A	£170,997	N/A
Price / Income Ratio	6.39	N/A	5.24	N/A
Housing Turnover	273	10.03%	47,987	14.23%
Empty Homes (90+ days)	126	4.63%	21,110	6.26%
Children in Workless Households	170	15.41%	25,184	18.88%
Households Receiving in-Work Benefits	148	5.64%	15,569	4.85%
60+ Households in Receipt of Benefits	364	13.88%	33,200	10.34%
Court Payment Orders	159	N/A	23,562	N/A
Job Seekers' Allowance	124	3.12%	22,675	4.34%
Incapacity Benefit	260	6.94%	30,830	5.90%
Lone Parent Income Support	60	1.51%	8,710	1.67%
Circulatory Disease Mortality	N/A	60.36	N/A	79.13
Cancer Mortality	N/A	136.90	N/A	117.74
Low Birthweight	N/A	7.63	N/A	7.86
Adult Social Care	167	N/A	12,836	N/A
Fly Tipping	11	N/A	4,375	N/A
Graffiti	6	N/A	3,141	N/A
Waste Issues	8	N/A	6,852	N/A

Adult Social Care	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Community Based Service Users	19	N/A	1,448	N/A
Learning Disabilities	22	N/A	2,424	N/A
Mental Health	118	N/A	8,374	N/A
Physical Disability	8	N/A	590	N/A
Other Reasons				

Age (2009 M. Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,103	17.50%	133,396	16.93%
Working Age	3,977	63.11%	522,769	66.37%
Older People	1,222	19.39%	131,536	16.70%

E020023339: Yeadon - Henshaws, Southway, Westfields



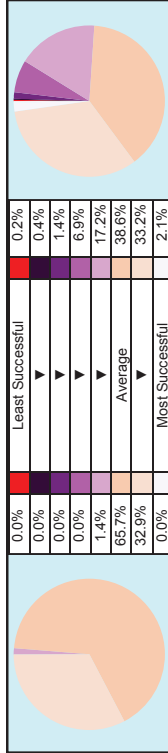
This area is located in the Outer North West. The northern boundary follows Nunroyd Beck, the south west runs behind the housing estates along New Road, while the south takes in the Henshaw estate, heads north via Yeadon Main Street, finishing near the Queensway Estate.

The population is predominantly White British and the age breakdown shows a higher than average proportion of older people.

59.5% of households are in owner occupation and a further 25% are renting from the local authority (through an ALMO). Semi-detached housing accounts for 34% of the stock, terraced housing for 32% and purpose built flats for a further 21.5%. 70% of properties are classified in Council Tax Bands A and B.

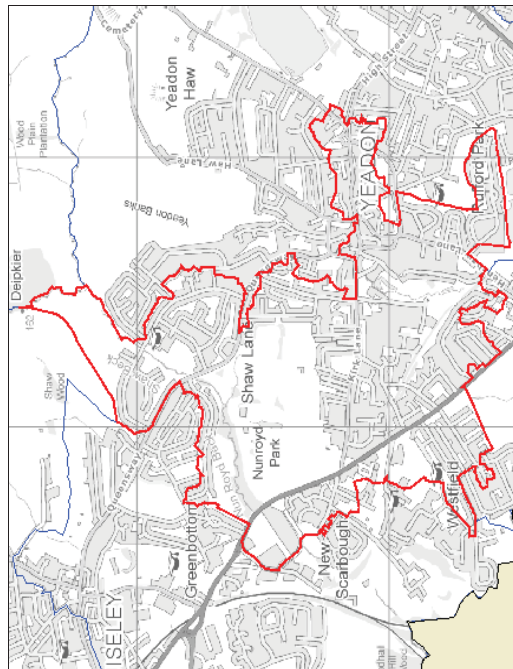
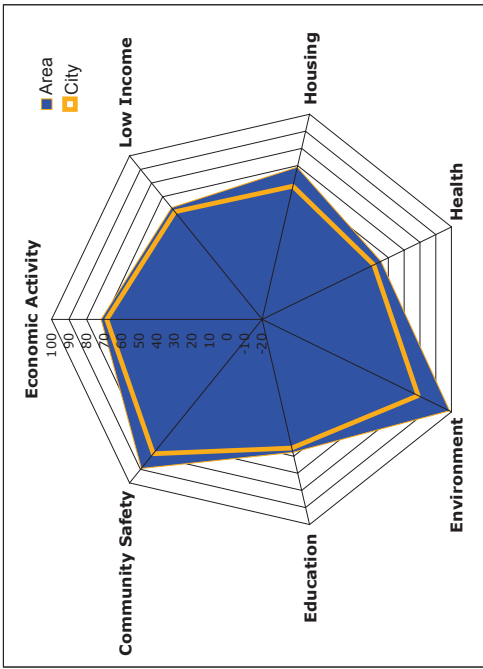
The area contains Yeadon Westfield Junior School, St Peter and St Paul RC Primary School, Queensway Primary School, Yeadon Library, Yeadon Town Hall and Nunroyd Post Office.

The area is home to Yeadon District Centre, an important shopping centre and a hub of the local economy. The area also contains some tourist attraction such as Nunroyd Park - Sports ground and Playing Field and Kirk Lane Park.



The pie charts represent the weighted proportions of individual indicators falling into each band

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	5,774	95.79%	637,872	89.17%
Irish	45	0.75%	4,577	0.64%
Black Caribbean & White	15	0.25%	867	0.12%
Black African & White	3	0.05%	2,541	0.36%
Asian & White	6	0.10%	12,296	1.72%
Indian	38	0.63%	15,064	2.11%
Pakistani	3	0.05%	2,531	0.35%
Bangladeshi	10	0.17%	6,737	0.94%
Black African	6	0.10%	2,404	0.34%
Chinese	26	0.43%	3,468	0.48%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	4,305	71.44%	492,656	68.87%
Buddhist	24	0.40%	1,603	0.22%
Hindu	20	0.33%	4,189	0.59%
Jewish	9	0.15%	8,233	1.15%
Muslim	23	0.38%	21,385	2.99%
Sikh	8	0.13%	7,601	1.06%

Supplementary Health Information	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	5%	N/A	3.5%
Smoking Prevalence	N/A	25%	N/A	22.8%

Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,201	19.93%	128,647	17.98%



Leeds Neighbourhood Index

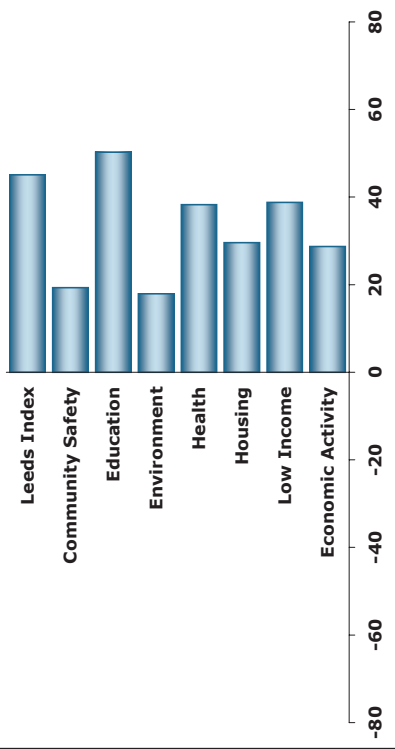
Domain Summary			
2011	Rank	Score	Diff.
Economic Activity	103	97.21	68.48
Low Income	108	97.51	58.74
Housing	105	87.50	57.92
Health	104	89.12	50.84
Environment	85	96.85	78.94
Education	108	105.42	55.19
Community Safety	101	97.69	78.38
Leeds Index	108	101.30	56.19
			45.10

Key Statistics	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2009 MYE	6,514		787,701	
Households Liable for Council Tax	2,578		321,098	
BME Population	247	3.93%	77,482	10.83%
Foundation Stage	50	79.37%	4,251	52.49%
Key Stage 2	65	94.20%	5,596	73.09%
Key Stage 4	65	86.67%	3,858	50.16%
Persistent Absenteeism	9	2.62%	2,838	7.60%
NEET (Nov - Jan Average)	1	0.57%	1,996	7.58%
Crimes Against the Person	62	N/A	25,887	N/A
Acquisitive Property Crime	178	N/A	45,203	N/A
Environmental Crimes	23	N/A	11,961	N/A
Community Disorders	193	N/A	51,988	N/A
Average Purchase Price	£285,602	N/A	£170,997	N/A
Price / Income Ratio	8.02	N/A	5.24	N/A
Housing Turnover	213	7.98%	47,987	14.23%
Empty Homes (90+ days)	114	4.27%	21,110	6.26%
Children in Workless Households	21	2.08%	25,184	18.88%
Households Receiving in-Work Benefits	22	0.85%	15,569	4.85%
60+ Households in Receipt of Benefits	41	3.92%	33,200	10.34%
Court Payment Orders	42	N/A	23,562	N/A
Job Seekers' Allowance	37	0.94%	22,675	4.34%
Incapacity Benefit	95	2.40%	30,830	5.90%
Lone Parent Income Support	10	0.25%	8,710	1.67%
Circulatory Disease Mortality	N/A	44.17	N/A	79.13
Cancer Mortality	N/A	60.59	N/A	117.74
Low Birthweight	N/A	5.81	N/A	7.86
Adult Social Care	98	N/A	12,836	N/A
Fly Tipping	5	N/A	4,375	N/A
Graffiti	13	N/A	3,141	N/A
Waste Issues	8	N/A	6,852	N/A

Adult Social Care Community Based Service Users	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Learning Disabilities	34	N/A	1,448	N/A
Mental Health	16	N/A	2,424	N/A
Physical Disability	45	N/A	8,374	N/A
Other Reasons	3	N/A	590	N/A

Age (2009 M. Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,008	15.47%	133,396	16.93%
Working Age	3,954	60.70%	522,769	66.37%
Older People	1,552	23.83%	131,536	16.70%

E02002350: Horsforth - Brownberries, West End



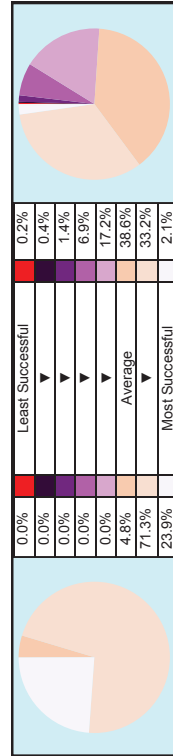
The area is located in the Outer North West. It is bounded by Gill, Scotland and Moseley Becks to the west, north and east respectively and contains parts of Horsforth, including Southway, West End and the Brownberries.

The population is predominantly White British and the age breakdown shows a slightly higher than average proportion of older people.

90% of households are in owner-occupation and just over half of these are owned outright. Semi-detached housing accounts for 42% of the stock with detached housing accounting for a further 40%. 75% of properties are classified in Council Tax Bands C-E.

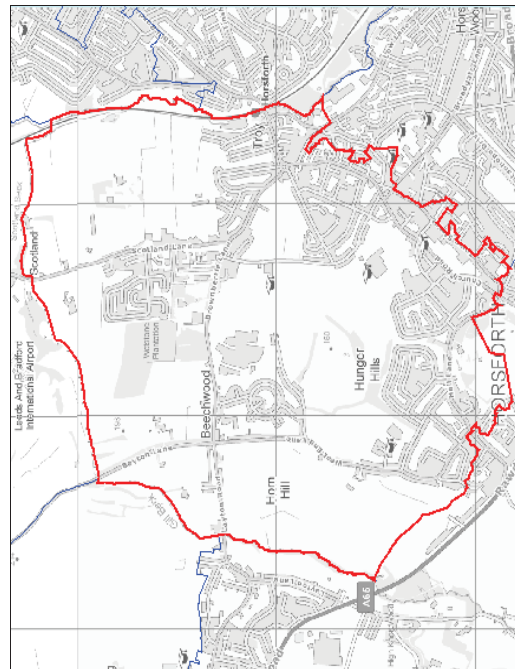
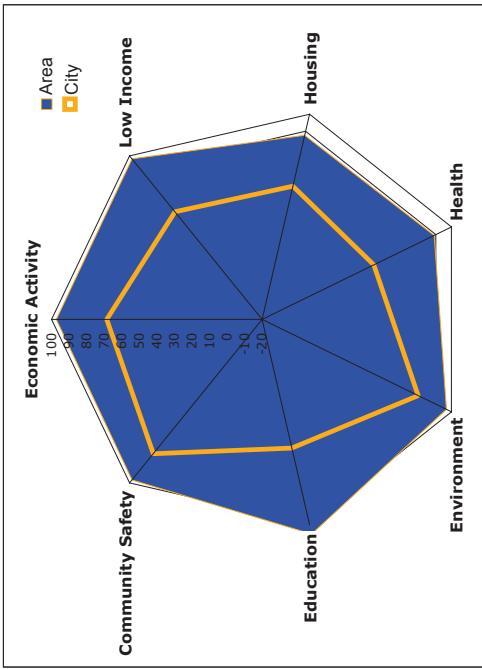
The area contains the Trinity and All Saints University, Horsforth High School, West End Primary School, Westbrook Lane Primary School, St Margaret's C of E Primary School, Horsforth Housing Office, Horsforth Rail Station, Horsforth Post Office, Horsforth Library and Horsforth Youth Centre.

This area is home to Horsforth Town Centre – an important market town and a hub of local economy. It also contains many tourist attractions, including Horsforth Hall Park, Japanese Garden, Horsforth Village Museum, Horsforth Golf Club, King George's Field – Cricket ground and Football ground.



The pie charts represent the weighted proportions of individual indicators falling into each band

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	6,032	96.07%	637,872	89.17%
Irish	41	0.65%	8,532	1.19%
Black Caribbean & White	9	0.14%	4,577	0.64%
Black African & White	3	0.05%	867	0.12%
Asian & White	9	0.14%	2,541	0.36%
Indian	37	0.59%	12,296	1.72%
Pakistani	15	0.24%	15,064	2.11%
Bangladeshi	0	0.00%	2,531	0.35%
Black Caribbean	3	0.05%	6,737	0.94%
Black African	3	0.05%	2,404	0.34%
Chinese	14	0.22%	3,468	0.48%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	5,050	80.24%	492,656	68.87%
Buddhist	3	0.05%	1,603	0.22%
Hindu	17	0.27%	4,189	0.59%
Jewish	3	0.05%	8,233	1.15%
Muslim	22	0.35%	21,385	2.99%
Sikh	17	0.27%	7,601	1.06%

Supplementary Health Information	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	4%	N/A	3.5%
Smoking Prevalence	N/A	11%	N/A	22.8%

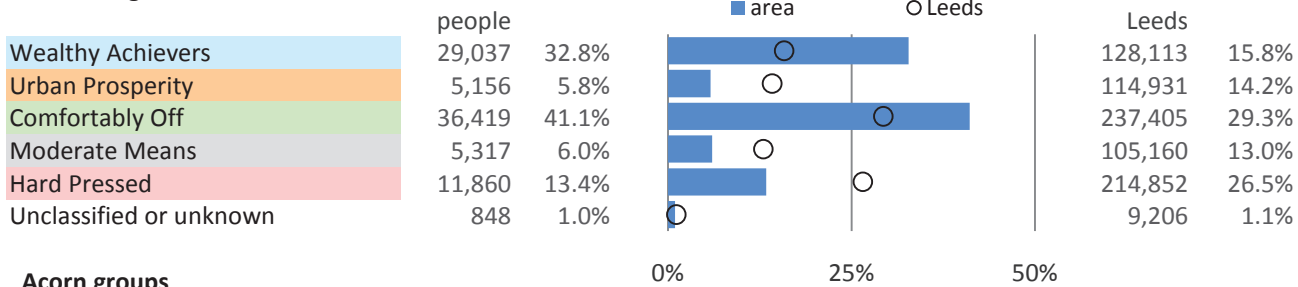
Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	872	13.82%	128,647	17.98%

2010 Population Acorn Profile

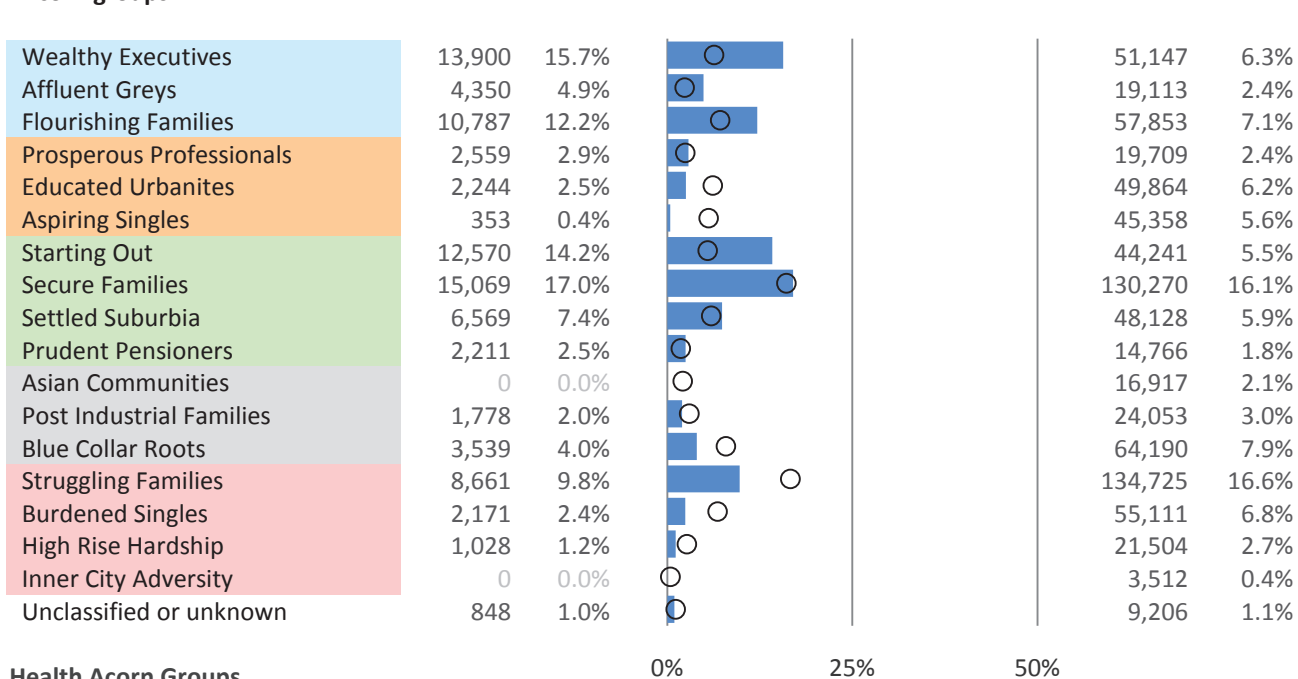
Acorn is a nationwide population segmentation tool. It combines geography with demographics and lifestyle information, and places where people live with their underlying characteristics and behaviour, to create a tool for understanding the different types of people in different areas throughout the country. This data is modelled using the standardised population provided by JICPOP, *not* Leeds GP patients. see www.jicpops.co.uk

This sheet compares the population of Outer North West Area Committee with the whole population of Leeds in terms of Acorn groups. For instance 13.4% of the population are in the 'Hard Pressed' category, compared to 26.5% of the population of Leeds.

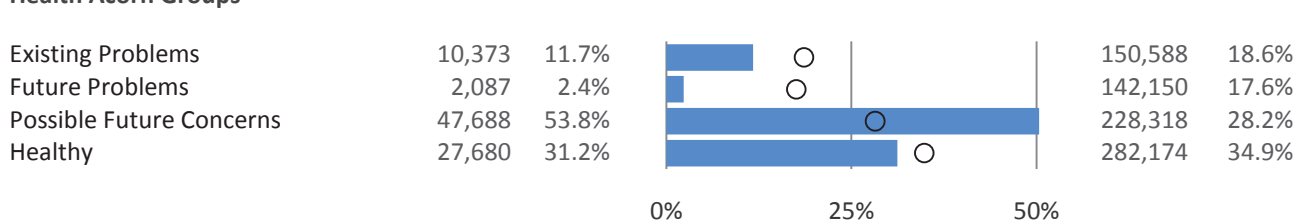
Acorn categories



Acorn groups



Health Acorn Groups



The population of Outer North West Area Committee is divided between Acorn categories in a manner which bears no resemblance to the way the Leeds population is divided. For instance, the Wealthy Achievers category has very much higher prevalence here than it does in the Leeds population as a whole.

Outer North West area is made up of 13 MSOAs, with a large proportion of “wealthy achievers” and “comfortably off” which make up 73% of the population, this is well above the Leeds proportion. In terms of Health Acorn Data, the area has much lower proportions than Leeds for the “existing problems” and “future problems” groups but has a much higher rate of “possible future concerns”.

For more information about Acorn, including the characteristics of the categories, groups and types listed here, visit <http://www.caci.co.uk/Acorn-classification.aspx> and <http://www.caci.co.uk/healthacorn.aspx>

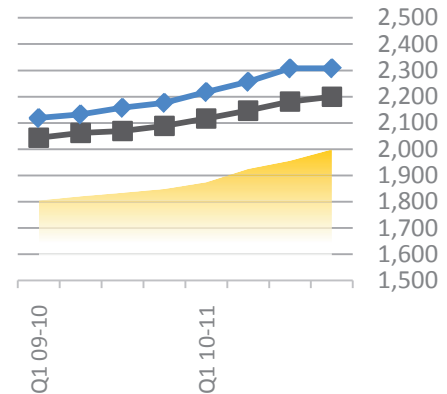
Cancer and CHD

note: chart scales vary to reveal maximum detail, be careful with visual comparisons between charts

Cancer rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	2,119	2,043	1,805
Qtr 2 09-10	2,133	2,062	1,821
Qtr 3 09-10	2,158	2,069	1,834
Qtr 4 09-10	2,177	2,088	1,849
Qtr 1 10-11	2,218	2,116	1,874
Qtr 2 10-11	2,257	2,147	1,925
Qtr 3 10-11	2,308	2,181	1,956
Qtr 4 10-11	2,308	2,199	1,999

Rates are *age standardised* and per 100,000

Deprived quintile Leeds This area



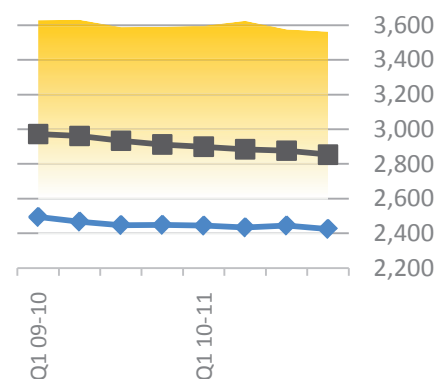
The Outer North West Area Committee has age standardised cancer rates which are generally the same as Leeds, and much higher than that of the deprived quintile. The three MSOA with highest age standardised rates of cancer are E02002342, E02002345, and E02002343. In addition, age standardised CHD rates are generally much lower than Leeds, and much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of CHD are E02002339, E02002340, and E02002357.

The main risk factors for cancer are: growing older, smoking, sun, ionising radiation and chemicals, some viruses, family history of cancer, alcohol, poor diet, lack of physical activity, or being overweight. Life expectancy for people with cancer is lower in more deprived communities. The range of risk factors suggests many cancers are potentially preventable. CHD has a close association with deprivation as well as key lifestyle factors such as smoking, being overweight and excessive alcohol use. From a recent CVD mortality audit within Leeds we know that being on a register has a positive effective on increasing both life expectancy and quality of life.

In terms of risk factors the smoking rate is lower than the Leeds average. The standardised rate of obesity is much lower than the Leeds average. This area made up of 13 MSOAs mainly “wealthy” and “comfortable off” and in general has low levels of deprivation.

CHD rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	2,494	2,973	3,628
Qtr 2 09-10	2,467	2,961	3,631
Qtr 3 09-10	2,447	2,934	3,589
Qtr 4 09-10	2,449	2,912	3,590
Qtr 1 10-11	2,444	2,899	3,597
Qtr 2 10-11	2,434	2,885	3,625
Qtr 3 10-11	2,445	2,876	3,576
Qtr 4 10-11	2,425	2,854	3,563

Rates are *age standardised* and per 100,000



About the GP records data collection: The PCT runs a quarterly collection of data from GP systems, forming a picture over time of how conditions are recorded by GPs across Leeds. The automated data collections note the most recent occurrences of specific disease codes in each patients record as defined by the Quality Outcomes Framework (QOF). The data includes age, gender and location information, giving Leeds a much greater level of detail than standard QOF data and is a benefit of the trusting relationship we have developed with practices.

Age standardised rates: Are calculated using the date-relevant GP registered populations for those practices which partook in the data collection. Some practices opted not to submit data for certain audits and therefore their population are not part of rate calculations. **Deprived QUINTILE:** The deprived quintile is the most deprived *fifth* of all MSOA in Leeds. 'Deprived Leeds' as used elsewhere, is the LSOA in Leeds which are in the 10% most deprived in England - a more exact definition, but GP audit data is restricted to MSOA level and cannot be resolved to the finer level of detail LSOAs offer.

COPD and Diabetes

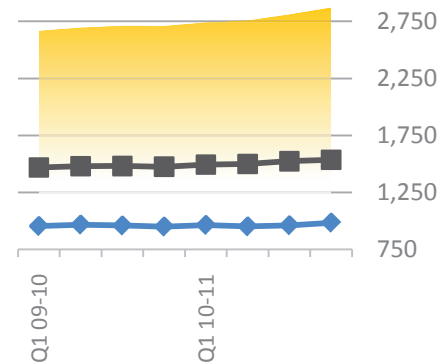
Calculated using the best fit MSOA for this area

note: chart scales vary to reveal maximum detail, be careful with visual comparisons between charts

COPD rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	955	1,468	2,669
Qtr 2 09-10	968	1,481	2,697
Qtr 3 09-10	960	1,482	2,713
Qtr 4 09-10	951	1,475	2,711
Qtr 1 10-11	965	1,495	2,743
Qtr 2 10-11	952	1,500	2,759
Qtr 3 10-11	962	1,524	2,813
Qtr 4 10-11	985	1,537	2,873

Rates are *age standardised* and per 100,000

■ Deprived quintile
 ■ Leeds
 ◆ This area

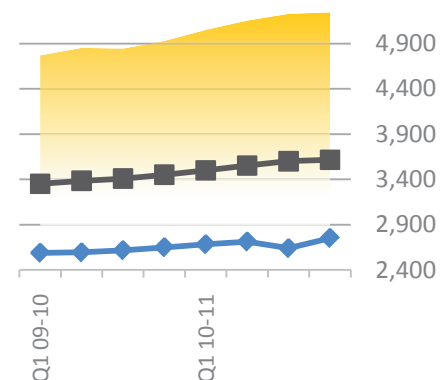


The Outer North West Area Committee has age standardised COPD rates which are generally very much lower than Leeds, and very much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of COPD are E02002339, E02002357, and E02002340. In addition, age standardised diabetes rates are generally much lower than Leeds, and very much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of Diabetes are E02002339, E02002343, and E02002332.

COPD is a disease of the lungs and is a key cause of premature mortality in Leeds. It is associated with deprivation and smoking. COPD is often identified late, reducing options for management to improve quality of life or to slow down the progression of the disease. Diabetes consists of type 1 and 2. Type 2 is the most common and is strongly associated with obesity, other lifestyle factors, particular population groups and deprivation. The NHS Health Check (a vascular risk assessment and identification programme) is a systematic way of identifying people with diabetes, it is estimated that the prevalence in Leeds should be around 6.7% but the recorded prevalence on GP system for Leeds is 3.6%.

The slightly low age standardised rate of COPD compared to Leeds reflects the lower than average rate of GP recorded smoking in this area.

Diabetes rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	2,590	3,352	4,769
Qtr 2 09-10	2,594	3,384	4,852
Qtr 3 09-10	2,618	3,410	4,844
Qtr 4 09-10	2,650	3,452	4,929
Qtr 1 10-11	2,683	3,500	5,050
Qtr 2 10-11	2,713	3,554	5,153
Qtr 3 10-11	2,640	3,601	5,228
Qtr 4 10-11	2,753	3,616	5,244

Rates are *age standardised* and per 100,000

About the GP records data collection: The PCT runs a quarterly collection of data from GP systems, forming a picture over time of how conditions are recorded by GPs across Leeds. The automated data collections note the most recent occurrences of specific disease codes in each patients record as defined by the Quality Outcomes Framework (QOF). The data includes age, gender and location information, giving Leeds a much greater level of detail than standard QOF data and is a benefit of the trusting relationship we have developed with practices.

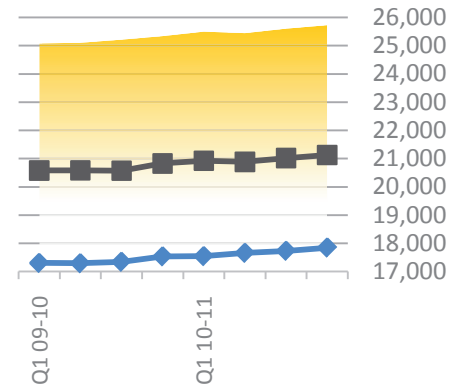
Age standardised rates: Are calculated using the date-relevant GP registered populations for those practices which partook in the data collection. Some practices opted not to submit data for certain audits and therefore their population are not part of rate calculations. **Deprived QUINTILE:** The deprived quintile is the most deprived *fifth* of all MSOA in Leeds. 'Deprived Leeds' as used elsewhere, is the LSOA in Leeds which are in the 10% most deprived in England - a more exact definition, but GP audit data is restricted to MSOA level and cannot be resolved to the finer level of detail LSOAs offer.

Source: NHS Leeds GP data audits, quarterly 2009-11

Calculated using the best fit MSOA for this area

note: chart scales vary to reveal maximum detail, be careful with visual comparisons between charts

Obesity rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	17,306	20,581	25,081
Qtr 2 09-10	17,296	20,587	25,104
Qtr 3 09-10	17,347	20,572	25,214
Qtr 4 09-10	17,537	20,831	25,340
Qtr 1 10-11	17,545	20,924	25,498
Qtr 2 10-11	17,660	20,887	25,445
Qtr 3 10-11	17,732	21,020	25,603
Qtr 4 10-11	17,847	21,130	25,726



Rates are *age standardised* and per 100,000

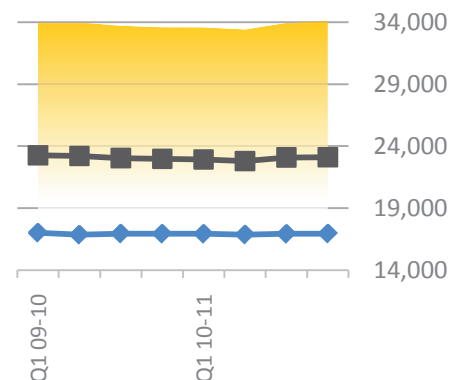
Deprived quintile Leeds This area

The Outer North West Area Committee has age standardised obesity rates which are generally much lower than Leeds, and much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of Obesity are E02002339, E02002332, and E02002357. In addition, age standardised smoking rates are generally much lower than Leeds, and very much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of Smoking are E02002339, E02002332, and E02002357.

The latest Health Survey for England (HSE) data shows that nearly 1 in 4 adults, and over 1 in 10 children aged 2-10, are obese and the trend is set to increase. Obesity can have a severe impact on people's health. Around 10% of all cancer deaths among non-smokers are related to obesity. The risk of coronary artery disease and type 2 diabetes directly increases with increasing levels of obesity e.g. levels of type 2 diabetes are about 20 times greater for people who are very obese. These diseases can shorten life expectancy.

The use of tobacco is the primary cause of preventable disease and premature death. It is not only harmful to smokers but also to the people around them through the damaging effects of second-hand smoke. Smoking rates are much higher in some social groups, including those with the lowest incomes. These groups suffer the highest burden of smoking-related illness and death. This is the single biggest cause of inequalities in death rates between the richest and poorest in our communities. Levels of smoking have fallen since the 1960s. However this decline in smoking rates has stopped and may be reversing.

Smoking rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	17,018	23,268	33,989
Qtr 2 09-10	16,853	23,213	33,989
Qtr 3 09-10	16,944	23,039	33,720
Qtr 4 09-10	16,934	22,982	33,601
Qtr 1 10-11	16,927	22,922	33,589
Qtr 2 10-11	16,866	22,793	33,422
Qtr 3 10-11	16,923	23,089	33,950
Qtr 4 10-11	16,946	23,112	34,123



Rates are *age standardised* and per 100,000

About the GP records data collection: The PCT runs a quarterly collection of data from GP systems, forming a picture over time of how conditions are recorded by GPs across Leeds. The automated data collections note the most recent occurrences of specific disease codes in each patients record as defined by the Quality Outcomes Framework (QOF). The data includes age, gender and location information, giving Leeds a much greater level of detail than standard QOF data and is a benefit of the trusting relationship we have developed with practices.

Age standardised rates: Are calculated using the date-relevant GP registered populations for those practices which partook in the data collection. Some practices opted not to submit data for certain audits and therefore their population are not part of rate calculations. **Deprived QUINTILE:** The deprived quintile is the most deprived fifth of all MSOA in Leeds. 'Deprived Leeds' as used elsewhere, is the LSOA in Leeds which are in the 10% most deprived in England - a more exact definition, but GP audit data is restricted to MSOA level and cannot be resolved to the finer level of detail LSOAs offer.

Calculated using the best fit MSOA for this area

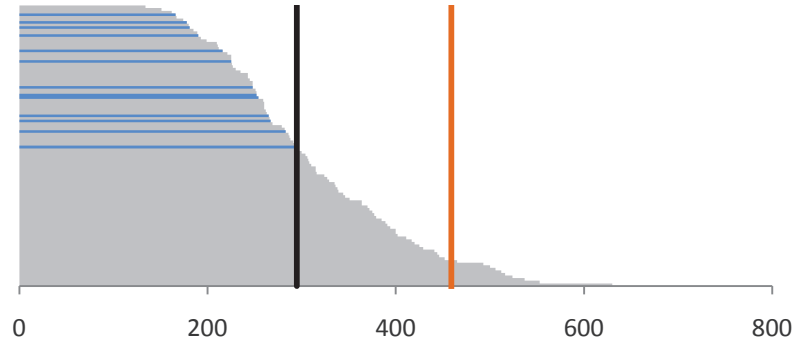
Mortality rates, all causes, under 75s 2006-8

Mortality rates per hundred thousand for all 108 MSOA in Leeds are ranked in the charts below. The MSOA comprising this report area are highlighted in blue. Leeds and Deprived Leeds under 75s mortality rates are shown as vertical lines for comparison.

MSOA of this area, listed in corresponding order to their position in the main charts

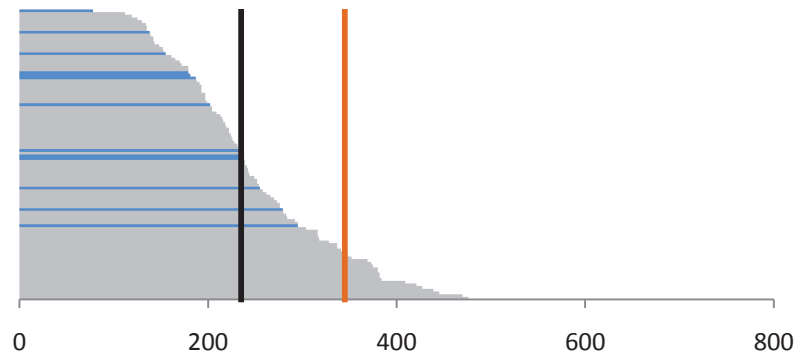
- E02002342
- E02002350
- E02002345
- E02002336
- E02002356
- E02002337
- E02002338
- E02002340
- E02002343
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- E02002357
- E02002332
- E02002333

Male and female, all causes per 100,000



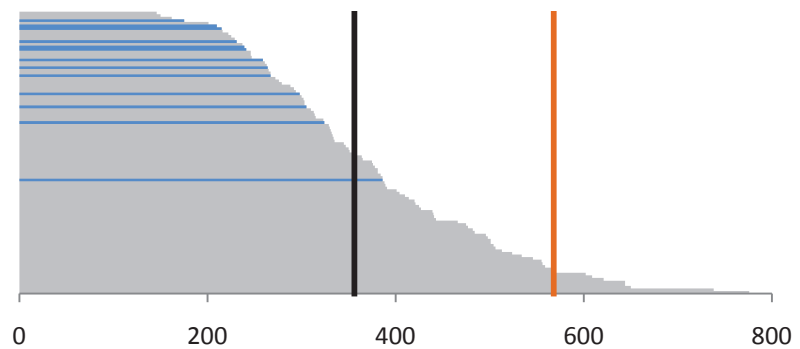
Female, all causes per 100,000

- E02002342
- E02002336
- E02002345
- E02002340
- E02002350
- E02002332
- E02002356
- E02002338
- E02002337
- E02002339
- E02002343
- E02002333
- E02002357



Male, all causes per 100,000

- E02002350
- E02002345
- E02002337
- E02002356
- E02002357
- E02002336
- E02002343
- E02002342
- E02002338
- E02002339
- E02002333
- E02002340
- E02002332



■ This area ■ All MSOAs — Leeds — Deprived Leeds

These charts show at MSOA level the mortality rates within Outer North West Area. This area is made up of 13 MSOAs which mainly fall into “wealthy achievers” and “comfortably off”. Horsforth Central and Otley are outliers in terms of female mortality, both have higher mortality rates than the Leeds average with cancer being the leading cause. (visit <http://www.westyorkshireobservatory.org/explorer/resources/> for in depth profiles on MSOAs)

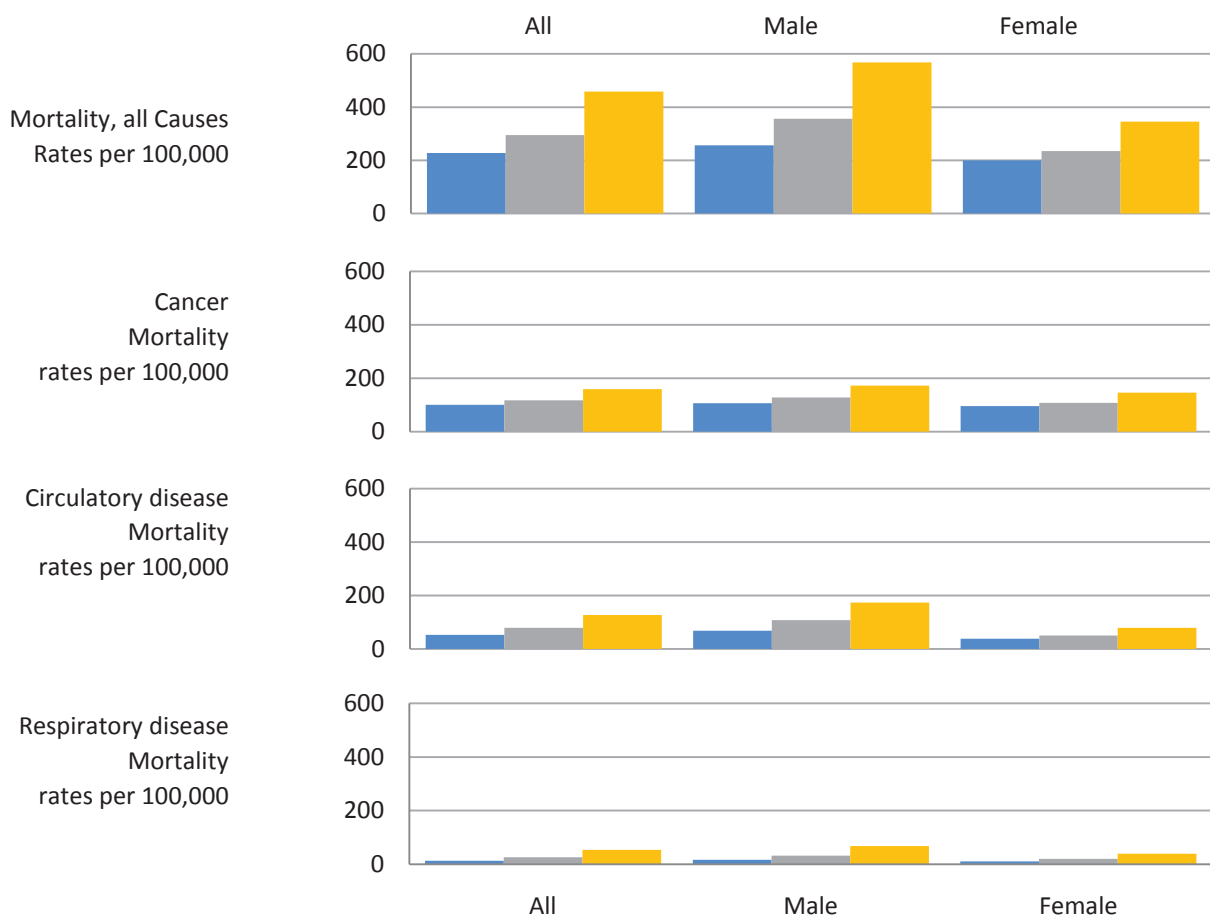
Source: ONS deaths extract, GP registered populations.

Mortality rates, under 75s 2006-8

Mortality rates per hundred thousand for this Area Committee are listed below for all causes and three major sub headings - cancer mortality, circulatory disease mortality, and respiratory disease mortality. A rate is shown for Males, Females, and All. The charts display this information alongside that for Leeds and Deprived Leeds.

Outer North West Area Committee	All	Males	Females
Mortality, all Causes	227.0	255.9	200.0
Cancer mortality	100.9	106.8	96.4
Circulatory disease mortality	53.3	68.5	38.6
Respiratory disease mortality	13.5	17.0	10.4

- Area Committee
- Leeds
- Deprived Leeds



Mortality rates for Outer North West area are mostly below the Leeds average.

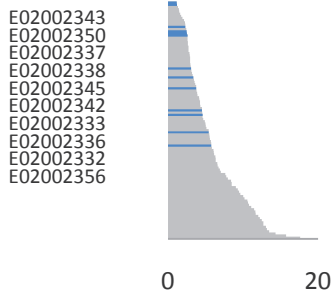
Source: ONS deaths extract, GP registered populations. **'Deprived Leeds'** is the LSOA in Leeds which are in the 10% most deprived in England.

Alcohol admissions 2009-10

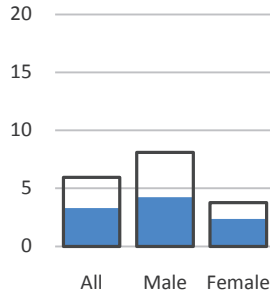
Alcohol specific admissions

(Where alcohol is the single cause of admission)

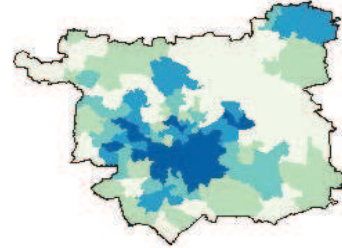
	Count	This area rate	Leeds rate
All	289	3.3 per 1,000	6.0 per 1,000
Male	184	4.2 per 1,000	8.1 per 1,000
Female	105	2.4 per 1,000	3.8 per 1,000



All MSOAs in Leeds ranked by their alcohol specific admissions rate per 1000 population. Those in this area are highlighted in blue and listed in order of appearance.



This area: Alcohol specific admissions rates per 1000 population.

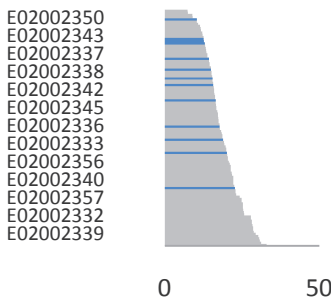


Map of all MSOAs in Leeds, showing alcohol specific admissions divided into five groups each with about a fifth of all MSOAs.

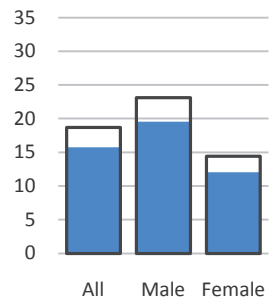
Alcohol attributable admissions

(Where alcohol is not the entire cause of admission.)

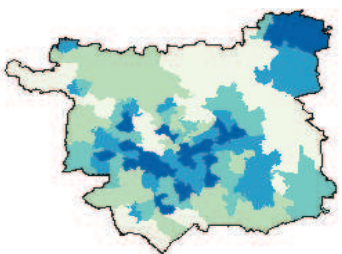
	This area rate	Leeds rate
All	15.7 per 1,000	18.7 per 1,000
Male	19.5 per 1,000	23.1 per 1,000
Female	12 per 1,000	14.4 per 1,000



All MSOAs in Leeds ranked by their alcohol attributable admissions rate per 1000 population. Those in this area are highlighted in blue and listed in order of appearance.



This area: Alcohol attributable admissions rates per 1000 population.



Map of all MSOAs in Leeds, showing alcohol attributable admissions divided into five groups each with about a fifth of all MSOAs.

The overall alcohol specific admission rate in Outer North West Area Committee is much lower than the Leeds rate. As is normal, the Male rate is higher than the Female rate. When we look at attributable admissions, the overall rate in Outer North West Area Committee is lower than the Leeds rate. As is normal, the Male attributable admissions rate is much higher than the Female rate.

The misuse of alcohol is associated with a wide range of chronic health conditions such as liver disease, hypertension, some cancers, impotence and mental health problems. It has a direct association with accidents, criminal offending, domestic violence and risky sexual behaviour. It also has hidden impacts on educational attainment and workplace productivity. Within this area, alcohol specific rates are well below average, attributable admission rates are slightly lower than the Leeds average.

Source: Hospital episode statistics 2009-10 and NWPCHO alcohol attributable fractions - details of how attributable admissions are calculated can be found at <http://www.nwpho.net/nwpho/publications/alcoholattributablefractions.pdf>. Maps show data split into groups each holding about a fifth of 108 MSOA in Leeds, for full scale maps with legends please contact Adam.taylor@nhsleeds.nhs.uk. Rates are calculated against GP registered and Leeds resident population January 2010.

Adult Social Care (ASC)

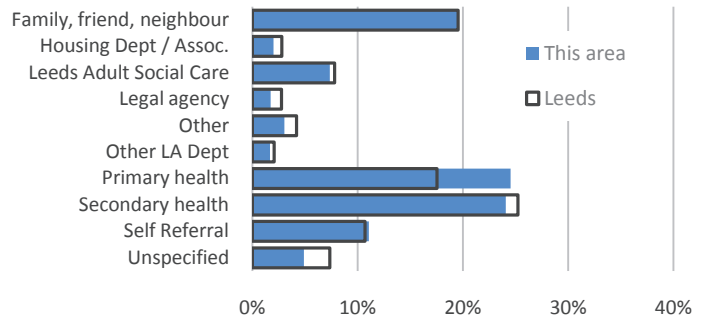
Source: LCC Adult Social Care data 2010-11

Calculated on an MSOA basis

Referrals to ASC by source

1,899 which is 9.6% of the 19,831 Leeds total

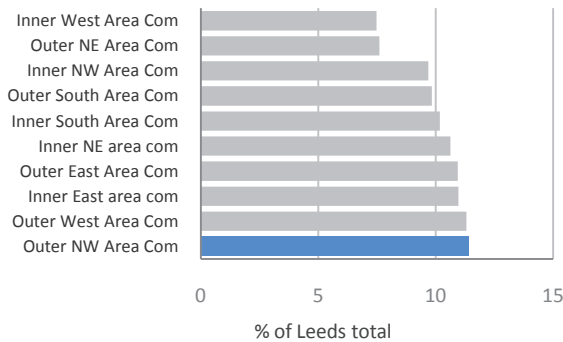
Chart shows the % contribution to the total for various referral sources



Signposted referrals

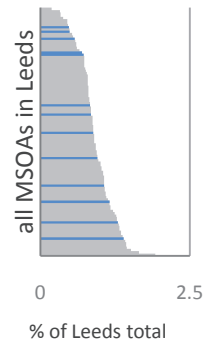
In this area, 21% of referrals are signposted for action by other agencies. In Leeds as a whole, this figure is 15%. A referral is signposted by ASC when it is considered to be more suitable for another agency.

Adult Social Care assessments This area had 835 completed assessments. This is 11.4% of the Leeds total.



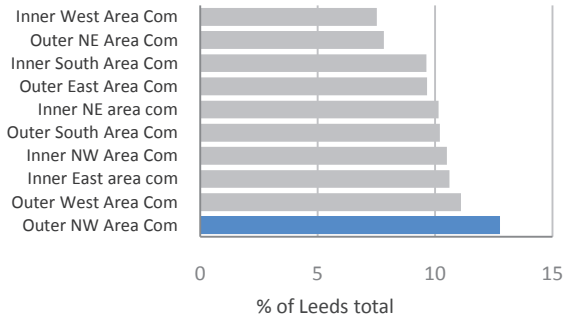
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list of MSOAs in this area in rank order as charted



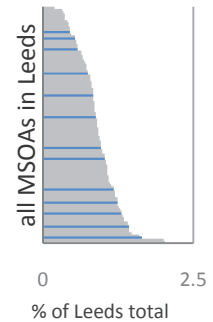
People receiving Adult Social Care services

599 people received services from Adult Social Care, that is 12.8% of the 4,691 total for Leeds.



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- E02002336
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- E02002342
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- E02002356
- E02002339
- E02002357
- E02002333

list of MSOAs in this area in rank order as charted



What proportion of completed ASC assessments led to services being provided?

In this area, 72% of completed assessments led to a service being provided. In Leeds this figure is 64%

This is an area of Leeds in which a higher proportion of the population are middle aged or older. This area has a disproportionately low number of referrals for adult social care. Primary Health Care agencies are disproportionately high referrers. This area is the highest in the city for the proportion of referrals which go on to be assessed and nearly three quarters of assessments lead to people receiving services. This is the highest proportion in the city.

Referrals data includes 1,233 referrals which are attributed to 'Outside Leeds' or 'Unspecified' locations. These 1,233 referrals are not included in the Leeds total of 19,831 mentioned above as they are not attributed to an MSOA in Leeds.

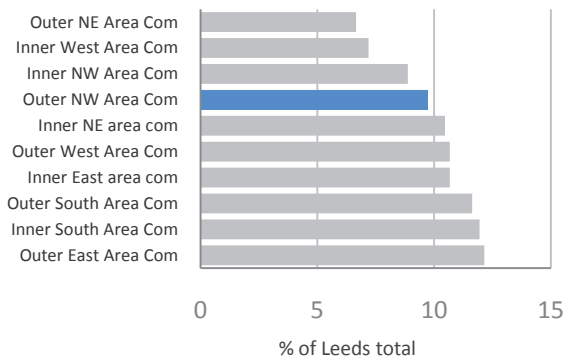
Provision and safeguarding

Source: LCC Adult Social Care data 2010-11

Calculated on an MSOA basis

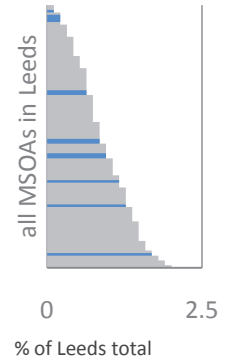
ASC supported residential and nursing care admissions (18+ years)

This area had 92 admissions. Which is 9.7% of the Leeds total of 946.



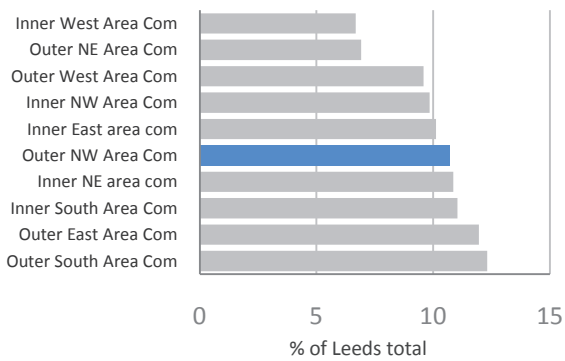
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list of MSOAs in this area in rank order as charted



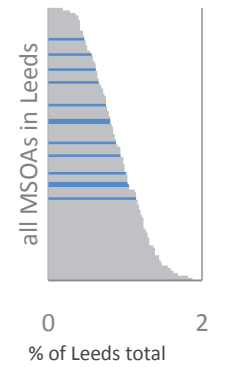
Number of people aged 18+ who received domiciliary care at some point in the year

This area had 572 people who received domiciliary care. Which is 10.7% of the Leeds total of 5,340.



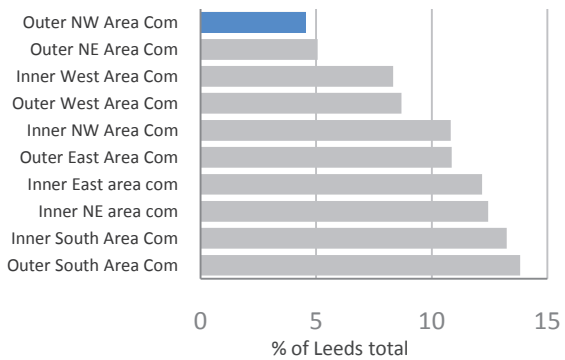
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list of MSOAs in this area in rank order as charted



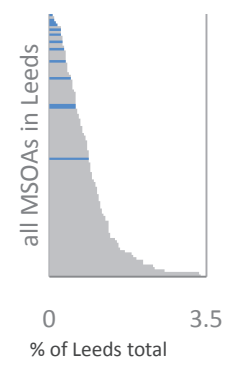
Safeguarding referral at some point in year

This area had 124 safeguarding referrals. Which is 4.5% of the Leeds total of 2,726.



E02002336
E02002343
E02002345
E02002337
E02002332
E02002340
E02002338
E02002350
E02002357
E02002342
E02002333
E02002339
E02002356

list of MSOAs in this area in rank order as charted



A disproportionately low number of people were admitted to care homes from this area. Outer North West has the lowest number of people referred following safeguarding concerns in the city.

Glossary

Acorn A nationwide population segmentation tool. Combines geography with demographics and lifestyle information, places where people live with their underlying characteristics and behaviour, to create a tool for understanding the different types of people in different areas throughout the country. Over 400 variables were used to build describe the different Acorn types. Of these variables, 30% were sourced from the 2001 Census. The remainder were derived from CACI's consumer lifestyle databases, which cover all of the UK's 49 million adults and 25 million households. For more information about Acorn, including the characteristics of the categories, groups and types listed here, visit <http://www.caci.co.uk/acorn-classification.aspx>

Alcohol attributable admission A hospital admission which is partly caused by alcohol. NWPHO alcohol attributable fractions assign values to each type of admission, rating each by the effect alcohol has in its cause. Attributable admissions are sums of these fractions, not actual admissions. For more details see <http://www.nwph.net/nwpho/publications/alcoholattributablefractions.pdf>

Alcohol specific admission A hospital admission solely caused by alcohol.

BMI Body Mass Index

Deprived Leeds The area of Leeds where LSOAs rank in England in the 10% most deprived, in terms of Index of Multiple Deprivation (IMD 2004). Almost 20% of the Leeds population live in this area.

Deprived quintile This is the *fifth* of Leeds's MSOAs which are the *most deprived*. This does not have the fine level of detail that "Deprived Leeds" (see above) has. The Deprived Quintile is used in this report where data is only available at MSOA level in order to allow some comparison with deprived parts of Leeds.

DSR - Directly Age Standardised Rate Age standardising compensates for the fact that populations usually have varied age profiles. DSR is usually expressed as a rate per 100,000 and means we can exclude differences in age structure when investigating the underlying causes of different rates (see example below)

"Wetherby West MSOA has a high prevalence of CHD (in the highest fifth of the Leeds MSOAs). This would be expected as the MSOA has an elderly population and CHD is more prevalent in older people. Directly age standardised rates show how many people (in most cases per 100,000) would be expected to have CHD in Wetherby West if the population had the same structure as the European Standard Age Profile. (This has an even distribution between age groups up until 55 before gradually decreasing in older ages). Age standardised rates for CHD in Wetherby West are well below average, in the lowest fifth of the Leeds MSOAs. This shows that, while there are a lot of people with CHD in Wetherby West, it is the age of the population which is a large factor rather than other possible contributing factors."

Health Acorn An extension to the Acorn classification system. The classification groups the population of Great Britain into 4 groups, 25 types and 60 sub-types for more in-depth analysis. By analysing diet, illness and exercise characteristics as well as demographic attributes, Health Acorn provides an in-depth understanding of different communities in every part of the country. The classification names and descriptions have been chosen to be simple and non-judgemental. For more information about Acorn, including the characteristics of the categories, groups and types listed here, visit <http://www.caci.co.uk/acorn-classification.aspx>

Index An index of 100 for this area means this area has the same proportion of its population recorded with a condition as Leeds does. An index of 200 means the area has twice the proportion that Leeds has. Index scores below 100 mean the area has a lower proportion than Leeds. Index attempts to illustrate how closely the area matches Leeds.

IMD - Index of Multiple Deprivation Measures relative levels of deprivation in small areas of England called Lower Super Output Areas (LSOAs). The English Indices of Deprivation are a continuous measure of relative deprivation, therefore there is no definitive point on the scale below which areas are considered to be deprived and above which they are not. IMD scores and ranks have been produced for all LSOA in England in 2004, 2007 and 2010.

LSOA - Lower Super Output Area These are geographic areas designed nationally to improve the reporting of small area statistics in England. LSOAs when originally generated had between 1000 and 3000 people living in them with an average population of 1500 people.

Glossary

Credits



MSOA - Middle Super Output Area These are geographic areas designed nationally to improve the reporting of small area statistics in England and Wales. MSOAs are built from groups of Lower Super Output Areas (LSOAs). The minimum population of an MSOA is 5,000 and the mean is 7,200 (when originally generated). There are 108 MSOA in Leeds.

NEET not in education, employment, or training

NWPHO North West Public Health Observatory

Origins software Analyses forename and surname of every GP registered patient in Leeds and gives a calculated most likely heritage for each patient. This is considered to be an indication of 'country of origin' and not actual ethnicity. These 'countries of origin' are grouped up into geography levels and this is what is displayed here. The same software gives a likely faith for each patient.

Prevalence The number of cases divided by the population. In this report it can be thought of as the proportion of the relevant population with diabetes / CHD etc. Prevalence is expressed as a percentage. However an elderly population can be expected to have more cases (a higher prevalence) of certain conditions than a younger population. To compensate for variations in population ages, data can be directly age standardised (see above).

Rank Areas are often ranked in this report. This simply puts them in logical order from largest to smallest.

Rate per 100,000 The number of cases that would be expected in a population sized 100,000. DSR (see above) usually produces rates per 100,000. In this report the MSOA possibly has a population of around 5,000 people. Rates per 5,000 would be too small to consider and would not allow comparison with another MSOA of different population size. By producing rates per 100,000 for all areas they can be directly compared.

Q1 or Qtr1,2,3,4 Quarters in this report are financial year quarters. So Q1 data is from April – June with Q4 running from January to March.

Credits

GP audit data supplied by James Womack (Senior Public Health Information Analyst). Alcohol admissions, A&E admissions, populations data and profile introduction by Frank Wood (Information Manager). Origins, Admissions, Mortality data by Richard Dixon (Information Manager) at NHS Leeds. ASC data supplied by Stuart Cameron-Strickland (Head of Policy Performance & Improvement and Adam Mitchell) at Leeds City Council. Neighbourhoods data, Neighbourhood Index, Service map and School Census data supplied by Jacky Pruckner (Information Officer, Strategy and Development) and Richard Haslett (Research Officer, Business Transformation Team) at Leeds City Council. Report produced by Adam Taylor (Senior Information Analyst at NHS Leeds) using CACI InSite software.

Commentary thanks to: Bernadette Murphy (Public Health Manager), Sam Ramsey (Senior Administrator), Lucy Jackson (Consultant in Public Health), Jon Fear (Consultant in Public Health and Deputy Director of Public Health), Richard Dixon (Information Manager), Brenda Fullard (Head of Healthy Living and Inequalities), Diane Burke (Health Improvement Principal), Paul Lambert (Advanced Health Improvement Specialist - Tobacco Control), Lorraine Shuker (Health Improvement Specialist, Workplace- Advanced), Louise Cresswell (Health Improvement Specialist - Neighbourhoods), Pia Bruhn (Health Inequalities Manager - Vulnerable Groups), Steph Jorysz (Health Improvement Specialist- Neighbourhoods), Gemma Mann (Health Improvement Specialist) at NHS Leeds. Stuart Cameron-Strickland (Head of Policy Performance & Improvement, Leeds Adult Social Services), Jacky Pruckner (Information Officer, Strategy and Development, Business Transformation) at Leeds City Council.

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Report of Director of Children's Services

Date: March 2012

Subject: Children's Services Performance Report to Area Committees

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of Main Issues

This report provides an update on the key developments taking place in Children's Services to keep members informed of the current issues facing the Directorate and partnership as well as the progress that is being made against local and national agendas. This includes a performance update against the obsessions and priorities of the Leeds Children and Young People's Plan (CYPP). The report summarises city level performance with the appendices providing information at the ward and area committee level.

The report builds on previous reports presented to Area Committees in 2010 and 2011. Reports are provided in February/March and September. This report has a greater emphasis on education results as there is no confirmed academic data available for the September report.

Recommendations

- 1 Area Committees are requested to note the content of this report.
- 2 Area Committees are asked for feedback on the type and extent of performance information provided including the reporting schedule outlined in Appendix 1.

1.0 Purpose of this Report

- 1.1 This report provides elected members with an update on Children's Services developments including progress against the priorities of the Leeds Children and Young People's Plan, where possible a local area level. It builds on previous reports presented to Area Committees in 2010 and 2011.
- 1.2 We want Leeds to be a Child Friendly City with high aspirations and strong outcomes for children and young people and families. To achieve this we are:
- Delivering our Children and Young People's Plan with a focus on our three obsessions: keeping families safe from harm through reducing the need for children to enter care; ensuring children and young people are attending school and learning; and promoting young people's engagement in education, employment and training.
 - Developing the Leeds Education Challenge to ensure that Leeds children and young people are engaged in learning and that they are achieving good results. This includes addressing the gaps in achievement that exist in Leeds and ensuring that Leeds results compare well with national results.
 - Basing our efforts on a shared commitment to Child Friendly City supported by all communities and sectors. This is not only about good outcomes for children and young people it is about ensuring their voice is heard and that their influence is real. We are also committed to achieving reductions in child poverty.
 - Supporting the above with effective partnership working delivered through the Children's Trust and through local cluster partnerships. This will be supported by a new Leeds City Council Children's Services directorate. The principles of Restorative Practice and Outcomes Based Accountability will underpin the working of both the directorate and the partnership arrangements.
- 1.3 Member involvement is crucial to the above agendas. This report keeps members aware of the key areas of work and issues facing Children's Services as we progress through this important period of change and improvement. It also offers an outline of current progress through a detailed breakdown of performance data. This provides members with data that supports an informed discussion on local challenges, needs and progress against the Leeds Children's Plan. This is intended to help Area Committees to take these priorities forward at a local level and to gain an understanding of how these issues relate to the needs of the communities in their areas.

2.0 Background Information

- 2.1 For the last two years Area Committees have received two performance reports per year from Children's Services. The performance aspects of these reports are increasingly focused on the priorities of the CYPP 2011-15 along with other key performance data. The content varies to what is relevant at each point in the year. A schedule of the information that will be reported to Area Committees in 2012 is provided in Appendix 1. Information is provided at an area level where it is possible to do so. Where it isn't, the latest city wide position is provided. Education results

are given prominence in this cycle as there no confirmed academic data available in the September cycle.

3.0 Key Developments in Children's Services

3.1 Child Friendly City

3.1.1 The ambition to make Leeds a child friendly city is recognised and given prominence through the Vision for Leeds and the City Priority Plan 2011 to 2015. This is a high-level commitment based on engaging a broad range of partners in working towards the long term ambition of making Leeds the best city for children.

3.1.2 Work is being taken forward through the direct involvement of children and young people. This has included the identification of 12 priorities and the engagement of partners to undertake activity against each of these priorities. Young people's involvement has included leading workshops for members as part of the December State of the City Event. Work with partners has included specific commitments or pledges that are harnessing the enthusiasm and interest that exists for the child friendly city agenda. Early partners have included the Yorkshire Evening Post developing the CFC awards, and Leeds Metropolitan University design course looking at the city centre being a more playful space.

3.1.3 The findings of the consultation with children and young people from the last 2 years along with consultation carried out over summer 2011 helped identify a number of recurring issues that are relevant to children and young people in the city. This process identified that there are 12 priorities that children and young people feel are the key things that will make Leeds a better place to live and grow up. These priorities build on, and will contribute towards, achieving the outcomes of the Children and Young People's Plan. We believe that by working in partnership with children and young people we will have a greater impact. The 12 priorities are:

1. Children and young people can make safe journeys and can easily travel around the city
2. Children and young people find the city centre welcoming and safe, with friendly places to go, have fun and play
3. There are places and spaces to play and things to do, in all areas and open to all
4. Children and young people can easily find out what they want to know, when they want it and how they want it
5. Children, young people and adults have a good understanding of children's rights, according to the **United Nation Convention on the Rights of the Child**
6. Children and young people are treated fairly and feel respected
7. Children and young people have the support and information they need to make healthy lifestyle choices
8. All our learning places identify and address the barriers that prevent children and young people from engaging in and enjoying learning
9. There are a greater number of better quality jobs, work experience opportunities and good quality careers advice for all
10. All children and young people have their basic rights met
11. Children and young people express their views, feel heard and are actively involved in decisions that affect their lives (this is "participation")

12. Places and spaces where children and young people spend time and play are free of litter and dog fouling

The detail of the priorities is outlined in Appendix 2.

- 3.1.4 Going forward we will continue approaching businesses, institutions, charities, voluntary groups, schools and other key partners to share this vision and invite them to pledge their support. We will look to develop the role of ambassadors and train up children and young people to monitor, review and evaluate our progress over the next 18 months and beyond. We have to put children and young people at the heart of the city and how we plan its future. They will be in the driving seat determining whether we are on track to making Leeds a better place to live and grow up.

3.2 Developing an Integrated Children's Services

- 3.2.1 The implementation of the new structure for the Directorate is progressing well. The majority of the leadership team is now in place including all Deputy Directors and Chief Officers. We are now progressing into the implementation stage of the restructure for all staff. This will provide a directorate better placed to deliver council priorities, to support the Children's Trust and importantly to offer integrated services that meet children's and families needs.

- 3.2.2 A number of key events took place in Children's Services in the later months of 2011 which highlighted both strong improvements and the ongoing need to deliver greater impact on outcomes for children and young people. These included:

- In September a re-inspection of Safeguarding was undertaken. The inspectors concluded Leeds children's safeguarding practice was now adequate with a number of good aspects. The inadequate areas of Leeds practice had been addressed with good evidence of self awareness and of a capacity to maintain improvement.
- In November Leeds Children's Services received its Annual Performance Assessment Result for 2011. We were assessed as 'performing adequately' following two years of 'Performs Poorly' judgements. This was a significant milestone both in areas where improvement had been made but also for the broader areas of children's provision where performance had often been good or better.
- Leeds Children's services has been subject to a ministerial improvement notice. This was lifted on 21st December following a review by the DfE and with the support of the Improvement Board that had been established to oversee progress through this improvement period. In lifting the notice areas were highlighted where particular focus needs to continue; specifically to maintain the momentum around safeguarding and to increase the rate of improvement in educational outcomes. The DfE have asked to meet with Leeds Children's Services in March 2012 to assess progress.

- 3.2.3 During the term of the improvement notice many improvements have been made in Children's Services, in particular the strengthening of governance arrangements through the Children's Trust Board and Local Safeguarding Children Board. We have also developed a stronger vision for what we want to achieve, captured in the

Children and Young People's Plan (CYPP) which forms an important part of the city's planning framework.

3.2.4 In addition to existing Leeds City Council, Children's Trust and LSCB performance arrangements we are intending to maintain a strong level of external support and challenge through a Leeds Children's Services Challenge and Support Panel. This will draw on experts on Outcomes Based Accountability, Restorative Practice, workforce development, and other key drivers for positive change. This is one example of work being undertaken to ensure improvement to date is sustained and built on.

3.3 Leeds Education Challenge

3.3.1 Coming out of the improvement notice period there was a recognised to keep improving educational outcomes, ensuring that: we are keeping pace with national improvements especially at ages 16 and 19; that all provision is good provision; and that we are addressing the gaps in performance that exist for a number of groups of children and young people in Leeds. We intend to do this through the Leeds Education Challenge.

3.3.2 The Leeds Education Challenge is an ambitious city wide commitment to a new relationship with schools and to a refreshed approach to school improvement. It is being developed in the context of an integrated Children's Service and against the background of significant changes to national policy and funding.

3.3.3 The Education Challenge has five pledges that sit at the heart of its vision. These are:

1. Every child and young person of school age will be in school or learning
2. Every school will have an achievable plan to being recognised as an outstanding school
3. We will improve achievement for every young person year on year
4. Every school will benefit from a fully qualified, skilled, committed and well-lead staff team
5. Every child and young person will move confidently through their education

3.3.4 A wide range of city partners have been approached and have agreed to sign up and deliver the pledges. In order to drive forward the Leeds Education Challenge a Leeds Education Challenge Board is being established. The Board would be chaired by the Executive Lead Member for Children's Services and report directly to the Children's Trust Board.

3.3.4 2012 will be a critical year for the development of the relationship with schools and the work to address some important performance challenges around the learning agenda. Through the Leeds Education Challenge we are working closely with Leeds headteachers to build the momentum around this and put in place the practical arrangements that will strengthen this approach. At the same time, discussions with the Department for Education are continuing to ensure effective steps are being taken to increase the pace of improvement in those schools facing particular challenges.

3.3.5 In summary, the Leeds Education Challenge is an ambitious city wide campaign to accelerate improvement in learning outcomes for children and young people by realigning finances, developing a sector led improvement strategy, requiring equity across the city and promoting challenge, partnership and innovation.

3.4 Locality working – children’s services cluster developments

3.4.1 Clusters were formed out of local communities of schools and have developed to be the basis for children’s services locality working, progressively involving partners and the services for children and young people that are and can be delivered locally. They are the basis for providing additional support to children, young people and families. Most clusters have re-aligned their resources to build their capacity to provide early help for families. Cluster work is being increasingly enabled through the new City Council Children’s Services organisational arrangements for targeted, social work and specialist services and by the roll out of ‘early start’ teams with the NHS. This is placing the specialist services closer to the local universal services enabling greater coordination and more timely and appropriate support for child and family need.

3.4.2 Cluster partnerships are working with the outcomes based accountability methodology and a new suite of performance management information to support the development of action plans which focus on the 3 CYPP obsessions. 26 of the 28 clusters have undertaken work on school attendance completing an OBA session and producing an action plan. An increasing number of clusters have now also undertaken, or are planning to, undertake workshops on reducing the number of looked after children and/or improving numbers in employment education or training.

3.4.3 Clusters are working to ensure that collective resources are prioritised and targeted to support those families whose circumstances are causing most concern to agencies. To support this regular meetings are taking place which bring together multi-disciplinary groups of local managers. Practitioners are able to use these meetings to request support, advice and guidance for cases where they have encountered difficulties in working with families, or where sufficient progress is not being made. Clusters are partnerships and they are developing at different speeds and in response to different local circumstance. The performance information provided later in this report highlights the differing levels of need across the city.

3.4.4 Integrated working between clusters continues to develop, with cluster managers taking advantage of regular opportunities to meet and network. The closer working relationships between cluster managers have already delivered benefits, with cluster managers working together with partners to overcome boundary issues, e.g. provision for children attending school in one cluster but living and accessing social care support in another.

3.4.5 Member involvement in cluster working is currently being formalised to ensure consistency in all clusters. Officers within Children’s Services are developing roles as Local Authority Partners to support cluster working, acting as a bridge to central services helping to ensure clusters aren’t isolated and to encourage a consistent approach.

4.0 Performance Update

4.0.1 Performance information is presented under the five CYPP outcomes. It is focused on the CYPP performance measures with additional performance information provided where appropriate to offer a fuller picture of progress in these areas. In the appendices data is provided at area level where it is possible to do so.

4.1 Children and Young People are Safe from Harm

4.1.1 Reducing the need for children to come into care is one the three 'Obsessions' of the CYPP. The indicator measuring progress against this obsession is the number of looked after children (Appendix 3). The number of looked after children in Leeds has remained stable since April 2011, however the number, in the context of national increases, remains high. In addition to the cluster approach for more effective early intervention, work is taking place to ensure effective placements and support for those in care, with a focus on those new to care and those where it is possible to expedite leaving care.

4.1.2 An indication of the demand for social care services is the level of referrals to social care. Appendix 3 provides numbers of referrals to social care for 2011/12 up to 31st Dec 2011 along with comparative data for 2010/11. It is anticipated that there will be a modest rise around 2% in referrals in 2011/12 when compared to 2010/11. Building on his work at a regional level the Leeds Safeguarding Children Board has commissioned Professor David Thorpe to improve the way in which initial approaches to social care are managed. This is now resulting in changes to service operation with qualified social workers available to take calls and offer consultation and advice as well, as taking referrals. This will ensure contacts are offered an appropriate response, redirecting those that don't require social care input to other services and offering an effective family focused response to those that are. This should reduce the need to refer to social work teams, including the number of referrals, allowing them to work more effectively with the most vulnerable children.

4.1.3 The information in the appendices highlights significant variations in need across Leeds. For example one area committee has 19 Looked After Children originating in that area and another 366. Similarly referrals for the 9 months for December range from 322 to 2117.

4.1.4 Data is also provided on the number of children and young people on a Child Protection Plans (CPP). After increasing the use of CPPs in Leeds, bringing Leeds in line with other authorities, numbers since June have been reasonably stable. Numbers of Common Assessment Frameworks (CAF's) initiated and completed are also provided in Appendix 3 for the period between April and Dec 2011/12 along with comparative data for 2010/11.

4.1.5 While Child Protection Plans are a social care led, intervention CAFs are intended to provide a coordinated approach for other agencies to work with children and families based on family consent. The data to up to 31st December for 2011/12 shows that up to 24% fewer CAFs are likely to be carried out this year when compared to last year. In order to increase the numbers of CAFs undertaken, the CAF process is being simplified to concentrate on identifying and meeting the additional needs of

children and families and consultation is planned with partner agencies to look at how the CAF can best be used in Leeds to support children. Professor Harriet Ward, from the Centre for Child and Family Research, and Mark Peel, from Leicester University are providing support and advice in this area. Both have worked with a number of authorities on the successful implementation of CAF.

4.2 Children and Young People Do Well at All Levels of Learning and Have the Skills for Life

4.2.1 Two of the three children's obsessions and city priorities support this outcome. The first is school attendance, data for 2010/11 is provided in Appendix 4.

4.2.2 At a citywide level, attendance in Leeds primary schools improved in 2010/11, rising by 0.3% to 94.70%. This is marginally below the national level of 94.86% (2011 performance tables). The improvement in attendance at primary level was achieved through a decrease in authorised absence, as unauthorised absence remained static in 2010/11.

4.2.3 In relation to secondary attendance at a city wide level, attendance in Leeds secondary schools increased by 0.76% in 2010/11 which is now at its highest level since recording began at 92.37% (Source: School Census for half terms 1-5 for 2010/11 academic year). While the gap to national has closed it remains significant with the national level at 93.48% (2011 performance tables). Both authorised and unauthorised absence improved in 2010/11. Authorised absence fell by 0.61 percentage points and this was due to reductions in absence due to illness, agreed family holidays, exclusion and other authorised reasons.

4.2.4 The number of young people who are Not in Education Employment or Training (NEET) is the second of the children's obsessions within this outcome. NEET figures as at 31st December 2011 are provided in Appendix 5 by area and ward. Note it is not possible to accurately compare NEET performance with previous years due to national changes in how NEET is defined. Accompanying the NEET data is data on the number of young people who are 'Not Known', those young people that have not had contact with the Connexions service within a certain period.

4.2.5 The average NEET figure for the 3 months from November to January is used as the national performance measure. For 2011/12 this is provisionally 8.05%, or approximately 1900 young people aged 16-19. Comparative information is not yet available for the three months but Leeds rates of NEET for November and December while in line with statistical neighbour authorities were above national. The proportions of not known in December was 11.3% or 2,739 young people while dropping to 2,244 in January this remains high.

4.2.6 Increasingly schools are assuming a key role in ensuring young people make a successful transition from Key Stage 4 into post 16 learning or training. As part of this schools are preparing for new duties to deliver careers guidance to young people from September 2012. Delivery of impartial information, advice and guidance is a key part of ensuring that young people are equipped to make good choices. To support this Leeds City Council is developing an Approved List of Careers Guidance Providers to help schools procure the careers guidance services

they need. Professional development for school colleagues has been offered and an online resource of staff who may be expected to answer questions is being developed.

4.2.7 In terms of apprenticeships, the latest figures available are for the period August 2010 – July 2011. During this period 2,006 16 -18 year olds in Leeds started an apprenticeship. This represents a 59% increase compared to the same period in the previous year. The success rates for Leeds apprentices are comparable with national and regional rates, and in line with other post-16 options such as A Levels. A range of factors have contributed to the increase in apprenticeship starts, including:

- Focused work by children's services to generate interest about apprenticeships among young people and their families;
- In response to feedback from employers, the development of lead-in courses to enable young people to be ready for apprenticeships;
- Promotional work undertaken by the National Apprenticeships Service (NAS) and locally on Leeds Pathways, the Leeds website for learning opportunities;
- Referencing apprenticeships in young people's information, advice and guidance

2011 School attainment & inspections

4.2.8 Three attainment measures are in the CYPP covering the foundation stage, the end of primary school and the end of Key Stage 4. A measure of learning at 19 is also included but information against this measure is not available until April so will be included in the September report. This section of the report outlines 2011 performance against these three measures in addition to national floor standards and Ofsted inspections. Further information is available in the annual standards report and through the Department for Education performance tables http://www.education.gov.uk/schools/performance/geo/la383_all.html.

4.2.9 Data for the above measures for academic year 2010/11 with comparative data for 2009/10 are provided at an area and ward level in Appendix 4.

4.2.10 In 2011, at a citywide level, 58% of children reached a 'Good Level of Development' at the Foundation Stage. This represents strong improvement from 2010 (53%) building on the more modest improvements made since 2008. National and statistical neighbour performance have also improved, but to a lesser extent than in Leeds and the percentage of children achieving a Good Level of Development in Leeds is now just 1% lower than the national position and 2% below statistical neighbours. The strong improvement in Leeds has been driven by consistently improving outcomes observed in the Personal, Social and Emotional Development (PSED) and Communication, Language and Literacy Development (CLLD) strands which are key to this national measure.

4.2.11 Less positive is Leeds performance against the national measure that assesses the gap between the median score of the full cohort and the mean score of the lowest achieving 20% percent of the foundation stage cohort. There are approximately 1800 children whose foundation stage profile result places them in the Leeds bottom

20%, the challenge for this group of children is to catch up more quickly with the whole cohort. In 2011 while the Leeds gap narrowed, the national gap narrowed further. In addition, in the 2010/11 ranking of the gap indicator for all England local authorities, Leeds was ranked 11th from bottom.

- 4.2.12 In 2011 73% of children reached national expectations at the end of Key Stage 2 reaching Level 4 in both English and Maths. This was 1% below the 2010 result, although it is likely that 2010 results were distorted by the pattern of schools that boycotted the tests. Performance is now 1% lower than the national figure and 3% lower than statistical neighbour figures for this indicator. Leeds is ranked equal 95th for combined level 4 or above in English and maths out of a around 150 local authorities.
- 4.2.13 The DfE have amended the primary floor standards to account for progress measures. To be below the current floor standard, primary schools have to have below 60% of pupils achieving a level 4 or above in English and maths and the percentage of pupils making two levels of progress has to be below the national median for both English and maths. Data for 2011 indicates that the number of schools below the 60% floor standard has increased from 21 to 34 schools, this is 16% of primary schools in Leeds. This is significantly higher than the national proportion of schools below the floor standard which is 10%. The government has committed to raising the floor standard in future years.
- 4.2.14 In terms of overall attainment and progress at Key Stage 4, there have been improvements against all benchmarks in 2010/11. In some cases the gap between Leeds and national figures has narrowed in 2011, however this was not the case against the headline national measure of 5 or more GCSEs at grades A*-C including English and maths. In 2011 53.7% of Leeds pupils reached this level, a 3.1 percentage point increase on the 2010 result of 50.6%. National results also improved and the actual gap to national attainment for this indicator has widened to 5.2 percentage points.
- 4.2.15 There are four secondary schools in Leeds below the current floor standard of 35% or more pupils achieving 5 or more GCSEs at grades A*-C including English and maths. This is compared to seven schools in 2010. The four schools below floor standard are City of Leeds (21%), South Leeds Academy (26%), Primrose (30%) and Swallow Hill (31%). The government has set out its' intention to raise the floor standard for secondary schools year on year until it reaches 50% of pupils achieving 5 or more GCSEs at grades A*-C including English and maths. While improving year on year, 40% of secondary schools are currently below 50% 5 A*-C including English and maths.
- 4.2.16 School inspection data on primary schools and secondary schools is provided in Appendix 6. This data focuses on Section 5 inspections (Section 5 of the Education Act 2005) which are whole school inspections providing an overall assessment of how a school is performing. Maintained schools, including special schools (SILCs) and pupil referral units (PRUs), are included. A new school inspection framework came into effect in January 2012 replacing the September 2009 framework. The frequency of school inspections depends on the outcome of previous inspections and an annual assessment of subsequent performance.

- 4.2.17 While there are significantly fewer Leeds schools now in an Ofsted category, too many are assessed as satisfactory and not enough are good or outstanding, especially secondary schools. Changes within the new Ofsted framework will provide schools with more challenge to achieve the grades. Ofsted judges 'satisfactory' schools to be in need of a return inspection within a very short timescale, indicating an expectation that schools should be encouraged to make rapid progress in order to be successful.
- 4.2.18 The school inspection data in Appendix 6 shows that as at 16th Jan 2012 68.4% of primary schools received an Overall Effectiveness Inspection Judgement Grade of 'Good' or 'Outstanding'. Of the 36 secondary schools inspected as at 16th Jan 2012 58.3% received an Overall Effectiveness Inspection Judgement Grade of 'Good' or 'Outstanding'. Note that Leeds West Academy and South Leeds Academy have not yet had an inspection.
- 4.2.19 Children's centre inspection judgement grades as at 31st Dec 2011 are also provided in Appendix 7. The framework for inspecting children's centres started in September 2010. Children's centres are additionally inspected, if they provide childcare. Ofsted will carry out at least one inspection of each children's centre in England by the end of August 2015 and thereafter on or before the fifth anniversary of the previous inspection. Ofsted has agreed with the Department for Education that it will not normally inspect any centre until it has been established for a period of three years from the date of designation.
- 4.2.20 Of the children centres inspected at 31st December 2011, none of them has been judged inadequate under either category of inspection. A large majority (above 75%) of the children's centres that have been inspected have received either a good or outstanding judgement for either inspection.

4.3 Children and Young People Choose Healthy Lifestyles

- 4.3.1 Obesity Levels at Year 6 is one of the three indicators under the CYPP outcome children and young people choose healthy lifestyles. The latest local authority level data on childhood obesity rates in the 2010/11 academic year was published in December 2011. The prevalence of obesity in 2010/11 is 19.9% which is very similar to last year's result of 20.0%. This compares to a slight rise nationally from 18.7% to 19.0%. Most notable though is that coverage has substantially increased in Leeds from around two-thirds from 66.9% in 2009/10 to 96.5% in 2011/12.
- 4.3.2 NHS Leeds works in partnership with a wide range of statutory and non-statutory agencies in relation to the prevention and treatment of childhood obesity which is overseen by the Childhood Obesity Management Board (COMB). In accordance with the evidence base much of the work focuses on prevention and early years.
- 4.3.3 The rate of teenage conceptions per 1,000 15 -17 year olds is the second indicator under the outcome 'Children and young people choose healthy lifestyles'. There is a 14 month delay in receiving the authenticated conception data for Leeds from the Office of National Statistics. At September 2010, the rolling quarterly average for teenage conception rate per 1,000 was 44.5 which is a 1.1 drop on the March 2010

position reported in the last report. This figure is higher than the Yorkshire and Humber average rate for the same period at 41.4 and the national average for the same period at 36.3. However it does reflect an ongoing improvement in the Leeds figure.

- 4.3.4 The Teenage Pregnancy and Parenthood Partnership has an action plan that has actions to address the issues that lead to teenage pregnancy as well as actions to support teenage parents.

4.4 Children and Young People Have Fun Growing Up

- 4.4.1 'Provide play, leisure, culture and sporting opportunities' is the priority under this outcome. The indicator used to measure performance against this priority is collected through the ECM survey. Children and young people were asked how much they agreed or disagreed with the statement 'I enjoy my life'. Overall, 80% agreed with the statement, although this was higher for primary than secondary pupils. The table below illustrates the results for 2009/10 and 2010/11 for both primary and secondary students (years 5, 6, 7, 9 and 11).

ECM Survey	2009/10			2010/11		
	Primary	Secondary	All	Primary	Secondary	All
Agreed with statement 'I enjoy my life'	84%	73%	79%	84%	73%	80%
Disagreed with statement 'I enjoy my life'	3%	8%	5%	4%	9%	6%

4.5 Children and Young People are active citizens who feel they have a voice and influence

- 4.5.1 There are two priorities under this outcome the first is 'Reduce crime and anti social behaviour' and the second is 'Increase participation, voice and influence'.
- 4.5.2 For the first priority, the indicator that is used to measure progress is the proportion of 10-17 year olds offending. The majority of indicators used to monitor youth offending (10 -17 year olds) report annually and at city level. The last full year data covering the April 2010 – March 2011 period was included in the last Area Committee report.
- 4.5.3 The Youth Offending Service is able to report more frequently on these aspects of offending behaviour. These figures only report those young people that have been through the criminal justice system with a substantive outcome from the prosecution and can only be used as a proxy for any national reporting. The most recent data (end Q3 2011 – 2012) shows that the number of young people who have offended has continued to fall with a smaller fall in the number of offences that have been committed. The current year figures are:

Period	Number of Offenders	Number of Offences
Q1 (2011-12)	244	376
Q2 (2011-12)	244	331
Q3 (2011-12)	185	271
Part-year sub-total	673	978

- 4.5.4 The offending indicator in the Children and Young People's plan monitors the number of 10-17 year olds who offend as a proportion of the general 10-17 year old population of the city. The baseline was calculated from the 2009/10 data and showed that the 1,928 offenders in a general population of 71,934 10-17 year olds was a 2.7% rate. This had dropped to 1.9% at the end of 2010/11 to 1,423 with a continuing fall in the number of offenders forecast for 2011/12. Levels of offences are following a similar pattern.
- 4.5.5 The measure for the priority 'increase participation, voice and influence' is based on an ECM survey questions 'How much difference do you think you can make to a) in the way things are run in the area you live, and b) in the way your school is run.'
- 4.5.6 In relation to a) how much difference children and young people thought they could make in the way things are run in the area where they live, in the 2010/11 survey a 58% of respondents felt that they could make a great deal, or fair amount, of difference. Only 8% responded that they didn't know.
- 4.5.7 When asked how much difference children and young people thought they could make to the way that the school is run 70% of children and young people surveyed felt that they could make a great deal, or a fair amount.

5.0 Corporate Considerations

- 5.1 There are no corporate considerations in this report.

6.0 Consultation and Engagement

- 6.1 This report is going to Area Committees meeting which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Service and the Children's Trust as evidenced in Child Friendly City work.

7.0 Equality and Diversity / Cohesion and Integration

- 7.1 Equality issues are implicit in the information provided in this report. The differences shown at a ward level for many of the above data illustrate that there are hotspots across the city for many of the issues discussed relating to the lifestyles and outcomes for children and young people.

8.0 Council Policies and City Priorities

- 8.1 A significant proportion of the information included in this report relates to the City Priorities for children and young people and the outcomes contained in the Children and Young People Plan 2011-15.

9.0 Resources and Value for Money

- 9.1 There are no resource implications in this report.

10.0 Legal Implications, Access to Information and Call In

10.1 This report is not eligible for call in, due to being a Council function.

11.0 Risk Management

11.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and where appropriate risk management processes.

12.0 Conclusions

12.1 Not applicable as this report is information based.

13.0 Recommendations

13.1 Area Committees are requested to note the content of this report.

13.2 Area Committees are asked for feedback on the type and extent of performance information provided including the reporting schedule outlined in appendix 1.

14.0 Appendices/Background Documents ¹

Appendix 1 - Schedule of Information for Area Committee Reporting for 2012

Appendix 2 - Child Friendly City Priorities

Appendix 3 - Looked After Children, Child Protection Plan, Referrals and CAF Data

Appendix 4 - Attendance, KS2, KS4 and Foundation Stage Data

Appendix 5 - NEET and Known Data

Appendix 6 - Primary and Secondary School Inspection Grades

Appendix 7 – Children Centre Inspection Grades

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Children and Young People's Plan 2011-15

5 outcomes	11 priorities	15 Key indicators & baselines (3 obsessions)	Reporting level	AC Cycle
CYP Are safe from harm	<ol style="list-style-type: none"> 1. Help children to live in safe and supportive families 2. Ensure that the most vulnerable are protected 	<ol style="list-style-type: none"> 1. Number of looked after children- 1,434 January 2011 2. Number of children and young people with child protection plans- 778 at January 2011 	Area and ward	Both
CYP Do well at all levels of learning and have the skills for life	<ol style="list-style-type: none"> 3. Improve behaviour, attendance and achievement 4. Increase numbers in employment, education or training 5. Support children to be ready for learning 6. Improve support where there are additional health needs 	<ol style="list-style-type: none"> 3. School attendance Primary 94.4% (half terms 1-5, 10-11 academic year) Secondary 91.6% (half terms 1-5, 010/11 academic year) 4 16-18 NEET is 8.3% (1,816) (average monthly figure for November-January 2010/11) (new definition applies April 2011) 5. Foundation stage threshold- 53% (4,415) in 10/11 academic year 6. KS2 L4+ E&M- 74% (3,309) in 10/11 academic year 7. 5+ A*-C GCSE inc E&M- 50.6% (4,067) in 10/11 academic year 8. Level 3 qualifications at 19. 46.7% (4,392) in 10/11 academic year 9. The number of CYP 16-18 who start an apprenticeship, (1,306 in 10/11) 10. The number of disabled children accessing short breaks & levels of satisfaction – 1,732 short breaks in 2010/11 	<p>Area and ward based on schools in area</p> <p>Area and ward</p> <p>Area & ward based on schools in area</p> <p>Area & ward based on schools in area</p> <p>Area & ward based on schools in area</p> <p>Area & ward based on schools in area</p> <p>City level data only</p> <p>City level data only</p> <p>City Level Data only</p>	<p>Feb/Mar</p> <p>Both</p> <p>Both</p> <p>Feb/Mar</p> <p>Feb/Mar</p> <p>Feb/Mar</p> <p>Feb/Mar</p> <p>Sep/Oct</p> <p>Both</p> <p>Both</p>

Proposed Schedule of Information for Area Committee Reporting for 2011/12

5 outcomes	11 priorities	15 Key indicators & baselines (3 obsessions)	Reporting level	AC Cycle	
CYP Choose healthy lifestyles	7. Encourage activity and healthy eating 8. Promote sexual health	11. Obesity levels at year 6 (age 11) 21%, 09/10 (sample size 5,260) 12. Teenage pregnancy- 47.4 per 1,000 (618) 15-17 year olds, June 2009 13. Free school meal update – primary (76.9% 10/11 financial year & secondary (67.1% 10/11 financial year)	City level data only City level data only Area and Ward	Feb/Mar Both Sept/Oct	
CYP Have fun growing up	9. Provide play, leisure, culture and sporting opportunities	14. Percentage of CYP who agree with the statement 'I enjoy my life' (84% primary & 74% of secondary school CYP, 2011/11 (collected through the ECM Survey)	City level data only	Feb/Mar	
CYP Are active citizens who feel they have voice & influence	10. Reduce crime and anti-social behaviour 11. Increase participation, voice and influence	15. Proportion of 10-17 year olds offending- 2023 young people with 1 or more offence in 10/11 which is 2.7% 16. C&YP influence in a) school b) in the area they live - 70% and 56% reporting at least a fair amount of influence. (collected through ECM Survey)	City level data City level data only	Both Feb/Mar	
Other performance information to be reported to Area Committees					
New referrals to C&YPSC (where a child has no existing open referral or open case)					Both
Common Assessment Framework(CAF) data – initiated and completed CAFs					Both
School inspection data					Both
Children Centre Inspection data					Both



Child friendly city priorities

In a child friendly Leeds...

13. Children and young people can make safe journeys and can easily travel around the city
 - Affordable public transport and parking
 - More zebra crossings
 - Promote safe cycling paths and walking routes
14. Children and young people find the city centre welcoming and safe, with friendly places to go, have fun and play
 - Good access to the city centre
 - Signposting to attractions
 - Playful areas for all ages of children and places where young people can hang out and have fun
 - Information about what is going on and when
 - Maps showing safer routes in the city centre
15. There are places and spaces to play and things to do, in all areas and open to all
 - More staff in places and spaces children and young people go
 - Things to do all year round, not just during holidays
 - Families and young people informed about what is going on across the city and how to get there e.g. bus routes
16. Children and young people can easily find out what they want to know, when they want it and how they want it
 - Use websites, social media, posters, letter, text, email and verbally
 - Information is up to date and relevant
 - Two way communication; opportunities to give feedback, suggest ideas and have discussions e.g. online forums
17. Children, young people and adults have a good understanding of children's rights, according to the **United Nation Convention on the Rights of the Child**
 - Responsibility of all to respect each others rights
 - Recognise young people who are active citizens, volunteer their time and help out in their local communities
 - Adults working with children and young people and families, need to explain how their work supports children's rights
 - Agree which child friendly version of UNCRC should be promoted across the city e.g. through schools and different organisations
18. Children and young people are treated fairly and feel respected
 - Tackle stereotyping of young people
 - More positive media coverage of young people
 - Adults are friendlier to children and young people
 - Better access and choice for disabled children and young people e.g. leisure opportunities
19. Children and young people have the support and information they need to make healthy lifestyle choices

Appendix 2: Proposed schedule of Information for Area Committee Reporting for 2012

- Better information and support around the following issues; emotional health, building confidence, having positive friendships, eating healthily and being active, sex and relationships, drugs, smoking and alcohol
20. All our learning places identify and address the barriers that prevent children and young people from engaging in and enjoying learning
- Better approaches to tackling bullying and disruptive behaviour of pupils
 - Lessons are more interactive and fun
 - Linking lessons to life skills and future employment
21. There are a greater number of better quality jobs, work experience opportunities and good quality careers advice for all
- More support for young people not in education, employment and training
 - Increase work experience opportunities across the city and across professions
 - Young people know where to go to find out about job vacancies and apprenticeships, work experience opportunities and careers information, advice and guidance
22. All children and young people have their basic rights met
- All children and young people have a home and feel they have a reasonable standard of living
 - Protecting all children and young people from harm
 - Support low income families
23. Children and young people express their views, feel heard and are actively involved in decisions that affect their lives (this is “participation”)
- Inform children and young people that it’s their right to have a voice and be involved in decisions affecting their lives (Article 12 – UNCRC)
 - Increase understanding of different ways children and young people can share their view, have their say and make a difference
 - More opportunities for all children and young people to get actively involved in decision making and influence change in the city centre and local communities
 - Tackle barriers preventing children and young people getting involved in “participation” activities
 - Organisations working with or for children and young people, should involve children and young people in deciding what they should do, how they should do it and how well they are doing it
24. Places and spaces where children and young people spend time and play are free of litter and dog fouling
- Clean streets
 - Clean parks
 - Encourage people to take responsibility for their actions
 - Children, young people and adults working together on community clean ups

Looked After Children Data By Area and Ward

Children looked after		At 30/06/11	At 30/12/11
East North East			
Outer North East	Alwoodley	12	12
	Harewood	3	4
	Wetherby	2	3
Inner North East	Chapel Allerton	55	53
	Moortown	10	7
	Roundhay	13	15
Inner East	Burmantofts and Richmond Hill	144	153
	Gipton and Harehills	151	155
	Killingbeck and Seacroft	62	58
West North West			
Outer North West	Adel and Wharfedale	3	4
	Guiseley and Rawdon	12	7
	Horsforth	30	29
	Otley and Yeadon	20	20
Inner North West	Headingley	13	15
	Hyde Park and Woodhouse	50	49
	Kirkstall	48	44
	Weetwood	11	13
Inner West	Armley	86	83
	Bramley and Stanningley	88	88
Outer West	Calverley and Farsley	9	8
	Farnley and Wortley	43	44
	Pudsey	22	24
South East			
Outer East	Cross Gates and Whinmoor	36	38
	Garforth and Swillington	1	5
	Kippax and Methley	24	21
	Temple Newsam	39	38
Outer South	Ardsley and Robin Hood	7	5
	Morley North	17	16
	Morley South	20	24
	Rothwell	20	21
Inner South	Beeston and Holbeck	93	95
	City and Hunslet	133	134
	Middleton Park	98	92
Out of Leeds/could not map*			
Out of Leeds/could not map		69	71
Total		1,444	1,448

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

Children Subject to a Child Protection Plan (CPP) by Area and Ward

Children subject to a child protection plan		At 30/06/11	At 30/12/11
East North East			
Outer North East	Alwoodley	18	12
	Harewood	2	2
	Wetherby	0	10
Inner North East	Chapel Allerton	32	16
	Moortown	10	6
	Roundhay	19	1
Inner East	Burmantofts and Richmond Hill	60	85
	Gipton and Harehills	95	79
	Killingbeck and Seacroft	39	38
West North West			
Outer North West	Adel and Wharfedale	6	7
	Guiseley and Rawdon	19	24
	Horsforth	8	15
	Otley and Yeadon	11	22
Inner North West	Headingley	12	19
	Hyde Park and Woodhouse	29	23
	Kirkstall	41	39
	Weetwood	16	16
Inner West	Armley	47	53
	Bramley and Stanningley	103	105
Outer West	Calverley and Farsley	5	1
	Farnley and Wortley	51	52
	Pudsey	29	24
South East			
Outer East	Crossgates and Whinmoor	26	20
	Garforth and Swillington	9	4
	Kippax and Methley	12	12
	Temple Newsam	38	33
Outer South	Ardsley and Robin Hood	24	24
	Morley North	9	8
	Morley South	19	19
	Rothwell	14	28
Inner South	Beeston and Holbeck	51	58
	City and Hunslet	45	61
	Middleton Park	67	77
Out of Leeds/could not map*			
Out of Leeds/could not map		56	33
Total		1,022	1,026

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

Referrals to Social Care by Area and Ward

Referrals to Social Care		2010-11 12 months	Apr-Dec 2011/12 9 months
East North East			
Outer North East	Alwoodley	194	168
	Harewood	53	55
	Wetherby	124	99
Inner North East	Chapel Allerton	511	380
	Moortown	151	132
	Roundhay	167	158
Inner East	Burmantofts and Richmond Hill	1,064	706
	Gipton and Harehills	1,052	802
	Killingbeck and Seacroft	766	609
Wes North West			
Outer North West	Adel and Wharfedale	94	77
	Guiseley and Rawdon	138	135
	Horsforth	132	148
	Otley and Yeadon	227	178
Inner North West	Headingley	57	72
	Hyde Park and Woodhouse	311	241
	Kirkstall	392	353
	Weetwood	217	167
Inner West	Armley	636	558
	Bramley and Stanningley	637	452
Outer West	Calverley and Farsley	213	141
	Farnley and Wortley	395	328
	Pudsey	243	183
South East			
Outer East	Cross Gates and Whinmoor	351	268
	Garforth and Swillington	208	134
	Kippax and Methley	226	145
	Temple Newsam	455	316
Outer South	Ardsley and Robin Hood	266	169
	Morley North	216	182
	Morley South	314	213
	Rothwell	243	197
Inner South	Beeston and Holbeck	764	605
	City and Hunslet	770	480
	Middleton Park	1,041	850
Out of Leeds/could not map*			
Out of Leeds/could not map		1,015	714
Total		13,643	10,415

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

CAF's Initiated by Area and Ward

CAFs Initiated		2010-11 12 months	Apr-Dec 2011/12 9 months
East North East			
Outer North East	Alwoodley	27	17
	Harewood	13	8
	Wetherby	19	6
Inner North East	Chapel Allerton	46	20
	Moortown	27	13
	Roundhay	24	17
Inner East	Burmantofts and Richmond Hill	72	38
	Gipton and Harehills	68	47
	Killingbeck and Seacroft	53	25
West North West			
Outer North West	Adel and Wharfedale	12	5
	Guiseley and Rawdon	20	14
	Horsforth	21	18
	Otley and Yeadon	25	13
Inner North West	Headingley	3	4
	Hyde Park and Woodhouse	25	20
	Kirkstall	32	25
	Weetwood	22	15
Inner West	Armley	45	16
	Bramley and Stanningley	43	29
Outer West	Calverley and Farsley	25	11
	Farnley and Wortley	32	19
	Pudsey	28	12
South East			
Outer East	Cross Gates and Whinmoor	39	20
	Garforth and Swillington	24	6
	Kippax and Methley	35	8
	Temple Newsam	43	16
Outer South	Ardsley and Robin Hood	19	5
	Morley North	21	11
	Morley South	15	9
	Rothwell	26	10
Inner South	Beeston and Holbeck	66	38
	City and Hunslet	55	35
	Middleton Park	60	37
Out of Leeds/could not map*			
Out of Leeds/could not map		50	43
Total		1,135	630

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

CAF's Completed by Area and Ward

CAFs completed		2010-11 12 months	Apr-Dec 2011/12 9 months
East North East			
Outer North East	Alwoodley	18	16
	Harewood	8	6
	Wetherby	13	5
Inner North East	Chapel Allerton	35	18
	Moortown	20	13
	Roundhay	18	14
Inner East	Burmantofts and Richmond Hill	51	35
	Gipton and Harehills	40	41
	Killingbeck and Seacroft	37	23
West North West			
Outer North West	Adel and Wharfedale	10	5
	Guiseley and Rawdon	14	14
	Horsforth	15	17
	Otley and Yeadon	20	12
Inner North West	Headingley	2	3
	Hyde Park and Woodhouse	20	17
	Kirkstall	28	22
	Weetwood	16	15
Inner West	Armley	29	16
	Bramley and Stanningley	28	25
Outer West	Calverley and Farsley	18	11
	Farnley and Wortley	18	17
	Pudsey	20	11
South East			
Outer East	Cross Gates and Whinmoor	29	19
	Garforth and Swillington	19	6
	Kippax and Methley	24	7
	Temple Newsam	32	16
Outer South	Ardsley and Robin Hood	13	4
	Morley North	15	11
	Morley South	10	9
	Rothwell	14	9
Inner South	Beeston and Holbeck	49	36
	City and Hunslet	48	28
	Middleton Park	43	37
Out of Leeds/could not map*			
Out of Leeds/could not map		39	41
Total		813	579

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

Primary & Secondary School Attendance by Area & Ward for Academic Years 2009-10 and 2010-2011**Provisional Data**

Area	Ward Name	Primary Attendance Rate 2009-10	Primary Attendance Rate 2010-11	Secondary Attendance Rate 2009-10	Secondary Attendance Rate 2010-11
		Half terms 1-5	Half terms 1-5	Half terms 1-5	Half terms 1-5
East North East					
Outer North East	Alwoodley	94.7%	94.9%	93.7%	93.5%
Outer North East	Harewood	95.2%	95.6%	No secondary schools in this ward	
Outer North East	Wetherby	95.6%	95.9%	91.8%	92.4%
Inner North East	Moortown	95.4%	95.8%	91.8%	92.6%
Inner North East	Roundhay	95.0%	95.7%	93.2%	93.5%
Inner North East	Chapel Allerton	93.3%	93.8%	No secondary schools in this ward	
Inner East	Gipton & Harehills	92.3%	92.9%	No secondary schools in this ward	
Inner East	Killingbeck & Seacroft	93.1%	93.8%	88.1%	86.1%
Inner East	Burmantofts & Richmond Hill	93.0%	93.6%	89.3%	89.1%
West North West					
Outer North West	Adel & Wharfedale	95.8%	96.1%	91.8%	91.7%
Outer North West	Guiseley & Rawdon	96.0%	96.1%	92.9%	93.8%
Outer North West	Horsforth	95.8%	96.1%	93.8%	94.3%
Outer North West	Otley & Yeadon	95.5%	95.7%	93.7%	94.5%
Inner North West	Kirkstall	94.6%	94.6%	93.3%	94.1%
Inner North West	Weetwood	94.2%	94.9%	88.6%	90.1%
Inner North West	Headingley	92.9%	93.9%	No secondary schools in this ward	
Inner North West	Hyde Park & Woodhouse	92.9%	95.4%	89.2%	88.3%
Inner West	Armley	93.7%	93.9%	86.8%	88.1%
Inner West	Bramley & Stanningley	93.9%	94.7%	89.4%	92.4%
Outer West	Calverley & Farsley	95.1%	95.2%	92.0%	92.3%
Outer West	Farnley & Wortley	93.7%	94.8%	90.9%	90.7%
Outer West	Pudsey	94.6%	95.0%	92.3%	93.5%
South East					
Outer East	Cross Gates & Whinmoor	94.5%	94.3%	88.9%	90.8%
Outer East	Garforth & Swillington	95.3%	95.1%	94.0%	94.7%

Appendix 4 Attendance, KS2, KS4 and Foundation Stage data for Academic Years 2009/10 & 2010/11

Primary & Secondary School Attendance by Area & Ward for Academic Years 2009-10 and 2010-2011
Continued

Area	Ward Name	Primary Attendance Rate 2009-10	Secondary Attendance Rate 2009-10	Primary Attendance Rate 2010-11	Secondary Attendance Rate 2010-11
		Half terms 1-5	Half terms 1-5	Half terms 1-5	Half terms 1-5
Outer East	Kippax & Methley	94.8%	94.9%	92.7%	92.0%
Outer East	Temple Newsam	94.7%	95.0%	92.0%	93.4%
Outer South	Ardsley & Robin Hood	94.5%	94.4%	90.2%	91.6%
Outer South	Morley North	95.1%	95.5%	No secondary schools in this ward	
Outer South	Morley South	94.2%	95.3%	92.6%	93.5%
Outer South	Rothwell	94.9%	94.8%	92.0%	91.7%
Inner South	Beeston & Holbeck	92.9%	94.2%	90.3%	92.4%
Inner South	City & Hunslet	93.0%	93.7%	No secondary schools in this ward	
Inner South	Middleton Park	93.0%	93.4%	No data from South Leeds Academy	86.9%

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

Key Stage 2 English and Maths (LEVEL 4 + English and Maths %)

Area	Ward Name	2009/10*	2010/11
East North East			
Outer North East	Alwoodley	92	86
Outer North East	Harewood	89	80
Outer North East	Wetherby	79	84
Inner North East	Moortown	84	86
Inner North East	Roundhay	76	84
Inner North East	Chapel Allerton	56	58
Inner East	Gipton & Harehills	58	56
Inner East	Killingbeck & Seacroft	59	70
Inner East	Burmantofts & Richmond Hill	78	64
West North West			
Outer North West	Adel & Wharfedale	85	86
Outer North West	Guiseley & Rawdon	89	84
Outer North West	Horsforth	85	79
Outer North West	Otley & Yeadon	83	81
Inner North West	Kirkstall	71	72
Inner North West	Weetwood	82	71
Inner North West	Headingley	52	66
Inner North West	Hyde Park & Woodhouse	0	50
Inner West	Armley	63	70
Inner West	Bramley & Stanningley	58	64
Outer West	Calverley & Farsley	80	82
Outer West	Farnley & Wortley	81	67
Outer West	Pudsey	71	73
South East			
Outer East	Cross Gates & Whinmoor	70	73
Outer East	Garforth & Swillington	81	76
Outer East	Kippax & Methley	70	70
Outer East	Temple Newsam	76	77
Outer South	Ardsley & Robin Hood	73	80
Outer South	Morley North	80	80
Outer South	Morley South	63	73
Outer South	Rothwell	63	69
Inner South	Beeston & Holbeck	58	67
Inner South	City & Hunslet	69	65
Inner South	Middleton Park	0	65

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

* KS2 test results in 2010 should be treated with caution due to the test boycott in which almost half of Leeds schools participated. Test results for 2010 therefore do not provide a full picture of outcomes and are likely to be skewed in certain areas.

Key Stage 4 - % of Pupils achieving 5+ A*-C GCSE including English and Maths

Area	Ward Name	Number of schools	Academic Year 09/10	Academic year 10/11
East North East				
Outer North East	Alwoodley	1	62	58
Outer North East	Harewood	0	n/a	n/a
Outer North East	Wetherby	2	55	54
Inner North East	Moortown	2	49	57
Inner North East	Roundhay	2	49	53
Inner North East	Chapel Allerton	0	0	n/a
Inner East	Gipton & Harehills	0	n/a	n/a
Inner East	Killingbeck & Seacroft	2	31	44
Inner East	Burmantofts & Richmond Hill	2	36	37
West North West				
Outer North West	Adel & Wharfedale	1	49	56
Outer North West	Guiseley & Rawdon	3	70	70
Outer North West	Horsforth	1	67	75
Outer North West	Otley & Yeadon	1	62	71
Inner North West	Kirkstall	1	72	71
Inner North West	Weetwood	2	45	47
Inner North West	Headingley	0	n/a	n/a
Inner North West	Hyde Park & Woodhouse	1	31	21
Inner West	Armley	1	24	31
Inner West	Bramley & Stanningley	1	33	44
Outer West	Calverley & Farsley	1	56	52
Outer West	Farnley & Wortley	1	45	48
Outer West	Pudsey	2	51	58
South East				
Outer East	Cross Gates & Whinmoor	1	32	40
Outer East	Garforth & Swillington	1	74	78
Outer East	Kippax & Methley	1	56	54
Outer East	Temple Newsam	2	45	54
Outer South	Ardsley & Robin Hood	1	48	47
Outer South	Morley North	0	n/a	n/a
Outer South	Morley South	3	58	63
Outer South	Rothwell	1	51	52
Inner South	Beeston & Holbeck	1	36	43
Inner South	City & Hunslet	0	n/a	n/a
Inner South	Middleton Park	1	27	26

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

Foundation Stage Threshold Data % achieved good level of development

Area	Ward Name	2009/10	2010/11
East North East			
Outer North East	Alwoodley	67	68
Outer North East	Harewood	71	70
Outer North East	Wetherby	65	76
Inner North East	Moortown	71	71
Inner North East	Roundhay	48	54
Inner North East	Chapel Allerton	49	37
Inner East	Gipton & Harehills	32	43
Inner East	Killingbeck & Seacroft	39	46
Inner East	Burmantofts & Richmond Hill	34	43
West North West			
Outer North West	Adel & Wharfedale	74	80
Outer North West	Guiseley & Rawdon	70	73
Outer North West	Horsforth	69	82
Outer North West	Otley & Yeadon	53	64
Inner North West	Kirkstall	63	66
Inner North West	Weetwood	57	57
Inner North West	Headingley	52	48
Inner North West	Hyde Park & Woodhouse	42	48
Inner West	Armley	47	57
Inner West	Bramley & Stanningley	42	44
Outer West	Calverley & Farsley	58	63
Outer West	Farnley & Wortley	52	59
Outer West	Pudsey	61	60
South East			
Outer East	Cross Gates & Whinmoor	58	67
Outer East	Garforth & Swillington	55	57
Outer East	Kippax & Methley	67	68
Outer East	Temple Newsam	41	52
Outer South	Ardsley & Robin Hood	55	63
Outer South	Morley North	58	57
Outer South	Morley South	52	69
Outer South	Rothwell	63	65
Inner South	Beeston & Holbeck	40	43
Inner South	City & Hunslet	32	36
Inner South	Middleton Park	45	49

Appendix 5 NEET and Not Known Data by Area and Ward

NEET and Not Known Data by Area and Ward as at 31st December 2011

Area	Ward	NEET Count	NEET %	Not Known Count	Not Known %
No Postcode Ward	No Wedge	10	19.23%	3	5.77%
East North East					
Outer North East	Alwoodley	22	3.26%	55	8.16%
Outer North East	Harewood	11	2.48%	41	9.23%
Outer North East	Wetherby	6	1.20%	45	9.0%
Inner North East	Chapel Allerton	58	6.37%	83	9.11%
Inner North East	Moortown	20	2.77%	44	6.09%
Inner North East	Roundhay	27	3.31%	43	5.27%
Inner East	Burmantofts and Richmond	86	10.15%	109	12.87%
Inner East	Gipton and Harehills	129	10.94%	140	11.87%
Inner East	Killingbeck and Seacroft	122	11.32%	124	11.50%
West North West					
Outer North West	Adel and Wharfedale	12	2.11%	48	8.44%
Outer North West	Guiseley and Rawdon	19	2.61%	81	11.13%
Outer North West	Horsforth	18	2.74%	38	5.79%
Outer North West	Otley and Yeadon	23	3.14%	76	10.38%
Inner North West	Headingley	6	5.17%	10	8.62%
Inner North West	Hyde Park & Woodhouse	46	10.80%	44	10.33%
Inner North West	Kirkstall	42	7.41%	50	8.82%
Inner North West	Weetwood	23	3.75%	66	10.77%
Inner West	Armley	75	8.72%	142	16.51%
Inner West	Bramley and Stanningley	66	7.94%	125	15.04%
Outer West	Calverley and Farsley	18	2.64%	65	9.53%
Outer West	Farnley and Wortley	77	8.41%	134	14.63%
Outer West	Pudsey	24	3.53%	76	11.19%
South East					
Outer East	Crossgates and Whinmoor	33	4.06%	100	12.32%
Outer East	Garforth and Swillington	18	2.32%	84	10.84%
Outer East	Kippax and Methley	27	3.78%	83	11.61%
Outer East	Temple Newsam	45	5.22%	93	10.79%
Outer South	Ardley and Robin Hood	27	3.47%	75	9.65%
Outer South	Morley North	23	3.33%	101	14.64%
Outer South	Morley South	31	4.63%	106	15.82%
Outer South	Rothwell	31	4.74%	64	9.79%
Inner South	Beeston and Holbeck	68	8.37%	115	14.16%
Inner South	City and Hunslet	99	10.95%	222	24.56%
Inner South	Middleton Park	110	10.40%	156	14.74%

Appendix 6 - Primary and Secondary School Inspection Judgement Grades

Primary and Secondary School Overall Effectiveness Inspection Judgement Grades as at 16.01.12

Area	School	Overall Effectiveness Inspection Judgement Grades				Number of settings inspected	No. of settings not inspected
		Outstanding	Good	Satisfactory	Inadequate		
East North East							
Outer North East	Primary	9	10	4	0	23	0
	Secondary	0	2	1	0	3	0
Inner North East	Primary	5	5	6	0	16	0
	Secondary	1	2	1	0	4	0
Inner East	Primary	4	11	7	0	22	0
	Secondary	0	2	2	0	4	0
West North West							
Outer North West	Primary	7	18	3	0	28	0
	Secondary	0	4	2	0	6	0
Inner North West	Primary	2	11	6	0	19	0
	Secondary	0	1	2	0	3	0
Inner West	Primary	1	6	8	0	15	0
	Secondary	0	0	0	1	1	1
Outer West	Primary	3	11	7	0	21	0
	Secondary	0	2	2	0	4	0
South East							
Outer East	Primary	3	15	10	0	28	0
	Secondary	1	3	1	0	5	0
Inner South	Primary	3	9	9	1	22	0
	Secondary	0	1	0	0	1	1
Outer South	Primary	5	11	8	0	24	0
	Secondary	1	1	3	0	5	0

Note: Judgements relating to the effectiveness of VI Forms previously shown in this table have been removed due to the discontinuation of this measure in the current OFSTED inspection framework.

SILC and PRU Overall Effectiveness Inspection Judgement Grades

Leeds City Wide	Overall Effectiveness Inspection Judgement Grades				
Setting	Outstanding	Good	Satisfactory	Inadequate	Number of Settings
Specialist Inclusive Learning Centre (SILC)	1	4		1	6
Pupil Referral Unit (PRU)	1	2	1		4

Children's Centre Inspection Judgement Grades as at 31st Dec 2011

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
East North East							
Outer North East	Alwoodley CC					✓	None
	Boston Spa CC					✓	None
	Wetherby CC					✓	None
Inner North East	Chapel Allerton CC		✓				CC Services
	Chapel Allerton CC - Nursery		✓				Childcare
	Chapelton CC	✓					CC Services
	Chapelton CC - Nursery	✓					Childcare
	Meanwood CC - Nursery		✓				Childcare
	Carr Manor CC					✓	None
	Moortown CC					✓	None
	Rounday CC					✓	None
Inner East	Gipton North CC - Nursery		✓				Childcare
	Gipton South CC - Nursery		✓				Childcare
	Harehills CC		✓				CC Services
	Harehills CC - Nursery	✓					Childcare
	Kentmere EYC and OOS Club		✓				Childcare
	Osmondthorpe CC - Nursery		✓				Childcare
	Parklands CC		✓				CC Services
	Parklands CC - Nursery	✓					Childcare
	Richmond Hill CC			✓			CC Services
	Richmond Hill CC		✓				Childcare
	Seacroft CC	✓					CC Services
	Seacroft CC - Nursery		✓				Childcare
	Shakespeare CC - Nursery	✓					Childcare
	Shepherds Lane CC - Nursery		✓				Childcare
	Crossgates and Manston CC					✓	None
West North West							
Outer North West	Horsforth CC		✓				CC Services
	Guiseley CC					✓	None
	Otley CC					✓	None
	Yeadon and Rawdon CC					✓	None

Appendix 7 – Children Centre Inspection Grades

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
Inner North West	Burley Park CC			✓			CC Services
	Burley Park CC - Nursery		✓				Childcare
	Hawksworth Wood CC - Nursery			✓			Childcare
	Headingley CC			✓			CC Services
	Ireland Wood CC	✓					Childcare
	Little London CC		✓				CC Services
	Little London CC - Nursery		✓				Childcare
	Quarry Mount CC		✓				CC Services
	Quarry Mount CC Nursery		✓				Childcare
	Kirkstall CC					✓	None
Inner West	Armley Moor CC Nursery		✓				Childcare
	Bramley CC - Nursery		✓				Childcare
	Castleton CC - Nursery		✓				Childcare
	Hollybush - CC					✓	None
Outer West	Upper Pudsey CC		✓				Childcare
	Farnley CC					✓	None
	Farsley and Calverley CC					✓	None
	Swinnow CC					✓	None
South East							
Outer East	Meadowfield CC		✓				CC Services
	Meadowfield CC Nursery		✓				Childcare
	Swarcliffe CC at Langbar - Nursery			✓			Childcare
	Garforth CC					✓	None
	Kippax CC					✓	None
	Temple Newsam and Colton CC					✓	None
	Villages East CC					✓	None
Inner South	City & Holbeck CC		✓				Childcare
	Cottingley CC (under 3s) - Nursery		✓				Childcare
	Hunslet CC at Rylestone		✓				CC Services
	Hunslet CC at Rylestone		✓				Childcare
	Hunslet CC St Mary's Site	✓					Childcare
	Middleton CC (over 3s)		✓				CC Services

Appendix 7 – Children Centre Inspection Grades

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
East North East							
	Middleton CC (over 3s) Nursery		✓				Childcare
	Middleton CC (under 3s)		✓				CC Services
	Middleton CC (under 3s) Nursery		✓				Childcare
	New Bewerley CC - Nursery		✓				Childcare
	Two Willows CC - Nursery	✓					Childcare
	Windmill CC		✓				CC Services
	Windmill CC - Nursery		✓				Childcare
Outer South	Daisy Chain Childcare @ Lofthouse CC		✓				Childcare
	Gildersome and Drighlington CC			✓			CC Services
	Morley North CC		✓				CC Services
	Morley South CC (over 3s) - Nursery					✓	None
	Rothwell CC		✓				Childcare
	Rothwell CC at Rose Farm		✓				CC Services
	Ardsley and Tingley CC					✓	None

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Report of Director of City Development

Report to Area Committees

Date: February - April cycle (within the consultation period)

Subject: LDF Core Strategy – Publication Document

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No All
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. Following consideration by Executive Board on 10th February, the City Council’s Local Development Framework (Publication Draft) has been approved for public consultation. The consultation period is 28th February – 12th April (5:00pm) and the purpose of this report is to make Area Committees aware of the consultation, the broad scope and to direct any subsequent comments to the Comments Form for completion. The Core Strategy document (and background material) is available via the City Council’s web site, together with a copy of the Comments Form.
2. In aspiring to be the ‘best city in the UK’ (the Vision for Leeds), the Core Strategy reflects the spatial and land use aspects of this ambition, as part of an overall approach to manage opportunities for regeneration and longer term growth. A key responsibility for the Core Strategy, is to provide strategic overview for the preparation of a future Site Allocations Development Plan Document (DPD) and Neighbourhood Plans. It is not therefore the role of the Core Strategy to identify specific allocations of land for development (this will be the role of the Site Allocations DPD, informed by the Neighbourhood Planning process) but to provide an overall ‘steer’ and policy framework for overall scale and distribution of development. The Site Allocations DPD is at a very early stage of production and will but subject to the first stages of public consultation anticipated in Autumn 2012.
3. The Core Strategy takes a district wide approach to plan for the homes and jobs the communities need in a sustainable manner. Integral therefore to the strategy, is the need to respect local character, distinctiveness and to achieve environmental management requirements, in support of regeneration and growth. Linked to this also, is the identification of a network of “Green Infrastructure” (linking areas of open space and nature conservation interest) across Leeds. This overall approach is therefore

relevant to each of the Area Committees. An underlying approach of the Core Strategy is to identify types of settlements/places across the district, together with a hierarchy of City and Town Centres, as a focus for development. Consequently, where these settlements and 'centres' have been defined and are located, will be of relevance to individual Area Committees (further details, of the area based aspects of the Core Strategy, are summarised in paras. 3.2 – 3.4 and Appendix 2 of this report).

4. Initial work on the Core Strategy commenced in late 2006 and the emerging document has therefore been subject to several periods of both formal and informal consultation work. The current (Publication) stage of engagement, is the final formal stage of public consultation, prior to submission for independent examination by an Inspector. It should be emphasised also, that, this stage of consultation is specifically concerned with the "soundness" of the plan (rather than inviting more general comments and changes). Consequently, the purpose of the Comments Form is to seek comments on the soundness of the document (i.e. is it Justified, is it Effective and is it Consistent with national policy and to give specific reasons why it may not be sound (and the changes necessary to make it sound). The Comments Form can also be used to capture responses, which to support the soundness of the plan.

Recommendations

5. Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

1 Purpose of this report

1.1 In reflecting the priorities and ambitions for Leeds (as set out as part of the Vision for Leeds), the Core Strategy sets out the broad spatial and land use planning framework for the district (to 2028). Central to its preparation has been the desire to plan for the people and places of Leeds, in the development of an approach, which seeks to manage growth in a sustainable way. This approach seeks to balance the overall needs of a growing population in the delivery of an appropriate scale, distribution and phasing of development, taking into account local character and distinctiveness.

1.2 In playing its part, (and linked to a range of a range of strategic initiatives and programmes), for Leeds to become 'the best city in the UK', the Core Strategy provides a framework to deliver a range of key priorities. These include:

- responding to forecasts that the population of Leeds is set to grow and the opportunities and challenges associated with this including, greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds,
- arising from the spatial pressures of population growth, the need to develop a longer term strategy to create more and affordable homes, whilst seeking to respect and enhance, the character and distinctiveness of local communities and settlements,
- the promotion of urban regeneration, through the recycling of brownfield land and the development of land in sustainable locations, as a basis to minimise the impact upon greenfield and Green Belt land,
- harnessing the 'housing growth principles' agreed through public consultation, as a basis to meet housing needs and delivery in appropriate locations through a phased approach,
- planning for job creation and economic growth by promoting key economic sectors (including financial & business services, low carbon manufacturing, retail, housing and construction as identified within, the Leeds Growth Strategy), key strategic locations for development (including the City Centre and the Aire Valley – Urban Eco-Settlement/Enterprise Zone), together with a portfolio of opportunities for employment development & job growth and regeneration,
- delivering quality of place, high standards of urban design, conservation & construction, the protection and enhancement of the environment and ease of movement (through walking & cycling), in support of a sustainable, child friendly and healthy city,
- mitigating the consequences of climate change by managing flood risk, enabling sustainable design and construction and support for low carbon energy.

1.3 Following consideration by Executive Board, the Core Strategy has been approved for public consultation (Regulation 27 of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended (the LDF Regs)).

Following this stage of consultation and consideration of representations made, the City Council may then proceed to formal Submission of the document to the Secretary of State for Independent Examination.

2 Background information

Overview

- 2.1 In seeking to address the priorities set out as part of the Vision for Leeds, responding to major changes in the economy and national guidance, there is considerable urgency to progress the Core Strategy. Central to this is the need to plan for the implications of a growing and changing population. Based upon the Strategic Housing Market Assessment (SHMA), it is anticipated that the population of Leeds will rise from 755,136 in 2010 to 859,583 in 2028 (Employment led, fixed headship scenario, extrapolated to 2028). Associated with this growth, are greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds. Meeting the challenges and opportunities linked to these changes, is therefore a key issues for Leeds as a whole and in taking forward the Core Strategy.
- 2.2 Within the context of national planning guidance (including PPS12 and the emerging National Planning Policy Framework), the Localism Act (and the need to provide a direction and planning framework for the preparation of the Site Allocations DPD and Neighbourhood Plans) City Council priorities (including the delivery of City Priority Plans & the Leeds Growth Strategy), the Core Strategy is the key spatial and land use planning document for Leeds. Once adopted, substantive parts of the Core Strategy will replace the existing Development Plan (the Leeds UDP 2006).
- 2.3 Following early technical work and stakeholder engagement in 2006, wider public consultation on an Issues & Alternative Options document (October – December 2007) and a further 6 week period of public consultation (October – December 2009) on a 'Preferred Approach' document, a Publication draft document has now been prepared. This document has been developed in the light of the consultation work described above and also informed by supporting technical work and evidence base material. This material includes the Strategic Housing Market Assessment (SHMA), the housing growth consultation with key stakeholders (summer 2011), the PPG 17 Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment, Retail & Town Centres Study and Employment Land Review.

3 Main issues

- 3.1 The Core Strategy has been prepared during a major period of change. This includes significant and emerging changes to national and regional planning policy, culminating in the preparation of the draft National Planning Policy Framework, the impending abolition of Regional Spatial Strategies and the introduction of the Localism Act. These changes have been against a background of a global economic downturn and restructuring, a reduction in public funding and national (regional and local) priorities to stimulate economic recovery and growth. Within this context, it is important that the Core Strategy has regard to these circumstances in the short term but seeks to be ambitious in the longer term (the plan period and beyond) to plan for places, communities and infrastructure, in

aspiring to be the ‘best city in the UK’. The performance against these objectives will need to be monitored, to ensure that the plan remains ‘fit for purpose’. In seeking to meet these objectives, the document is subdivided into two key policy sections the Spatial Development Strategy (supported by the Key Diagram) and Strategic Themes & Policies. The main issues, arising from these sections are summarised below.

Implications for Area Committees

- 3.2 The following sections below (Places, Shopping & supporting the needs of communities, Local distinctiveness, sustainability & environmental quality, Economic growth & prosperity, Meeting housing needs, Regeneration, Transport and Environment) provide a detailed summary of each of the key sections of the document for consultation.
- 3.3 The broad approach of the document is to consider district wide issues and to provide an overall policy approach, for the preparation of a more detailed Site Allocations document (informed by Neighbourhood Plans) to follow. As a basis to develop this overall approach, the Core Strategy (Table 1 below) sets out the settlement types across the district. This helps to provide a focus for the policies of the plan and the scale and distribution of opportunities for regeneration and growth (and the identification of designating Town & local centres).

Table 1 – Identification of Settlement Types

Settlement Type	Location
Main Urban Area	Leeds City Centre and the surrounding communities and neighbourhoods forming the main urban and suburban areas of the City
Major Settlements	Garforth Guiseley/Yeadon/Rawdon Morley Otley Rothwell Wetherby
Smaller Settlements	Allerton Bywater Bardsey Barwick-in-Elmet Boston Spa Bramham Bramhope Calverley Collingham Drighlington East Ardsley Gildersome Kippax Lofthouse/Robin Hood Micklefield Mickletown Methley Pool-in-Wharfedale Scholes Swillington Tingley/West Ardsley
Villages/Rural	All other settlements and locations

Summary of Policy areas relevant to Committee areas

- 3.4 For ease of reference the Core Strategy Key Diagram, incorporating the Area Committee boundaries, has been appended to this report. This in turn illustrates the key policies relating to different areas across the district and the application of the approaches summarised below.

Places

- 3.5 A fundamental strand of the Core Strategy is the importance of the character and distinctiveness of Leeds, as a context for securing opportunities for regeneration and longer term growth. Particular characteristics of Leeds MD, are the extensive areas of greenspace and open land surrounding and linking through urban areas via green corridors and river valleys. Leeds is distinctive also, as a consequence of the wide collection of individual towns and villages across the District, in addition to the main urban area (which also includes the city centre). Leeds is therefore unlike many other cities and it is important therefore, that an appropriate balance is struck between the needs of economic and housing growth, quality of life and in maintaining and enhancing this special character. Within this context, the publication draft Core Strategy provides a policy framework to facilitate and enable, the delivery of development proposals in a sustainable manner, as a basis for 'Place making'. Consequently, emphasis is given to Regeneration Priority Programme Areas (Spatial Policy 4), identifying and supporting the role of the places and settlements across the District, a 'centres' based approach to the need to enhance the role of the City Centre, Town and Local Centres, as a basis to provide the range of services required by the community in accessible and sustainable locations (Spatial Policies 2 and 3). Policies are also contained within other sections (see para. 3.5 below) regarding the importance of design and conservation.

Shopping & supporting the needs of Communities

- 3.6 In supporting the current and future needs of local communities, the document, seeks to support and strengthen the role of the City Centre and Town Centres across the district. Spatial Policies 2 & 3 therefore support a 'centres first', approach regarding the use and expansion of such areas. Policies P1, P2, P3, P4, P5 and P6, set out the approach in planning for shopping development (including the creation of new centres, in appropriate circumstances, linked to regeneration and longer term opportunities for growth). Integral to this overall approach, is the desire to safeguard, enhance and develop the role of Leeds City Centre as the primary destination for major retail, commercial, leisure and cultural development. This also recognises its key role at the heart of the strategic transport hub (including Leeds City station and interchange facilities). Within this context, it is critically important to ensure that major investment opportunities (including major retail development at Eastgate) within the City Centre, are secured as a priority.
- 3.7 In supporting the needs of communities (including schools) across Leeds, the Core Strategy also places emphasis upon the provision of Community Facilities and Services (Policy P8). In complementing the overall strategic approach to the need to respect local character and distinctiveness, policies for Design, Conservation and Landscape are also set out, to ensure that development proposals are appropriate.

Local Distinctiveness, sustainability & environmental quality

- 3.8 Population increase, climate change and the global economy are all huge challenges facing Leeds. In seeking to meet these challenges and the benefits of longer term economic prosperity, environmental quality, local identity and distinctiveness, the Core Strategy sets out the spatial planning framework for the District. Fundamental to this approach, is the need to plan for the homes and jobs the city needs in a sustainable way, in balancing the overall, scale, location, distribution and phasing of development. Consequently, emphasis is made throughout the publication document to the need to deliver sustainable forms of development and policy outcomes, whilst protecting and enhancing environmental quality. This should be achieved by respecting local distinctiveness, for example through a focus of development upon the role of settlements and Town & Local Centres (Spatial Policies 1 & 2), the identification of strategic Green Infrastructure (Spatial Policy 13) and detailed policies for Conservation, Sustainable Design and Construction (Policies P9, P10 & EN2).

Economic growth & prosperity

- 3.9 The Leeds Growth Strategy focuses upon seven key employment sectors including Health and Medical, Low Carbon Manufacturing and Housing & Construction. In helping to support and facilitate this strategy, the approach of the Core Strategy is to support and enable job retention, opportunities for training and the creation of new opportunities. Spatial Policies 8 and 9, set out criteria in support of a competitive local economy, offices, industry and warehouse development. Emphasis has also been given to the important strategic economic role of the City Centre (Spatial Policy 3) and Aire Valley Leeds (Urban Eco-Settlement & Enterprise Zone) in providing opportunities for economic development (Spatial Policy 5). In support of promoting job opportunities, detailed policies are also set out for General Employment Land, Office Development and for Safeguarding Existing Employment Land and Industrial Areas (EC1, EC2, EC3).

Meeting Housing Needs & planning for longer term growth

- 3.10 Planning for housing needs and delivering housing development in appropriate locations, is a major opportunity and challenge for the District. This is made especially difficult by the current nature of the housing market and current rates of housing delivery. As noted above, it is anticipated that the population of Leeds will rise significantly over the plan period. Meeting the complex demographic needs of the existing population, together with the implications of an ageing and growing population, are therefore key considerations for the Core Strategy. Consequently, planning for such growth is therefore integral to the overall approach. The Core Strategy therefore, seeks to plan not just for a sufficient housing land supply in appropriate locations but also the quality, type and affordability of homes in meeting local needs. As emphasised throughout this report, a key dimension of this approach is to manage growth in a sustainable way, whilst maintaining local character, distinctiveness and environmental quality.
- 3.11 In developing an appropriate policy approach to these issues, the Core Strategy has been informed by a number of elements including the conclusions of the Strategic Housing Market Assessment (2011), work in relation to the Strategic Housing Land Availability Assessment (SHLAA), the Scrutiny Board Inquiry into Housing Growth and the informal consultation and debate (summer 2011)

regarding housing growth in Leeds (including representatives of the development industry, Members and community groups). Based on this evidence and informed by the conclusions of the Scrutiny Board Inquiry and housing growth informal consultation, the Core Strategy identifies a series of housing growth principles (see below).

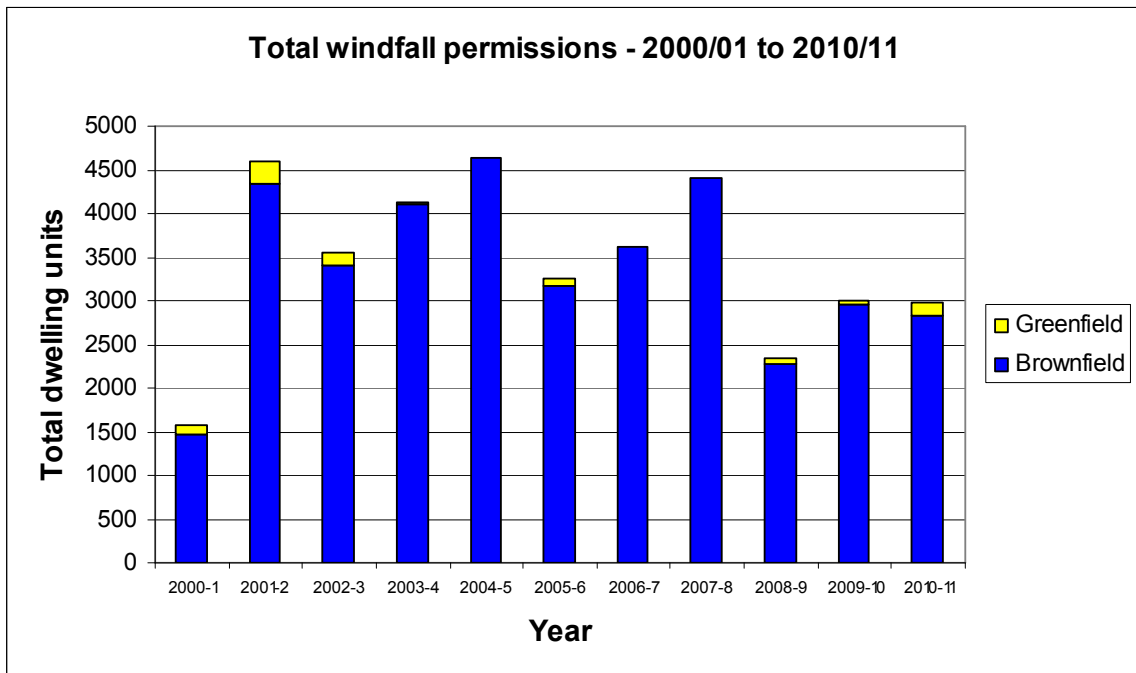
Housing Growth Principles

- Ensure housing growth is linked to the creation of sustainable neighbourhoods throughout the city (see SP1),
- Set a realistic and phased target for the delivery of new homes (see SP6),
- Ensure housing growth targets reflect local housing needs, now and in the future, in terms of tenure, type and size, (see SP6 and H4),
- Enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes, (P10 & EN2),
- Facilitate the development of brownfield and regeneration sites, (see SP1, SP3, SP4 and SP6),
- Agree a range of mechanisms to deliver additional affordable homes, (see H5),
- Work in partnership to find ways to facilitate housing growth (see Section 6 Implementation & Delivery).

3.12 In taking into account the above considerations and a range of factors including, demographic requirements, current housing market conditions, the desire to meet a range of housing needs, the City Council's longstanding commitment to the regeneration of brownfield land and historical past performance in the successful delivery of windfall development, Spatial Policies (6 & 7) set out the approach to the Housing Land Requirement, Allocation and Distribution of Housing Land.

3.13 As a large post industrial city and through an on going process of urban regeneration and renaissance, Leeds has continued to evolve in terms of its economic diversity and formats for housing delivery. A major aspect of these changes has been the recycling of brownfield (previously developed land – PDL), for windfall housing and other uses. Leeds has a long and well recorded history of windfall housing being delivered, which has been monitored continuously by the City Council since the 1980s, as a key source of land for development.

3.14 Based upon past performance (see the Table below) and the continued urban renewal and regeneration of Leeds, windfall will continue to play an important role in housing delivery. This is due in part to the scale of the District in respect of the extent of the Main Urban Area of Leeds and large collection of settlements across the District (including Major and Small Settlements identified as part of the Settlement Hierarchy – see Table 1: Identification of Settlement Types). Consequently, the role of windfall and the identification of a windfall allowance, is integral to the overall housing strategy set out in this Plan.



3.15 Within this overall context, Spatial Policy 6 sets out a housing requirement of 70,000 dwellings (net) over the plan period. In recognition of the conditions of the current housing market, it is proposed that this is phased over two periods, 3,660 p.a. (2012/13 – 2016/17: 18,300 dwellings) and 4,700 p.a (2017/18 – 2028: 51,700 dwellings). In meeting this requirement (and based upon past performance) a ‘windfall’ allowance for has been made for 500 dwellings p.a on small and unidentified sites. The 66,000 units remaining (following the discounting of the windfall allowance), are comprised of current, undelivered allocations (7,500 units), extant planning permissions (20,000 units) and other additional sites (including infill development within existing urban areas and suitable urban extensions) deemed appropriate for housing delivery, against the criteria set out in Spatial Policy 6. This will entail the need to use Protected Areas of Search (PAS) sites and to carry out a selective review of the Green Belt.

SPATIAL POLICY 6: - THE HOUSING REQUIREMENT AND ALLOCATION OF HOUSING LAND

70,000 (net) new dwellings net between 2012 and 2028 will be accommodated at a rate of:

- 3,660 per annum from 2012/13 to the end of 2016/17 (18,300)
- 4,700 per annum from 2017/18 (51,700)

Delivery of 500 dwellings per annum (8,000 over the plan period) is anticipated on small and unidentified sites.

Guided by the Settlement Hierarchy, the Council will identify 66,000 dwellings gross (62,000 net) to achieve the distribution in tables H2 and H3 in SP7 using the following considerations:

- (i) Sustainable locations (which meet standards of public transport accessibility -see the Well Connected City chapter), supported by existing or access to new local facilities and services,
- (ii) Preference for brownfield and regeneration sites,
- (iii) The least impact on Green Belt purposes,
- (iv) Opportunities to enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes,

- (v) The need for realistic lead-in-times and build-out-rates for housing construction,
- (vi) The least negative and most positive impacts on green infrastructure, green corridors, green space and nature conservation,
- (vii) Generally avoiding or mitigating areas of flood risk.

3.16 In reflecting the overall strategy approach of the Core Strategy and as a basis to provide a framework for the future Site Allocations DPD and the preparation of Neighbourhood Plans, Spatial Policy 7, sets out tables indicating the overall magnitude and distribution of housing land by Settlement Hierarchy and by Housing Market Characteristic Area (see below).

Spatial Policy 7 – Table 3

Housing Market Characteristic Area	Number	Percentage
Aireborough	2,300	3%
City Centre	10,200	15.5%
East Leeds	11,400	17%
Inner Area	10,000	15%
North Leeds	6,000	9%
Outer North East	5,000	8%
Outer North West	2,000	3%
Outer South	2,600	4%
Outer South East	4,600	7%
Outer South West	7,200	11%
Outer West	4,700	7%
Total	66,000	100%

3.17 In seeking to meet the complex housing needs of a growing population and as a basis for a qualitative approach to housing delivery, a series of detailed policies are also set out to cover a range of housing issues. These include the Managed Release of Sites (H1), Housing Density (H3), Housing Mix (H4), criteria for the allocation of Gypsy and Traveller Sites (H7) and Housing for Independent Living (H8). These policies underpin the overall strategic approach and a basis to consider housing need issues at a local level.

3.18 Current housing market conditions, wider economic uncertainties and the need to plan for the necessary infrastructure and facilities to support growth are major issues for the delivery of the Core Strategy. Within this context a draft Infrastructure Delivery Plan has been prepared (see Background documents) as a basis for on going dialogue to securing infrastructure improvements and longer term requirements to support growth. Housing delivery and output, will therefore need to be closely monitored against the above requirements (and a monitoring framework is therefore being developed as part of the Core Strategy). Notwithstanding these difficulties however, in seeking to meet the housing needs and requirements as set out over the plan period, the delivery of housing growth will result in the need for a selective Green Belt review (as a basis to identify sites for future housing/employment development as necessary and also Protected Areas of Search for future development beyond the plan period). Within this context, Spatial Policy 10 sets out the overall approach. It needs to be emphasised however that the precise extent and detailed boundaries will need to be identified through the Site Allocations DPD process, as a basis to deliver the

housing growth principles and location of development criteria identified as part of the Core Strategy.

Regeneration Priority Areas

- 3.14 In meeting local needs, including opportunities for homes and jobs, the Core Strategy reflects the City Council's long standing priorities for major urban regeneration. Spatial Policy 4 therefore identifies East Leeds, Aire Valley Leeds, the Leeds Bradford Corridor (incorporating the West Leeds Gateway) and South Leeds, as Regeneration Priority Programme Areas. In seeking to meet local aspirations within these areas and to plan for the effective use of land, the Core Strategy provides a framework to facilitate housing renewal and provision and local environmental improvements (improvements to greenspace quality through suitable remodelling) within such areas. Within this overall context, as noted in para. 3.6 above, Spatial Policy 5 sets out a strategic policy for Aire Valley Leeds, in underpinning the significance of this area to the District's growth aspirations.

Transport & Accessibility)

- 3.15 Planning for Transport Infrastructure and Investment priorities, is a key priority for the Core Strategy. Within this context, the Plan reflects District wide priorities incorporated as part of the Local Transport Plan and ongoing work at a City Region level. Consequently, Core Strategy Spatial Policy 11, provides an overarching framework to help direct and bid for infrastructure provision to support the city's priorities. These include enhancements to Leeds City Station, opportunities to create new rail stations and the delivery of Park and Ride facilities. In recognising the important strategic and economic role of the Airport, Spatial Policy 12, sets out an approach to support managed growth, linked to the provision of infrastructure improvements and the consideration of related environmental issues. In support of this strategic approach, Policies T1 and T2 provide a basis to consider Transport Management and Accessibility requirements associated with development proposals.

Managing Environmental Resources

- 3.16 Leeds has a reputation for innovation, effective environmental management and a commitment to mitigating the consequences of climate change. In taking these commitments forward and in contributing to the environmental sustainability of the District, the Core Strategy sets out a broad policy framework to cover the Management of Environmental Resources. The desire to help 'future proof' the city in respect of climate change (including mitigation) and planning for a low carbon economy (to support job growth as well as the protection and enhancement of the environment) are integral to this approach. Detail Policies are therefore provided to protect and enhance the 'green environment', including Green Infrastructure (Spatial Policy 13 and G1, Increasing Tree Cover (G2), Greenspace provision (G3, G4, G5 & G6), Biodiversity (G7 & G8) and planning for Energy and Natural Resources, including, Carbon Reduction & Low Carbon Energy (EN1 & EN3), Sustainable Design & Construction (EN2) and Managing Flood Risk (EN5). Policies are also included for Waste Management and Minerals (EN6 & EN7), in providing a Core Strategy context for related and expanded policies in the Natural Resources and Waste DPD.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Consistent with the City Council's adopted Statement of Community Involvement (SCI), the Core Strategy (see paragraph 2.5 above) has been subject to several formal and informal phases of public consultation and engagement. Following consideration by Executive Board of the Publication document, a further formal 6 week period of public consultation (consistent with the LDF Regulations), is being undertaken. Following consideration of any representations made, the next stage will be the formal submission of the Core Strategy to the Secretary of State for Independent Examination, prior to Adoption. The decision to submit the Core Strategy to examination and subsequently to adopt the document are decisions reserved to full Council.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Due regard has been given to Equality, Diversity, Cohesion and Integration issues in the formulation of the Core Strategy. This has included meeting the requirements of the Strategic Environmental Assessment Directive, which has meant that the Core Strategy has been subject to the preparation of a Sustainability Appraisal. The purpose of this Appraisal is to assess (and where appropriate strengthen) the document's policies, in relation to a series of social, environmental and economic objectives. As part of this process, issues of Equality, Diversity, Cohesion and Integration, are embedded as part of the Appraisal's objectives. In complementing the preparation of the Sustainability Appraisal, a Health Impact Assessment exercise, has also been undertaken (See Health Topic Paper – Background documents) in the preparation of the emerging Core Strategy Publication document, the conclusions of which have also been embedded within the document.

4.2.2 Given this approach, considerations of equality of opportunity and good relations have been integrated into the formulation of the Core Strategy and an assessment of the impact of the policies on the advancement of equality and good relations has been carried out. This is evidenced in the comprehensive Equality Impact Assessment Screening document, which is available as a Background paper.

4.2.3 The EIA Screening document describes the overall scope of the Core Strategy and the many stages of public consultation which have been completed to date. The planning and delivery of this consultation has been consistent with the City Council's adopted LDF Statement of Community Involvement. The consultation process, within available resources, has been extensive and has sought to engage with a wide range of communities and groups across the District, including, people of all ages, people with disabilities, gender and black, ethnic minority groups. In the preparation of the Core Strategy, a fundamental consideration has been to recognise that the population of Leeds is growing, resulting in demographic changes across the District and in spatial pressures in particular areas. Consequently, the Plan seeks to provide a strategic planning framework to address these issues, which in turn is to be monitored for effectiveness. The implications of Equality and Diversity, Cohesion and Integration, will again be considered in the production of the Site Allocations DPD which will take forward the policy requirements of the Core Strategy.

- 4.2.4 Within the EIA Screening document examples of the community groups contacted at each stage of consultation have been provided, together with the range of issues highlighted for discussion.
- 4.2.5 In providing an overall analysis and review of the Core Strategy in relation to equality issues, the EIA Screening document provides a summary of the impact of individual policy areas. These include Transport, Retail, Housing, the City Centre, Employment, Environmental Resources and Green Infrastructure. Consistent with the overall objectives of the Core Strategy, these policy areas aim to promote equality, respect diversity and seek to improve cohesion and integration. The conclusions highlighted in the EIA Screening, are that in some policy areas the Core Strategy is neutral in its effects upon these issues (such as gender discrimination in relation to Transport policy) but in the majority of cases, the Core Strategy has a positive effect (for example seeking to meet a range of housing needs and the provision of affordable housing). In addition the identification of Regeneration Priority Programme Areas and the provisions of proposed employment Policies, were regarded as having a positive effect in terms of their impact upon all ages, people with disabilities, gender and black, ethnic minority.

4.3 Council policies and City Priorities

- 4.3.1 As highlighted in this report, the Core Strategy, plays a key strategic role in taking forward the spatial and land use elements of the Vision for Leeds and the aspiration to the 'the best city in the UK'. Related to this overarching approach and in meeting a host of social, environmental and economic objectives, where relevant the Core Strategy also seeks to support and advance the implementation of a range of other key City Council and wider partnership documents. These include the Leeds Growth Strategy, the City Priority Plan, the Council Business Plan and the desire to be a 'child friendly city'.

4.4 Resources and value for money

- 4.4.1 The preparation of statutory Development Planning documents is an essential but a very resource intensive process. This is due to the time and cost of document preparation (relating to public consultation and engagement), the preparation and monitoring of an extensive evidence base, legal advice and Independent Examination.
- 4.4.2 These challenges are compounded currently by the financial constraints upon the public sector and reduced staffing levels, concurrent with new technical and planning policy pressures arising from new legislation (including the Community Infrastructure Levy and Localism Act). There are considerable demands therefore in taking forward the Core Strategy and related work, including the preparation of the Site Allocations DPD, which is due to quickly follow on.
- 4.4.3 A key component of the Core Strategy document itself, relates to the provision of infrastructure. National guidance (PPS12), sets out requirements for the preparation of Infrastructure Delivery Plans (IDP) to support the phased implementation of Core Strategy priorities. This guidance was written before the current economic slow down and constraints upon public sector finance. Whilst opportunities are being vigorously pursued to secure infrastructure funding, there are uncertainties regarding the level and timing of resources. Work is also ongoing within the City Council to work up in more detail the approach to the Community Infrastructure Levy (CIL).

4.4.4 Notwithstanding these challenges and difficulties, a draft IDP has been prepared in support of the Core Strategy. This provides a framework to identify infrastructure requirements and an on going basis to engage with infrastructure providers, communities and developers, to help meet requirements.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The DPD is being prepared within the context of the LDF Regulations and statutory requirements. The DPD is a Budgetary and Policy Framework document, due to this, and also because this matter is a Council function of the Area Committee, then this report is exempt from call-in by Scrutiny.

4.6 Risk Management

4.6.1 As emphasised in this report, there is considerable urgency to take the Core Strategy forward. The absence of such an up to date strategy would leave a vacuum in strategic and land use planning in being able to respond to the priorities set out in the Vision for Leeds and a range of other key documents (including the emerging Site Allocations DPD and Neighbourhood Plans).

4.6.2 The preparation of the Core Strategy document has been a complex process and the Publication stage is necessary prior to formal submission and Independent Examination. Given the range of issues covered, the City Council will need to continue to take appropriate advice, in order to respond to issues which may arise and in order to keep the momentum behind the process.

5 Conclusions

5.1 The Core Strategy is at a critical stage in its production and as detailed in this report, needs to be taken forward as a matter of urgency. In aspiring to be the 'best city in the UK', the Core Strategy takes forward the spatial and land use aspects of this ambition, as part of an overall strategy. As a basis to address these priorities and in order to provide a strategic framework for the preparation of the Site Allocations DPD and Neighbourhood Plans.

5.2 Central to this approach, is the desire to plan for the homes and jobs the District needs in a sustainable manner. Consequently, integral to the strategy is the need to respect local character, distinctiveness and environmental management requirements

6 Recommendations

6.1 i) Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

7 Consultation and background material

7.1 The following consultation and background material is available on the City Council's web site, together with a representations form. There are also links from this web page to supporting technical material which has been used to inform the preparation of the Core Strategy. These including the Strategic Housing Market Assessment, Employment Land Review and Leeds Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment.

8 Background documents¹

Core Strategy Publication Draft

Key Diagram

Sustainability Appraisal

Draft Infrastructure Delivery Plan

Draft Core Strategy Monitoring Framework

Equality Impact Assessment Screening

Habitats Regulations Assessment Screening

Health Topic Paper

Draft National Planning Policy Framework & Leeds City Council's response (approved at Executive Board 12th October 2011).

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Core Strategy
Development Plan Document
Publication Draft
Comments Form

Ref:
(For Official Use Only)

The Leeds Core Strategy Development Plan Document is now at publication stage.

This is your last opportunity to comment on it. We would like to hear your views on the 'soundness' of the Document.

You can access the Core Strategy documents online and additional copies of this form from our website www.leeds.gov.uk/ldf, or you may request copies by:

Emailing us at: ldf@leeds.gov.uk

Phoning us on: (0113) 247 8092

Completed forms should be returned either by:

Email to: ldf@leeds.gov.uk

or Post to:
Core Strategy publication
Forward Planning and Implementation
Leeds City Council
The Leonardo Building
2 Rossington Street
Leeds LS2 8HD

**All comments should be made in writing
no later than 5pm on 12 April 2012**

Data Protection Act 1998

Any personal information collected on this form will be processed on computer for the purposes of Leeds City Council for monitoring Local Development Framework documents. The information will not be shared with anyone else unless you have given your consent or we are required to do so by law. Further guidance on Leeds City Councils' data protection policy can be downloaded from the Leeds City Council website.

If you have difficulty filling in this form we can make special arrangements to suit your needs – please let us know.

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(Please continue on a separate sheet if necessary)

6. Please set out what change(s) you consider necessary to make the Core Strategy sound.

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(Please continue on a separate sheet if necessary)

7. Please let us know if you wish to take part in the Examination in Public to be held in 2013.

Yes No

Please fill in a separate sheet for each representation you wish to make.

Please sign and date this form:

Signature:

Date:

Could you please also state whether you are an asylum seeker or refugee.

Are you an asylum seeker? Yes No

Are you a refugee? Yes No

Please tick the appropriate box to select your religion.

Buddhist

No religion

Christian

Rastafarian

Hindu

Sikh

Jewish

Muslim

Any other:

Sexuality How would you describe your sexual orientation? (definitions for these terms are below.)

Heterosexual Gay man

Lesbian Bisexual

Heterosexual: Someone who is attracted to persons of the opposite sex, emotionally or physically.

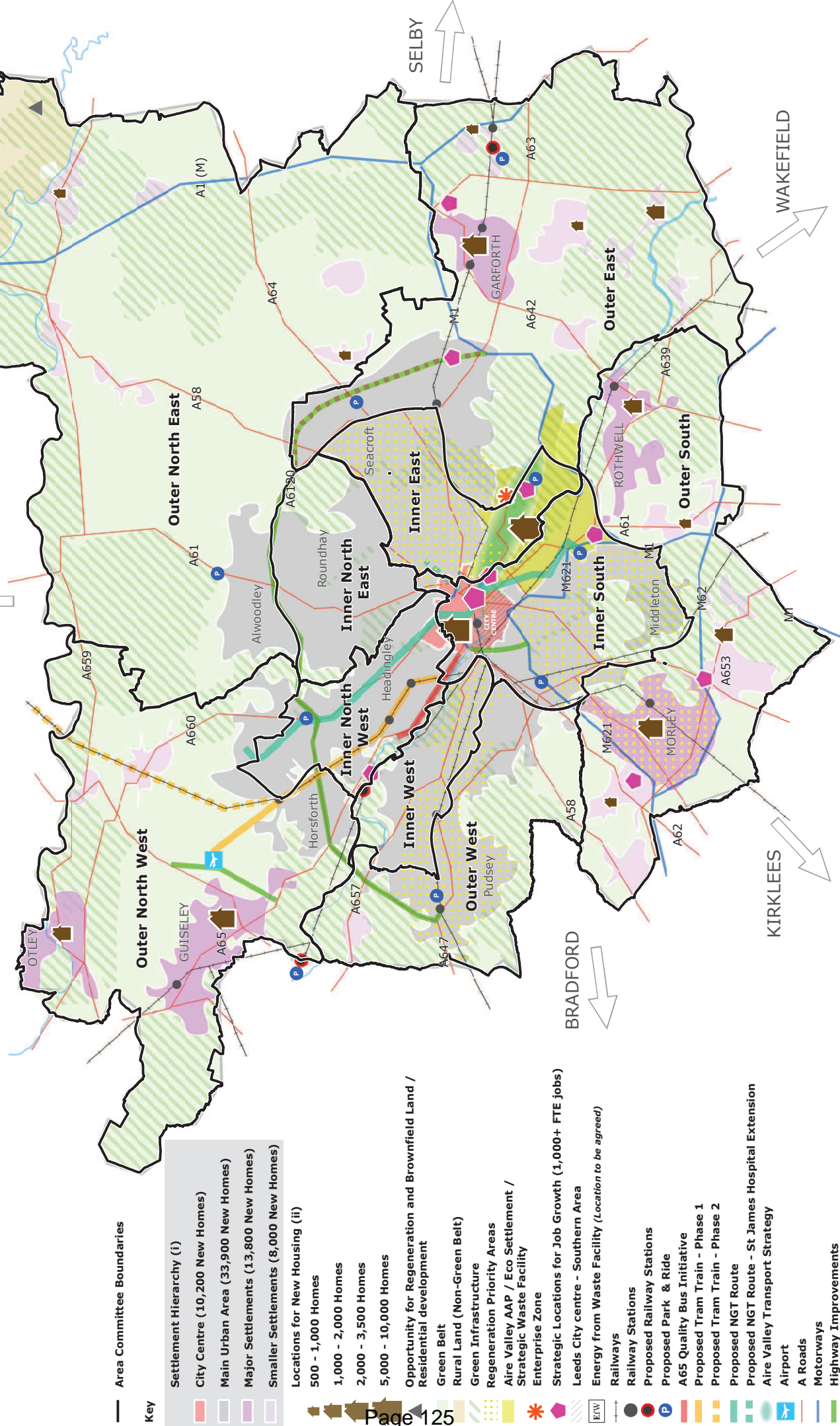
Gay man: A man who is attracted, emotionally or physically to other men.

Lesbian: A woman who is attracted emotionally and or physically to other women.

Bisexual: Someone who is attracted to both sexes, emotionally and or physically.

Thank you for your assistance.

Core Strategy Key Diagram - Incorporating the Area Committee Boundaries



Area Committee Boundaries

- key**
- City Centre (10,200 New Homes)
 - Main Urban Area (33,900 New Homes)
 - Major Settlements (13,800 New Homes)
 - Smaller Settlements (8,000 New Homes)

Locations for New Housing (ii)

- 500 - 1,000 Homes
- 1,000 - 2,000 Homes
- 2,000 - 3,500 Homes
- 5,000 - 10,000 Homes

- Opportunity for Regeneration and Brownfield Land / Residential development
- Green Belt
- Rural Land (Non-Green Belt)
- Green Infrastructure
- Regeneration Priority Areas
- Aire Valley AAP / Eco Settlement / Strategic Waste Facility
- Enterprise Zone

Strategic Locations for Job Growth (1,000+ FTE jobs)

- Leeds City centre - Southern Area
- Energy from Waste Facility (Location to be agreed)
- Railways
- Railway Stations
- Proposed Railway Stations
- Proposed Park & Ride
- A65 Quality Bus Initiative
- Proposed Tram Train - Phase 1
- Proposed Tram Train - Phase 2
- Proposed NGT Route
- Proposed NGT Route - St James Hospital Extension
- Aire Valley Transport Strategy
- Airport
- A Roads
- Motorways
- Highway Improvements
- East Leeds Orbital Route
- Waterways
- Leeds District Boundary

(i) Settlements in the Settlement Hierarchy may be subject to Green Belt review
 (ii) Indicative locations only, not site specific. The housing symbols illustrate new large scale housing areas. It does not show sites smaller than 500 homes. The total distribution of new housing provision across the Leeds district is detailed in Policy SP7

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Report of the Assistant Chief Executive (Customer Access & Performance)

Report to North West (Outer) Area Committee

Date: 26th March 2012

Subject: Well-Being Fund Budget Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report seeks to update Members on the current amount of capital and revenue funding committed and available via the Area Committee well-being budget for wards in the Outer North West area.
2. In addition, the report seeks approval for new projects and to note approvals for small grants and skips given since the last Area Committee.

Recommendations

3. The Area Committee is asked to:
 - note the amount of revenue well-being budget available for 2011/12
 - review the new project applications submitted for the Area Committee's consideration
 - note the approvals for small grants and skips given since the last Area Committee.

1 Purpose of this report

- 1.1 The purpose of this report is to provide Members with an update on the current amount of revenue and capital funding committed and available via the Area Committee well-being budgets for wards in the Outer North West. It seeks approval for new projects and provides details of small grant applications received since the last Area Committee.

2 Background information

- 2.1 At the March 2011 meeting Members were informed of a reduced revenue well-being allocation for the Outer North West Area Committee of £160,940 for the financial year 2011/12 (£40,235 per ward). The allocation has been based on the 2010/11 formula of 50% population and 50% disadvantage. The carry forward of uncommitted well-being funds from 2010/11 will continue.
- 2.2 There is no additional well-being capital allocation for 2011/12. However, Area Committee's can continue to commit capital resources in 2011/12 if they still have uncommitted funds available from their previous allocations.

3 Main issues

- 3.1 Following projects agreed at the last meeting, a total of **£136,013** remains available for supporting revenue priorities in the area.
- 3.2 At the June 2011 meeting Members agreed in respect of small grants that a budget of £12,000 (£3,000 per ward) be allocated from the total 2011/12 revenue allocation with a review of the position in January 2012. The table at 5.2 provides details of the balance remaining in the small grant budget for each ward.
- 3.3 Members also agreed a budget of £4,000 to be allocated to providing community skips. The table at 5.6 provides details of the balance remaining in the skips budget for three wards.
- 3.4 At the November Area Committee meeting Otley & Yeadon Members requested that the £640 remaining in their skips budget be transferred to their small grants budget. The table at 5.2 reflects this. Any future requests for skips for Otley & Yeadon will be taken directly from this budget.
- 3.5 The table at 3.6 includes details per ward of the total available revenue for 2011/12 including carry-forward from 2010/11, amounts already committed from 2011/12 and the balance remaining.

3.6 Table 1: Revenue

Ward	2011/12 allocation plus carry forward	Amounts already committed	Balance remaining
Adel & Wharfedale	£98,244	£18,492	£79,751

Guiseley & Rawdon	£30,736	£24,300	£6,435
Horsforth	£31,254	£24,564	£6,690
Otley & Yeadon	£60,204	£17,067	£43,136

3.7 A total of **£8,235** remains available for supporting capital priorities in the area.

3.8 The table below details the total capital remaining for 2011/12.

3.9 **Table 2: Capital**

Ward	Carry forward from 2010/11	Total spent 2011/12	Balance remaining
Adel & Wharfedale	£0	£0	£0
Guiseley & Rawdon	£32,625	£31,150	£1,475
Horsforth	£0	£0	£0
Otley & Yeadon	£17,960	£11,200 (includes £5000 repayable loan)	£6,760

4 Well-being Projects

4.1 Details of new expressions of interest requesting funding from the well-being budget are detailed below. The Area Committee is asked to consider the projects.

Name of Project: Site Based Gardener

Ward Affected: Guiseley & Rawdon and Otley & Yeadon

Name of delivery organisation: Parks & Countryside

Amount requested: £23,534 (£13,357 G& R, £10,777 O & Y).

The site based gardener project is to pay for 1 site based gardener to work five days, 37 hours a week across various sites in outer north west. The gardener will be undertaking general gardening duties in Yeadon Cemetery, Guiseley Cemetery, Micklefield Park Rawdon, Springfield Park Guiseley, Townsgate Guiseley, St Oswalds Guiseley and the Gyrotory Guiseley.

The gardener will work for three days per week, 21 hours within the Guiseley and Rawdon Ward and two days per week, 16 hours, at Yeadon Cemetery.

The presence of the gardener will help to reduce crime and fear of crime, increase community engagement and deliver cleaner, safer and greener public spaces.

4.2 **Name of Project:** Youth Service – Driver Training

Ward Affected: All Wards

Name of delivery organisation: Youth Service
Amount requested: £2460 revenue (£615 per ward).

The Youth Service want to take local young people to more events, activities and inter-area events. They are limited by transport as the Outer North West is a large area and public transport is relatively limited compared to the inner areas. The funding would pay for two staff members to gain a driving qualification to drive passenger minibuses. Costs are also required to pay for additional staff to cover the sessions and programmes of work whilst the staff are on the training course. The application was discussed at the Children & Young Peoples sub group on the 2nd November with officers from the youth service. The sub group supported the application and recommended that it is funded by the Area Committee. This application was deferred from the last Area Committee pending further information. An officer from the youth service will be in attendance at the meeting to answer any questions.

- 4.3 **Name of Project:** Queens Diamond Jubilee Celebrations Horsforth Party in the Park
Ward Affected: Horsforth
Name of delivery organisation: Horsforth Town Council
Amount requested: £2,000 revenue

Horsforth Town Council are holding a party in Hall Park on 4th June 2012 in celebration of the Queen's Diamond Jubilee. The aim of the project is to provide residents of Horsforth Community the opportunity to celebrate. The celebrations will incorporate a family event in the afternoon with bouncy castle, face painting, street entertainers, Under 11's 6-a-side Cricket, and food and beverages in the marquee. The evening event will have a disco and at 10.30pm the lighting of the bonfire beacon will coincide with the Queen lighting her beacon. Total cost of the project is £7,000. Two thousand pounds well-being funding is being to contribute towards the hire of a marquee.

- 4.4 **Name of Project:** Replacing trees in the Cookridge Garden Estate
Ward Affected: Adel & Wharfedale
Name of delivery organisation: Cookridge Gardens Estate (1919) Covenant Protection Association
Amount requested: Additional £300 revenue.

At the March 2011 meeting Members approved well-being funding of £1,650 to replace lost trees in the Cookridge Garden Estate, which covers the area bounded by the Drive, The Crescent, the west side of Otley Road and the south side of Holt Lane. The total cost of the project has increased to £2,000 therefore a further £350 is requested to cover the shortfall.

- 4.5 **Name of Project:** Healthy Living for Older People
Ward affected: Adel & Wharfedale
Name of delivery organisation: Older People's Action in the Locality (OPAL)
Amount requested: £2820

OPAL currently run an exercise class for older people. The OPAL Activity Worker running these classes has access to the free training provided by NHS Leeds, which will enable her to deliver healthy lifestyle messages around food, food hygiene in the home and physical activity. As well as provide recipe ideas, healthy snacks and information about hydration for older people.

There are many health benefits associated with this project which include improved physical and mental health for older people attending classes and reduced health inequalities for older people.

4.6 Name of Project: Police Off-Road bikes

Ward affected: All

Name of delivery organisation: West Yorkshire Police

Amount requested: £1,500 revenue (£375 per ward)

The aim of this project is to enhance the safety and quality of life of residents living in the North West Police Division area by providing an effective response to illegal off road motor cycling, anti social behaviour and to assist with high visibility patrols, particularly focusing on greenspaces.

In all wards the motorcyclists issue Fixed Penalty Tickets both endorsable and non endorsable for all manner of offences and assist at the scene of Road Traffic Accidents. They routinely patrol known hotspots for nuisance bikes and undertake joint initiatives with the Council's Parkswatch Service. The team of officers also undertake work with schools to promote safe riding.

The project is match funded by the 4 Area Committees covering North West Police Division. West Yorkshire Police match the contribution in kind by providing 2 Officers, their specialist equipment and regular training (as required under regulations). The Division also has a dedicated nuisance motorbike hotline for members of the public to report incidents of nuisance bikes.

4.7 Name of Project: Golden Acre Car Park

Ward affected: Adel & Wharfedale and Otley & Yeadon

Name of delivery organisation: Parks & Countryside

Amount requested: £30,000 Revenue

The project is to reinstate the tarmac surfaced areas of Golden Acre Car Park and to reinstate the parking bays with a granular base

The condition of the car park has been the subject of complaints from visitors to the park. This project will greatly improve the condition of the car park and realise the quality that is required by its users. The park attracts visitors from across the city therefore a number of wards have been approached for a contribution towards the cost of the car park improvements. To date Otley & Yeadon have agreed to contribute £5,000 and Alwoodley Members have indicated that they may be able to contribute £1,000.

5 Small Grants

5.1 The following table details the small grant allocations per ward, the total spend on small grants to date and the balance remaining:

5.2 Table 3: Small Grants

Ward	Allocation	Details of spend	Balance remaining
Adel & Wharfedale	£3,000	£2,013.16	£986
Guiseley & Rawdon	£3,000	£2,615	£385
Horsforth	£3,000	£3,000	£0
Otley & Yeadon	£3,640	£3,640	£0

5.3 The following small grant applications are reflected in the above table and are presented for information:

- St Peter's Gate, Arthington, Refurbishment (G&R £1,000)
- Shrubs at Rawdon War Memorial (A&W £485)
- Greenbottom Bowling Club (G&R £745)

5.4 The following table details the number of skips per ward, the total spend on skips to date and the balance remaining:

5.6 Table 4: Skips

Ward	Allocation	Details of spend	Balance remaining
Adel & Wharfedale	£1,000	£780	£220
Guiseley & Rawdon	£1,000	£360	£640
Horsforth	£1,000	£75	£925
Otley & Yeadon	£1,000	£1,000 (£640 transferred to small grants budget).	£0

6 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Local ward members have been consulted on new projects being presented at this meeting of the Area Committee.

6.2 **Equality and Diversity / Cohesion and Integration**

6.2.1 All well-being funded projects are considered prior to their submission to Area Committee for their impact on Equality and Diversity and Cohesion and Integration.

6.3 **Council Policies and City Priorities**

6.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2011/12 with amendments made to the environmental delegation.

6.3.2 The Area Functions are included in the Council's Constitution (Part 3, section 3C).

6.3.3 Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

6.4 **Resources and Value for Money**

6.4.1 Programmes of work outlined in this report are resourced in the main by area management staff and where relevant their partners, which in turn provides value for money.

6.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via well being budgets.

6.4.3 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council departments mainstream budgets, and external partner agencies e.g. the Police and NHS Leeds, which is in turn reflected in the fact that the Area Committee's role here is only to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, e.g. conservation area reviews.

6.5 **Legal Implications, Access to Information and Call In**

6.5.1 This is a report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with area management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

6.5.2 This report is not confidential, neither is it, or part of it exempt.

6.6 Risk Management

6.6.1 Risk implications and mitigation are considered on all well-being applications.

7 Conclusions

7.1 The report outlines potential projects through the Area Committee's well-being budget. These are projects which assist in the work programme of the area management team. The report outlines the budget remaining for the Area Committee's use for the rest of the financial year.

8 Recommendations

8.1 Members of the Outer North West Area Committee are requested to:

8.2 Note the current position of the well-being budget as set out at sections 2 and 3.

8.3 Consider and agree the projects as outlined at 4.0.

8.4 Note the small grant and skip approvals detailed at 5.0.

9 Background documents

9.1 None

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.



Report author: Gerry Burnham
Tel: 0113 3367867

Report of the Assistant Chief Executive (Customer Access & Performance)

Report to North West (Outer) Area Committee

Date: 26th March 2012

Subject: Area Update Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report provides Members with information on a range of Area Committee business including key messages from forums and sub groups and project and service activity.
2. The Area Committee is asked to approve the key messages from forums and sub groups. Members are asked to note the progress made in relation to project and service activity.

Recommendations

3. Members are requested to note the contents of this report and to comment on any of the matters raised.

1. Purpose of this report

- 1.1 The purpose of the area update report is to bring together a range of information relating to Area Committee business into a single report to help limit the number of items being presented to each Area Committee meeting.

2. Background information

- 2.1 The Area Committee currently has five groups looking at service provision within the delegated functions of Community Safety, Children & Young People, Environmental Services, Health & Well-being and Business & Transport. The full minutes of the last meeting of each sub group held since the last Area Committee, are attached.
- 2.2 There are currently two ward forums in the outer area for Guiseley & Rawdon and Yeadon. The forums meet on a regular basis approximately four or five times a year. The full minutes of the last meeting of the Guiseley & Rawdon sub group are attached.
- 2.3 A decision was made by Full Council that Area Chair's Forum minutes should be considered by Area Committees as a regular agenda item, these appear elsewhere on this Committee's agenda.

3 Main issues

3.1 Environmental Services Sub Group

- 3.1.1 There has been one meeting of the sub group since the last Area Committee held on the 6th February. The following issues were discussed:
- 3.1.2 The Locality Manager gave an update on the new delegated services which include needle removal, graffiti removal and bin yard clearance. Information was circulated on the remaining city wide staffing and associated budget.
- 3.1.3 A discussion took place on hot spot and wet gullies. At present the gully team are working their way through wards and are currently in Horsforth. It was acknowledged that not all gullies can be cleared in an 8 monthly cycle. A number of options are being looked at which include changing from a 7 day programme to 6 days plus 1 reactive day, to deal with referrals.
- 3.1.4 Sixteen new litter bins have been ordered for Outer North West. Members are being consulted on where these should be sited.
- 3.1.5 Performance monitoring information for the 1st November to 30th January was circulated. Leaf clearing routes have increased by 50 percent and are therefore being remapped and will be circulated at a future meeting of the sub group.
- 3.1.6 The Area Performance Manager for West North West Homes provided an update on their service. Members were encouraged to come forward with ideas for joint funding bids between Area Panel and Area Committee.

- 3.1.7 A representative from Environments & Neighbourhoods provided an update on the new Grounds Maintenance Contract which has been awarded to Continental Landscapes and commenced 5th January 2012. The contract is for 5 years with an option to extend for a further 5 years in 1 year intervals.
- 3.1.8 Comments or suggestions on the type of performance monitoring information, relating to Grounds Maintenance, Members wished to see were welcomed.
- 3.1.9 Parks & Countryside presented two well-being applications for consideration. It was agreed that the site based gardener application could be included on the March Area Committee agenda. The additional staff resources for Otley Wharfemeadows Park and Yeadon Tarnfield Park requires further discussion and a separate meeting is to be held.

3.2 Health & Well-being Sub Group

- 3.2.1 There has been one meeting of the sub group since the last Area Committee held on the 13th March. Heather Thomson Head of Health Improvement for the Primary Care Trust (PCT) was in attendance to provide details of 'Leeds Lets Change'.
- 3.2.2 Leeds Lets Change is a city wide programme which helps people to adopt a healthier lifestyle, through either accessing healthy living services, community activities or self-help resources.
- 3.2.3 Heather was invited to attend the June Area Committee to present details on the Tobacco Control Strategy. It was suggested that a representative from Trading Standards also attend the meeting, to provide information on the under age sales of tobacco.

3.3 Community Safety Sub Group

- 3.3.1 The Community Safety sub group has not met since their last meeting on the 7th December. The next meeting is on Friday 23rd March and will be reported on at the next Area Committee meeting.

3.4 Children & Young People's Sub Group

- 3.4.1 Children's Sub Group

The sub group received an update from Youth Service on the Peer Inspection Group, at which young people are trained to consult with other young people to improve service delivery. The Neighbourhood Police Team Inspector expressed an interest in making links with this group to undertake some consultation on how they engage with young people. The Youth Service also reported that they are looking to re-introduce the Revisit Programme in the area.

3.5 Business and Transport Sub Group

3.5.1 This group has not met since the last Area Committee meeting. Meetings are currently being arranged for the Outer North West Transport Sub Group and the joint Outer and Inner Transport Sub Group.

3.6 Guiseley & Rawdon Forum

3.6.1 The forum has met once since the Area Committee on the 29th February. The following issues were discussed:

3.6.2 Kathryn Holloway - Team Leader (Local Plans East) and Lois Pickering - Team Leader (Local Plans West) from Leeds City Council gave a presentation on Neighbourhood Planning.

3.6.3 The forum discussed the options of setting up a Neighbourhood Plan, discussed the process and the pro's and con's.

3.6.4 Cllr Latty will send out a letter via the Area Support Team to gauge what interest, if any, there is to set up a Neighbourhood Plan.

3.8 Yeadon Forum

3.8.1 The forum has not met since the last Area Committee. However the date of the next meeting has been changed from the 14th March to the 21st March 2012. This will be reported on at the June meeting.

3.9 Project and Service Update

3.9.1 Business Plan

3.9.1 Business Plan for 2011-15

The Outer North West Area Support Team has been working on a Business Plan for 2011-15. A draft copy of the Business Plan was presented to Members at the December Area Committee. Following that meeting a workshop was held with Members to go through the action plan and make any necessary amendments. The Business Plan will be monitored by the Area Committee who will be presented with regular progress reports.

3.9.2 A copy of the Business Plan and action plan is attached to this report (appendix 1 and 2). It is proposed that this will replace previous Area Delivery Plans, and will set out priorities for the forthcoming years. The full Business Plan is presented to the Area Committee for final approval. It is a four year plan running from 2011 -15 and will be refreshed annually.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Community Forums are held in the Guiseley & Rawdon ward and Yeadon. In addition, ward members are consulted on projects and initiatives within their ward.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This section is not applicable to this project.

4.3 Council Policies and City Priorities

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments to the environmental delegation.

4.3.2 The Area Functions are included in the Council's Constitution (Part 3, section 3c).

4.3.3 Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Well-being City Priorities Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and Value for Money

4.4.1 Programmes of work outlined in this report are resourced in the main by Area Management staff and their partners which in turn, provide value for money.

4.4.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council department's mainstream budgets, and external partner agencies e.g. the Police and NHS Leeds, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, well-being funding has resourced some projects related to its roles e.g. area based regeneration schemes and conservation reviews.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.5.3 This report is subject to Call-In as it is the Area Committees functions which are delegated Executive functions.

4.6 Risk Management

4.6.1 There are no risks associated with this report.

5 Conclusions

5.1 In conclusion, the Area Update report is in line with the functions and role of the Area Committee which are:

- Improve the quality and value for money of Council service delivery.
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between ward members and their communities.
- To co-ordinate policy and service delivery between the local service providers.

6 Recommendations

6.1 Outer North West Area Committee Members are requested to:

- Note the contents of the report and comment on any aspect of the matters raised.
- Approve the Business Plan at Appendix 1;
- Agree to the Area Support Team continuing to monitor and develop the Business Plan;
- Agree to adopt the four year Business Plan that will be subject to a refresh annually.

7 Background documents

7.1 Outer North West Area Delivery Plan 2008-11

7.2 Executive Board Report, Proposed Changes to the Leeds Initiative Partnership and the City Planning Framework, 15th December 2010

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Outer North West Area Committee Business Plan 2011/15

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11. Monitoring Arrangements and Promotion of Area Committee Achievements

Executive Summary

About the Business Plan

In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement to provide an integrated framework for partners to tackle city wide priorities. In order to translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan in June 2008 which was refreshed in June 2009 and rolled forward to June 2011.

This Business Plan replaces the ADP, reflects changes to the City and council planning and partnership framework and incorporates local community engagement planning and actions. The Business Plan will continue to outline local priorities and actions and reflect the themes and aims of Leeds Initiative, in addition to providing a framework for the spend of the well being budget.

An action plan accompanies the Business Plan, in which it sets out the priorities, actions and outcomes to be achieved. At the heart of the action plan is the Outer North West Area Committee's ambition to improve the quality of life to residents to see that:

- Residents in the Outer North West have access to opportunities to become involved in sport and cultural activities.
- Make better use of our community buildings.
- Work with local businesses to support a flourishing local economy.
- Provide as many opportunities as possible for people to get jobs or learn new skills
- Fight crime and antisocial behaviour. With a particular focus on reducing burglary rates.
- Listen to the views of local people in decision making and support local events that bring people together.
- Support volunteering within our local communities.
- Consult local people on changes that may affect their lives and support them to get involved in local decision making.
- Improve the local environment and our parks and open spaces.
- Promote healthy lifestyles and tackle health inequalities.
- All children and young people in Leeds have access to out of school activities.
- Encourage public services to work together with local residents to improve our most deprived neighbourhoods.

The Business Plan will enable the Area Committee to fulfil the principles of integrated locality working and improving local services. The priorities in the Business Plan Action Plan have been selected after a study of the prospects, opportunities and challenges facing the local residents and agreed with local partners and Members.

How we will deliver this plan

The Area Support Team will play a key role in engaging the public and other stakeholders to shape the content of the Business Plan Action Plan going forward, manage performance and report progress.

1. Foreword by Outer North West Area Committee Chair

Welcome to our Outer North West Area Committee Business Plan which covers the period 2011/15. Decisions on this plan are made by the Ward Councillors of the Outer North West Area Committee:

- Adel & Wharfedale (Cllr B Anderson, Cllr J L Carter, Cllr C Fox)
- Guiseley & Rawdon (Cllr G Latty, Cllr P Latty, P Wadsworth)
- Horsforth (Cllr B Cleasby, Cllr D Collins, Cllr C Townsley)
- Otley & Yeadon (Cllr C Campbell, Cllr R Downes, Cllr G Kirkland)

Ward Councillors are local representatives and have a key role as community champions.

Area Committee meetings are held at least six times a year and the public are encouraged to attend and participate through the 'Open Forum' section at the beginning of the meeting. 2012/13 Outer West Area Committee Dates are:

Monday 18 th June 2012
Monday 24 th September 2012
Monday 5 th November 2012
Monday 10 th December 2012
Monday 4 th February 2013
Monday 25 th March 2013
Tuesday 14 th May 2013

In July 2011, your Area Committee agreed to develop a Business Plan as a means of setting out our priorities and outcomes for improving the Outer North West area. The plan will be revised and refreshed every year to ensure the priorities and outcomes are still relevant.

The primary focus of the Area Committee continues to be improving local services in Outer North West Leeds and to work in partnerships with Council services and key agencies, including the Police, Health Services, West North West Homes, Parish and Town Councils and the Voluntary and Community sector to achieve local aspirations. The Area Committee must also demonstrate our contribution to the success of Leeds, therefore the plan reflects the themes and aims of the Leeds Initiative and links local and city wide outcomes.

Cllr Graham Latty
Outer North West Area Committee Chair

2. Area Committee Introduction

Decisions on this Business Plan are made by the Ward Councillors of the Outer North West Area Committee:

- Adel & Wharfedale (3 Elected Members)
- Guiseley & Rawdon (3 Elected Members)
- Horsforth (3 Elected Members)
- Otley & Yeadon (3 Elected Members)

Ward Councillors are local representatives and have a key role as community champions. Whilst this Area Committee had decided not to co-opt members, should this be reviewed at any point, the co-opted members would not have voting rights as legally only Elected Members or council officers (with delegated powers) can make decisions about how the Council's budget is spent.

Area Committee meetings are held at least six times a year and the public are encouraged to attend and participate through the 'Open Forum' section at the beginning of the meeting. The remaining 2011/12 Outer North West Area Committee dates are:

Monday 7 th November 2011, 2pm	St Margaret's Parish Centre, Horsforth
Monday 12 th December 2011, 2pm	Leeds Civic Hall
Monday 6 th February 2012, 2pm	Otley & Yeadon (venue tbc)
Monday 26 th March 2012, 2pm	Adel & Wharfedale (venue tbc)

The business plan will be revised and refreshed every year to ensure the priorities and outcomes are still relevant.

The primary focus of the Area Committee continues to be improving local services in Outer North West Leeds and working in partnership with Council services and key agencies, including the Police, health services, West North West Homes Leeds, Parish and Town Councils and the voluntary and community sector to achieve local aspirations. The Area Committee must also demonstrate its contribution to the success of Leeds, and the Business Plan reflects the themes and aims of the Leeds Initiative and links local and city wide outcomes.

3. Functions of the Area Committee

The 2011/12 Function Schedule, included in the Council's Constitution (Part 3, section 3c), outlines both Delegated Functions and Priority Advisory Roles of the Area Committee and was presented and agreed at the 20th June 2011 Area Committee. A copy is available on request.

Delegated Functions:

- Area Well Being Budgets
- Community Centres
- Neighbourhood Management Co-ordination
- CCTV
- Street Cleansing & Environmental Enforcement Services

Priority Advisory Functions: (influencing, developmental and consultative responsibilities)

- Community Engagement
- Community Greenspace
- PCSOs, Neighbourhood Policing Teams, multi agency crime and grime operations
- Highways Maintenance (continuation of ward member responsibility)
- Local Children and Young People Plans
- Health and Wellbeing (Including Adult Social Care)
- Area Based Regeneration Schemes and Town and District Centre Projects
- Conservation Area Reviews

Well being budget:

To take decisions about and monitor activity relating to the use of the annual capital and revenue allocation to each Area Committee.

- a) The well being budget is used to support the priorities identified by Elected Members in consultation with residents and partners. It is administered by the Area Support Team on behalf of the Area Committee.
- b) The Area Committee receives a report at each Area Committee meeting with an updated budget position.

Community Centres:

In relation to each community centre identified by the Director of Environment and Neighbourhoods and within the Committee's area, to:

- *oversee controllable revenue budgets, operational arrangements and the use of the centres;*
- *agree and implement a schedule of charges and discounts for directly managed centres;*
- *make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.*

- a) Under the current Functions Schedule there are currently three community centres delegated to this Area Committee:

- Yeadon Town Hall

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- Cross Green Community Centre
 - Weston Lane Youth Centre
- b) There is an ongoing review corporately in relation to community centres looking at the current delegation and market rental assessments.
- c) The business plan will assist the Area Committee in monitoring improvements to the centres. Reports will be provided to the Area Committee on progress, which will include information from Corporate Property Management on budget and maintenance and the corporate review of the market rental assessments.

Neighbourhood Management:

To agree priority neighbourhoods (through the approval of the business plan) and to agree and monitor Neighbourhood Improvement Plans for the area.

The business plan provides a framework to manage the delivery of key project activity in priority neighbourhoods focusing on the achievement of measurable improvements to service delivery using largely mainstream resources. The Area Committee will have a direct role in setting the governance arrangements and community engagement programmes for priority neighbourhoods.

- a) The priority neighbourhoods for the Outer North West have been agreed as Holt Park and the Weston estate in Otley.
- b) Neighbourhood Improvement Plans will be approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.
- c) Reports will be provided to the Area Committee to highlight achievements and provide performance management information.

CCTV

To maintain an overview of the service in the area and receive regular information about it..

- a) The Area Committee will receive an annual report in June to provide an update in relation to CCTV. In addition regular reports will be provided to members via email.

Environmental Services:

To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:

- *the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)*
- *The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.*

To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.

To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of

the SLA.

- a) The Area Committee has an Outer North West Environmental Services sub group with member representation from each ward and meets on a regular basis to oversee the development and implementation of the SLA. Monthly service activity reports will be submitted by the Environmental Locality Manager to the Environmental Services sub group for consideration. Through the sub-group, the report will be used to identify changes in issues and priorities and therefore help guide service delivery over the following period. Feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation.
- b) Twice yearly performance monitoring reports will be submitted by the Environmental Locality Manager to the Area Committee for consideration to enable members to review the implementation and delivery of the SLA.
- c) An annual report will be submitted by the Area Committee to Executive Board detailing the performance against service outcomes and the extension of Executive Board policy locally.

Community Engagement:

Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board outlining achievements from the previous year and future priorities.

- a) As part of this business plan, a programme of community engagement will be developed with the aim of providing consistency across the 10 Area Committees. This activity will fulfil the Area Committee delegated responsibilities and will be managed by the Area Management Team on behalf of the Area Committee.

Ward Member Briefings

- a) Ward Member meetings will be held for each ward three times during the year with the purpose to identify ward projects and monitor progress of these projects. The meetings will be arranged and facilitated by the Area Support Team with an action plan provided for each.
- b) Where members have specific issues, partners will be invited to attend meetings to discuss and agree actions to address.
- c) A regular cycle of invited guests will be agreed with members to provide update reports and progress as and when appropriate.

Forward Plan

A forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year.

4. Well Being Budget

Each Area Committee has been delegated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities set out in this Business Plan. The Area Support Team work in partnership with agencies and service providers to ensure an efficient and effective use of funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Outlined in the table below is a record of how the 2011/12 revenue budget of £160,940 is currently allocated to support priorities in the Outer North West. The table also shows how the 2011/12 revenue allocation has been aligned to city wide themes and local priorities.

INCOME		Revenue Well being Budget 2011/12	£160,940
EXPENDITURE			
Theme	Projects		
Sustainable Economy and Culture			
	Yeadon Festive lights		£4,690
	Guiseley & Rawdon festive lights		£4,330
	Guiseley in Bloom		£1,600
	Horsforth Christmas Lights		£5,000
Safer and Stronger Communities			
	Police Off-road Motorcycles (Year 3 final yr)		£1,497
	Purchase of Yeadon Cricket Club		£10,000
	No Cold Calling Zones		£1229
Health and Well Being			
Children and Families			
	Rawdon St Peter's Adventure Playground		£5,000
	Aireborough Summer Activities Scheme		£21,537
Housing and Regeneration			
	Heritage Lighting, Back Church lane, Adel		£1,800
	Shaw Close Car Park		£5,223
	Refuge shelters and renovation of reclaimed land		£1,200
	The Phoneix Project		£10,000
	Broadgate Primary School Outdoor Space		£5,515
	Surprise View Car Park		£2,500
TOTAL			£81,121

A report was submitted to the Area Committee on the 26th September 2011 outlining the major benefits and added value of capital well being funding in West North West Leeds. This showed that since 2004, nearly £596,000 has been spent on 57 projects, leveraging in £1,265,000 of internal funding and £736,000 from external sources. The report also demonstrated the range of projects supported by the Area Committee's well being fund from the following themes:

- Developing community capacity
- Community safety
- Enhancing town and district centres
- Improving the environment, greenspaces and parks
- Enhancing community assets
- Highways and sustainable transport schemes

The full capital budget for Outer North West is nearly fully committed with £8,000 remaining. There has been no new capital allocation since 2009/10.

5. Ward Profiles

Profiles are available for each of the four wards in the Outer North West and will be reviewed annually by the Area Support Team. They include the following information:

- Ward Members
- Geographical location
- Socio-economic/demographic summary
- Priority Neighbourhoods
- Assets (Schools, main council facilities, main non council facilities)
- Key priorities in each ward (including development/regeneration plans, local issues and challenges)
- Key local organisations

These profiles are used in conjunction with Neighbourhood Index and Indices of Deprivation to provide a context for shaping local priorities.

6. Priorities and Actions for 2011/12

An action plan outlining the Area Committee priorities and actions for 2011/12 has been produced and will be reviewed annually. This is what the Area Committee will do based on the new integrated locality working design principles.

7. Priority Neighbourhoods

In response to the Narrowing the Gap agenda of the Vision for Leeds 2004-2020, the Area Committee developed Neighbourhood Improvement Plans. The plans do not include all activities and services provided within the area, but highlight what services are doing 'over and above' their core duties to meet the needs of the area and reduce the gap between the neighbourhood and the rest of the city.

Priority neighbourhoods are identified based on the following:

- Neighbourhood Index
- Indices of Deprivation
- Consultation with Elected Members
- Data available from partners on their service users

Neighbourhood Improvement Plans have been carried in the Holtdales and Weston estates in the Adel & Wharfedale and Otley & Yeadon wards. This has involved a

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number of agencies working in partnership to tackle a range of issues with a particular focus on environmental crime and young people's issues. As a result a number of initiatives have been undertaken in the areas including community days, additional activities aimed at young people and the installation of community recycling facilities.

8. Partnership and Integrated Working

Locality Working is about working better with a wide range of services, organisations and residents to improve local communities. It focuses on better coordination and cohesive service delivery which is able to best meet the needs of local people. The Area Committee will nominate champions for partnership roles to support this agenda.

2011/12 Area Committee Champions

Cllr Barry Anderson	Environmental Champion
Cllr Graham Latty	Health and Well being Champion
Cllr Brian Cleasby	Community Safety Champion
Cllr Pat Latty	Children's Champion
Cllr Brian Cleasby	Business & Transport

West North West Leadership Team

The team was established in September 2011 and is chaired by a member of the corporate leadership team. It will oversee the development and successful implementation of local integrated services that improve outcomes in the west north west neighbourhoods. The new locality working approach is outlined in the design principles agreed by Executive Board in December 2010. (a copy of the design principles is available on request)

West North West Environmental Integrated Locality Working group

The West North West Area Leader, with partners, has established a West North West Environmental Integrated Locality Working group to oversee integrated locality working to tackle environmental issues in key areas of the wedge. This group will meet bi-monthly. In addition to improved visual appearance in the targeted neighbourhoods, lessons learnt and future collaborative working will be identified and implemented.

Outer North West Environmental Sub Group

The Outer North West Environmental sub group comprises a member from each Outer North West ward and meets on a regular basis and helped ensure the implementation of the Service Level Agreement. The aim of the group is to provide strategic direction for the improvement of service delivery and the quality of the environment for the Outer North West wards through targeted response to local priorities, better co0rdination of service delivery and investment in public green spaces.

Community Safety Tasking

The Outer North West Tasking group works in partnership with other agencies and takes a problem solving approach to crime and environmental issues. Intelligence sharing means that actions are intelligence led, focusing on hotspot areas. The

group meets monthly and regularly reports back to the Area Committee and the Divisional Community Safety Partnership.

Health & Wellbeing Sub Group

The Outer North West Health & Wellbeing sub group is made up of a member representative from each ward and meets on a regular basis, with service delivers and partner organisations, to support the development of health services within the outer north west, focusing on the development of services in line with local needs.

Community Safety Sub Group

The Outer North West Community Safety sub group is made up of a member from each ward and meets on a regular basis with service deliverers and partner organisations including West Yorkshire Police and LASBT, to oversee and support the development of community safety issues within the area. It focuses on the development of services and initiatives in the area in line with local needs.

Children & Young People's Sub Group

The Outer North West Children's and Young People sub group is made up of a member from each ward and meets on a regular basis, with the service providers from Children's Services, the youth service and other agencies where appropriate, to support the development of services for children and young people in the area in line with local needs. The group advises on the appropriate targeting of resources to achieve the best outcomes for young people.

Business & Transport Sub Group

The Outer North West Business & Transport sub group is made up of a member representative from each ward and meets with service providers to look at specific transport, planning and business related issues in the area.

9. Community Engagement

Developing a programme of community engagement is one of the Area Committee's key responsibilities. This business plan seeks to provide a robust framework for community engagement which supports the identification of business plan activity and involves the public in local decision making. To facilitate this process it is recommended that engagement activity should be split into two main components:

- a) Primary Engagement: A core programme of primary engagement for all 10 Area Committees should be implemented which provides a consistent approach for consulting the public on the broad priorities for each area and meets the requirements for the area committees' delegated function. It is proposed that this is undertaken through an annual survey of Citizens Panel members and is implemented as part of the annual Business Plan development and review process. The results of this consultation will be presented in a report to Area Committees setting out the findings of the consultation against the business plan themes.
- b) Secondary Engagement: In addition to this core programme of primary engagement, each area committee may elect to undertake additional engagement as it relates to the business of the Area Committee. For the Outer North West this may include but is not limited to: a neighbourhood

survey for each priority neighbourhood, up to 8 ward forums and drop-in sessions a year and a range of engagement activities linked to the delivery of individual projects and programmes of service improvement.

A community engagement forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year. The Area Support Team will manage this programme of activity on behalf of the Area Committee which may include contributions of resources from other services and agency partners.

10. Commitment to Equalities and Cohesion

Leeds City Council has a strong commitment to equality and cohesion. Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Leeds City Council has an Equality Framework and achieved an 'Excellent' standard in May 2011. Area Management are responsible for ensuring that equality standards are embedded in all Area Committee work.

Well being funding agreements are signed by all agencies and community groups who receive funding and outline that to receive the funding, they must implement and adhere to their own equality statements.

11. Monitoring Arrangements and Promotion of Area Committee Achievements

The Action Plan outlining the Area Committee priorities and actions will be subject to performance monitoring. Further performance management arrangements will be developed during the implementation of the Business Plan.

What do we propose to do? (Outcome)	How will we do it?	Who? (Service)	Performance Measures (evaluates the service)	Indicator (quantify the achievement)
Sustainable Economy and Culture				
Residents in Outer North West have access to opportunities to become involved in sport and cultural activities	Identify opportunities to encourage increased use of community assets	Area Management Library Service Yeadon Tarn Leisure Centres	Numbers of visitors and participants	
Make better use of our community buildings and assets	Support our community centres in the area to have sustained and where possible, increased usage. Assist in reviewing the Council's assets (buildings) in relation to community involvement, usage, running and disposal.	Area Management Area Management Asset Management	Continued use of community centres, increased/alternative usage Running of buildings by third party organisations. Disposal of under utilised assets	
Work with local businesses to support a flourishing local economy	Support the regeneration of local town and district centres to reduce the number of empty shop units and to enhance the attractiveness and environmental quality of the areas		Flourishing and diverse local economy	
Provide as many opportunities as possible for people	Support residents in our neighbourhoods to achieve job readiness through the	Jobs and Skills Youth Service Developers	Attendance by local community at skills and training activities	

to get jobs or learn new skills	provision of skills and training activities.			
Safer and Stronger Communities				
Fight crime and antisocial behaviour. With a particular focus on reducing burglary rates	<p>Work with partners to identify and tackle crime hotspot areas</p> <p>Reduce burglary through multi agency working and specific initiatives such as the capture house and capture car projects</p> <p>Provide residents with support, advice and equipment to help them prevent burglary</p> <p>Work with the Police and local schools on tackling issues (Safer Schools Partnerships)</p>	<p>Area Management Neighbourhood Policing Team</p> <p>Neighbourhood Policing Team</p>	<p>Reduction in crime figures particularly burglary and anti-social behaviour.</p> <p>Number of convictions resulting from the capture house and capture car projects</p> <p>Increased perception of community safety amongst residents.</p>	
Listen to the views of local people in our decision making and support local events that bring people together	<p>Provide a range of ways for residents and partners to have their say about local priorities.</p> <p>Develop Area Leadership Teams to oversee neighbourhood improvement plans for our priority neighbourhoods.</p> <p>Support local community events across the area throughout the year</p>	<p>Area Management</p> <p>WNW Homes, Parks & Countryside, Streetscene Services, Youth Service, Extended Services</p>	<p>Holding of community engagement events such as community forums and meet the people events</p> <p>Holding of community events and relevant activities for families and young people</p>	
Support volunteering within	Provide information and opportunities for people to get	Area Management	Increased number of volunteers	

our local communities	involved with volunteering.	Third Sector partners		
Consult local people on changes that may affect their lives and support them to get involved in local decision making	<p>Undertake annual consultation through the Leeds Citizens Panel to identify Area Committee priorities.</p> <p>Provide the public with information to assist them in understanding local issues through a range of communication channels including public meetings</p> <p>Seek the views of the public on key developments that will affect the areas where they live</p> <p>Support local voluntary, community and faith organisations to play a lead role in the development of neighbourhood activities</p>	<p>LCC Corporate Communications and Area Management</p> <p>Area Management</p> <p>Area Management, LCC Regeneration Service</p> <p>Area Management WNW Homes</p>	<p>Survey undertaken, analysis complete and findings reported to Area Committee</p> <p>Undertake up to 12 forums and public drop in meetings in the Outer North West</p> <p>Hold community meetings in priority neighbourhoods and ensure that significant developments are appropriately communicated to the public.</p> <p>Community organisations will have the capacity and opportunity to engage with, lead and influence neighbourhood activities</p>	
Improve the local environment and our parks and open spaces	<p>Work with Streetscene and the Area Committee sub group to deliver the new Service Level Agreement to meet community need around Streetscene and environmental improvements</p> <p>Work with residents and local groups to ensure the cleanliness of our streets and open spaces; take</p>	<p>Area Management Streetscene Services Streetscene and Environment sub group</p> <p>Area Management Environmental Action Team</p>	<p>Successful implementation of the streetscene delegation</p> <p>Improved cleanliness of streets and pavements</p> <p>Feedback from community forums</p> <p>Increased number of</p>	

	<p>enforcement action where there are problems eg dog fouling; work with local businesses, schools and environmental groups on litter picking and cleaning where it is needed.</p> <p>Work with relevant partners to reduce the number of derelict buildings and land and the impact they have on communities</p> <p>Work with partners through Locality Working to resolve land ownership issues which may result in unsatisfactory maintenance (rationalise service provision)</p>	<p>Area Management Asset Management</p> <p>Area Management Streetscene Services Parks & Countryside WNW Homes</p>	<p>enforcement actions/fixd penalty notices</p> <p>Reduction in numbers of derelict buildings/land/eye sore sites</p> <p>Timely (joined up) grounds maintenance. Reduction in maintenance costs through efficiency improvements</p>	
Health and Wellbeing				
Promote healthy lifestyles and tackle health inequalities	Deliver projects to target health issues through local health and well-being groups and priority neighbourhoods in conjunction with Public Health	Area Management Public Health Older Peoples Networks		
Children and Families				
All children and young people in Leeds have access to out of school activities.	Commission Outer North West Extended Services Clusters to deliver a broad range of out of school activities for 5-19yr olds	Extended Services Clusters		

	<p>Deliver projects to introduce and involve young people in outdoor activities available through the facilities at Yeadon Tarn</p> <p>Deliver a programme of summer activities for children with learning and/or physical disabilities providing opportunities and fun leisure time activities for children</p>	<p>Area Management Sports Development</p> <p>Aireborough Summer Activities Scheme</p>	<p>Numbers of young people participating in the sessions</p> <p>Numbers of young people attending the scheme</p>	
Housing and Regeneration				
Encourage public services to work together with local residents to improve our most deprived neighbourhoods	Use our well-being budget to help community groups and voluntary organisations to deliver projects to improve the area through Locality Working to improve our most deprived and unclean areas	Area Management (relevant Council departments) WNW Homes	Improvement in ranking of most deprived neighbourhoods (SOA)	

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Report of the Assistant Chief Executive (Customer Access & Performance)

Report to North West (Outer) Area Committee

Date: 26th March 2012

Subject: Area Chairs Forum Minutes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report formally notifies members of the decision made by full council that Area Chairs Forum minutes should be considered by Area Committees as a regular agenda item at future Area Committee meetings.
2. The report also includes background information regarding the Area Chairs Forum meetings.

Recommendations

3. The North West (Outer) Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

1 Purpose of this report

- 1.1 The purpose of this report is to formally notify Members that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

2 Background information

- 2.1 Area Chairs Forum meetings take place on a bi-monthly basis and are chaired by the Deputy Leader of Council and Executive Member for Neighbourhoods, Housing and Regeneration.
- 2.2 Meetings are attended by the ten Chairs of the Area Committees, the Assistant Chief Executive (Planning, Policy & Improvement), the three Area Leaders and the Neighbourhood Services Co-ordinator in Leeds Initiative.
- 2.3 Agenda items focus on issues relating to services delegated to Area Committees, future delegations of services, locality working and any other issues that can be influenced by, or have an impact on, Area Committees.

3 Main issues

- 3.1 Following recommendations by the General Purposes Committee, full council approved on 26th May 2011 that minutes of the Area Chairs Forum meetings should be considered by Area Committees, and that this should be a regular agenda item for Area Committee meetings.
- 3.2 Area Chairs Forum minutes will only be available to be considered by Area Committees once they have been agreed as an accurate record by the subsequent Area Chairs Forum meeting.
- 3.3 The scheduled Area Chairs Forum meeting dates for 2011 / 12 are:
 - Friday 17th June 2011, 10:00am – 12:00pm
 - Monday 5th September 2011, 10:00am – 12:00pm
 - Friday 11th November 2011, 9:00am – 11:00am
 - Friday 13th January 2012, 10:00am – 12:00pm
 - Friday 2nd March 2012, 10:00am – 12:00pm
- 3.4 Attempts will be made to include Area Chairs Forum minutes in papers issued prior to Area Committee meetings, however due to some tight deadlines between meetings, it may be necessary to table the minutes at certain Area Committee meetings.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 There has been no need to publicly consult on the inclusion of Area Chairs Forum Minutes on Area Committee agendas, however the matter has been discussed by the General Purposes Committee.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council Policies and City Priorities

4.3.1 The inclusion of Area Chairs Forum minutes on Area Committee Agendas is a revision to the Area Committee Procedure Rules within the Constitution agreed by full council on 26th May 2011.

4.4 Resources and Value for Money

4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risk management issues relating to this report.

5 Conclusions

5.1 Full Council has approved the recommendations of the General Purposes Committee to include the Area Chairs Forum minutes as a regular item at future Area Committee meetings.

6 Recommendations

6.1 The North West (Outer) Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

7 Background documents

7.1 Minutes of the Full Council Meeting held on 26th May 2011

7.2 Council Constitution

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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**Area Chairs Forum
Monday 13th January 2012
Committee Room 4, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, K. Parker, R. Finnigan, G. Latty, T. Hanley, D. Blackburn

Officers: J. Rogers, R. Barke, S. Mahmood,

Minutes: S. Warbis

Officers attending for specific items: J. Harwood, C. Dickinson, M. Lund, H. Freeman

Item	Description	Action
1.0	Apologies	
1.1	Cllr A. Gabriel, J. Maxwell, B. Logan	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 11 th November 2011 were agreed as an accurate record.	
2.2	<u>3.0 of previous minutes – Implications of the Welfare Reform Bill</u> An update paper was provided by Steve Carey, Chief Officer Revenues and Benefits. It was noted that elected members will be kept informed through monthly welfare reform briefing bulletins commencing in February.	
2.3	<u>6.0 of previous minutes – Community First Programme</u> It was noted that the Executive Board had been critical of the way that the funding had been calculated and allocated. It was raised that the funding was not aligned and provided little additionality and that the executive board were looking at ways of mitigating this.	
3.0	Localism Act – Feedback from Area Committee Meetings	
3.1	Jane Harwood, Corporate Policy and Performance Officer, attended to discuss feedback from Area Chairs regarding the discussions around the Localism Act at the previous round of Area Committees.	
3.2	The act received royal assent on 15 th November 2011. A number of Area Committees had indicated that they felt it was too early to discuss the implications of the act and were looking to set up working groups to monitor and discuss its implications.	
3.3	A paper will be going to Corporate Leadership Team, hopefully in February, which will incorporate views and comments from the Area Committee meetings.	
3.4	It was stated that some aspects of the act will come into effect in April, with other aspects likely to be delayed, and that there is need for clarity on the Authority's response and approach to the act.	
3.5	There was a view expressed that the Area Committee structure did not allow them to react quickly and may not be best placed to lead on the response to the localism act. Area Committees were however able to be facilitators and may be able to help local people take a lead.	
3.6	It was pointed out that various initiatives and structures were in place in neighbourhoods which had potential links to the localism agenda but that these	

	needed to be linked in more closely to the authority's thinking.	
3.7	It was pointed out that the Outer North East area has funded a Localism Officer who is working at a parish level, particularly on neighbourhood planning issues. It was mentioned that costs for neighbourhood plans were prohibitive and that the Community Infrastructure Levy is not yet accessible at a local level and would not cover the costs for neighbourhood plans.	
3.8	It was mentioned that details of the regulations in the localism act are not explicit and that this makes it difficult to plan and determine how the authority will operate. There are uncertainties around how groups will react to the Community Right to Challenge and how central planning regulations will affect local regulations. The council will need to be in a position to respond when these issues become clearer.	
3.9	It was mentioned that the length of time between Area Committee meetings sometimes made it difficult for Area Committees to respond as issues such as new regulations were developing. It was suggested that the political parties needed to be developing their own response to the localism act.	
3.10	The question was raised as to how prepared Leeds City Council was in comparison to other local authorities. The view was that all authorities were having to wait for the detail to come out, but in fact Leeds has been looking at the localism agenda for over 10 years and is in some ways ahead of the game, although there was still work to be done to embed this across all services. It was suggested that the authority could have bid earlier for the Neighbourhood Planning pilots, but actually had not had a response to the 4 bids that it did submit in December, which was frustrating.	
3.11	Officers need to be looking at how existing processes can cope with the proposed changes without adding in more bureaucracy. Area Committees are well placed to deal with neighbourhood related issues and need to facilitate cohesion and participation in neighbourhoods.	
3.12	Neighbourhood Forums and Parish Councils will have more influence / power as a result of the localism act and the local authority should take the opportunity to steer and guide this process of change and Area Committees could be the channel and link to these groups. Area Committees do not have a formal role in Neighbourhood Planning but could potentially have a scrutiny role in the process.	
3.13	Local planning has caught the imagination of local people and groups and it was suggested that councillors should in some sense be distanced from this and that it should be people that are the driving force. It was mentioned that Leeds is not totally parished and in some areas there will be a reliance on driven individuals to take a lead, but in some areas these individuals may not be there. Elected Members have a key role in stimulating and encouraging local activity.	
3.14	It was mentioned that the Inner East area has a community leadership team that links local groups together and that the Area Committee has a key role in tying things together in an area through Neighbourhood and Area Action Plans. There is also a role in ensuring that communities take the lead and are not manipulated by developers or other groups with conflicting interests.	
3.15	Morley has an active Town Council and has parishes but these do not cover all areas. The Area Committee has a vital role in providing structure where no parishes exist and in building community capacity where there are no other options in place.	
3.16	It was important that members and officers consider the opportunities to change the way they operate and how council business is carried out. Debates	

	need to happen in the appropriate places to bring about real change. It was stated that elected members need to be aware of plans as they are being developed and implemented.	
3.17	It was mentioned that a power point presentation has been produced which details the work going on within the council to anticipate the localism act and it was agreed that this would be circulated to Area Chairs.	JR
3.18	It was suggested that Area Chairs should liaise with the Area Leaders to be kept up to date with developing structures in their areas.	
4.0	Citizen's Panel – Feedback from Area Committee Meetings and Next Steps	
4.1	Chris Dickinson, Area Management Officer, and Matt Lund, Corporate Consultation Manager attended to discuss feedback from Area Chairs regarding the discussions around the Citizen's Panel at the previous round of Area Committees, and provided a paper detailing feedback already received.	
4.2	There was a discussion around representation on the Citizen's Panel and reference was made to the report and appendices detailing the current recruitment profile and where significant gaps were emerging as the panel was being recruited to.	
4.3	The question was raised as to why people under the age of 18 were not included on the panel. It was explained that the views of 16-18 year olds were gathered through other focused work, including Breeze, and that their views would not be ignored.	
4.4	The question was asked as to when we were likely to have a full membership on the Citizen's panel. Currently 35% of the panel has been filled through a variety of methods with a focused mailing initiative about to start which is hoping to recruit up to 6,000 members. The profile of the panel membership is being tracked at an Area Committee level and officers are able to react where there is a projected under representation of specific groups of people.	
4.5	It was pointed out that the three Area Committees with the lowest percentage of their membership level at present were all inner areas with Inner East having the lowest percentage. It was acknowledged that consultation can be more problematic in the inner areas and that attempts were being made to avoid drawing panel members from residents who were already actively involved in engagement.	
4.6	It was suggested that the Citizen's Panel could be used to influence the priorities for targeting wellbeing spending. There were mixed views over the suitability of this with some Area Chairs seeing the value of an annual report to inform priority setting and others not convinced that the panel would be capable of delivering this for some time. It was generally agreed that the Citizen's Panel could be used to influence the business plan.	
4.7	A short consultation on events relating to the Olympic Games is taking place with the current Citizen's Panel members numbering approximately 2,000 people. It was pointed out that any results should have a health warning as the panel is not representative of the Leeds population at the moment. The resident's survey will also feed into opinions and results should be available in the next couple of months. The next consultation is likely to take place in the spring.	
4.8	The question was raised as to how under representation in terms of faith and ethnicity was being addressed. It was pointed out that much of the recruitment to date has been carried out through the media and that direct contact through local representative groups would become a greater part of the recruitment	

	process moving forward.	
4.9	It was also mentioned that the use of advocates in the third sector to represent people with learning difficulties or language barriers was being looked into to ensure that these groups were effectively represented. The question was raised as to how the views of smaller groups of the population, such as those with learning difficulties, would not become lost. It was explained that statistical work can be carried out to weight responses and that the percentage of the population in each Area Committee is taken into account and is addressed in the target numbers for panel members in each area.	
4.10	It was agreed that the Citizen's panel would be a welcome addition to the toolbox for engagement. There has been significant progress in recruitment and that the Area Leaders could help to address shortfalls in certain groups within their areas. A range of organisations are carrying out engagement in the areas. A pilot is being developed for a patient's panel for example and there are risks that this could be a counter process if it is not linked up. It was pointed out that the Citizen's Panel is a partnership exercise, for example the ALMOs are included, so that issues such as tenure and employment status are known which would mean that engagement with specific sub groups such as council tenants would be possible.	
5.0	Area Management Restructure Update	
5.1	A paper was provided by the Area Leaders showing the current picture of staff locations in the Area Teams and vacancies following the restructuring process.	
5.2	The process of exploring the talent pool had taken place and discussions were taking place with Human resources to release remaining vacancies to the city wide council staff.	
5.3	Area chairs noted the progress made.	
6.0	Environmental Delegation – Current Progress and Future Options	
6.1	Helen Freeman attended to provide an update on the Environmental Services delegation and to explore views on the future options for the delegation.	
6.2	The delegation came into operation in September and a report on progress was taken to all Area Committees in the December cycle of meetings. Meetings have also taken place with Area Committee Environmental Champions. There have been no major criticisms of the delegation, although some snagging has been necessary, and there is an appetite within the Area Committees to discuss what comes next. A report was provided which gave a summary of the feedback from the Area Committees.	
6.3	Services such as ginnel and gully cleansing, graffiti removal, needle picking and public convenience cleaning have been referenced as potential services to include in the delegation. These services have been moved from city wide teams to locality teams with effect from 3 rd January 2012 and are therefore in a position to be included in the next delegation. Further member input is required to agree the way forward.	
6.4	A report is going to the Executive Board in February which will give a client side perspective of how the delegation has performed so far, incorporating views from services and councillors.	
6.5	It was pointed out that the delegation was a change in the way services are delivered but largely the public are not aware of the changes. It was suggested that the need for a communication strategy should be included in the report that was going to executive board.	

6.6	Helen Freeman mentioned that as well as the need to inform the public of how the service has changed, locality teams were focusing on developing civic pride in an area and increasing peer pressure within communities to look after their areas.	
6.7	It was suggested that there needs to be a balance between education and enforcement and that the balance needs to be appropriate for particular areas. Targeted enforcement may be necessary for certain areas such as around parades of shops and it needs to be demonstrated that action will be taken where it is needed.	
6.8	Area Chairs were asked to provide feedback from their Area Committees on how the delegation had been received and how they felt the new arrangements were working. There was a common view that the delegation was going well with the following additional comments: <ul style="list-style-type: none"> o The committees have an ability to influence the delegation but would like further input into the type of machinery used and where it is deployed o Doubts had been expressed over the efficacy of having spare days in scheduled work but these were seen to be working well in picking up issues as they arise o Early signs were good but there needed to be efforts to maintain the current performance o There were still concerns over the amount of down time and the most effective use of appropriate depots o The reaction to de-leafing and other seasonal problems had been good 	
6.9	Praise was given to the efforts of the three Locality Managers in Environmental Services and in particular their creativity in addressing local issues.	
6.10	The Area Leaders commented that they were also pleased with the progress of the delegation and that comments from Area Chairs and other ward members will be incorporated into the report that is going to the Executive Board.	
6.11	It was agreed that the draft report to Executive Board on the Environmental Delegation would be circulated to Area Chairs for comment and amendments.	SM
7.0	Any Other Business	
7.1	<u>Area Committee Budgets</u> Cllr Gruen mentioned that the budget setting process is ongoing and that during the process they will be looking at the current levels of spending for each Area Committee. The question was raised as to whether there would be capital funding for 2012/13 but it was stated that it was too early in the process to give a definite answer to this.	
7.2	<u>Luncheon Clubs</u> A query was made on the progress made relating to luncheon club funding arrangements with the new financial year approaching. Shadowing of the budget arrangements by Area Team staff had taken place and, as agreed at the previous Area Chairs Forum, work will take place during the year to explore the feasibility of changing arrangements for the 2013/14 funding applications.	
8.0	Date of Next Meeting	
8.1	Friday 24 th February 2012, 10am, Committee Room 4, Civic Hall.	

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Report of the Chief Officer (Democratic and Central Services)

Report to North West (Outer) Area Committee

Date: 26th March 2012

Subject: Dates, Times and Venues of Area Committee Meetings 2012/13

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their Area Committee meetings for the 2012/2013 municipal year which commences in May 2012, whilst also considering whether any revisions to the current meeting venue arrangements should be explored.

Recommendations

3. Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.
4. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

1 Purpose of this report

- 1.1 The purpose of this report is seek the Area Committee's formal approval of a meeting schedule for the 2012/2013 municipal year.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

2 Background information

- 2.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year.
- 2.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. However, in order to appear in the Council's official Diary and Yearbook for 2012/13, the dates and times of the Area Committee meetings need to be approved as soon as possible.

3 Main issues

3.1 Meeting Schedule

- 3.1.1 The following provisional dates have been agreed in consultation with the Area Leader. They follow the same pattern as last year, i.e. Monday in June, September, November, December, February and March :-

18th June 2012, 24th September 2012, 5th November 2012, 10th December 2012, 4th February 2013, 25th March 2013 and Tuesday, 14th May 2013 (Election of Chair Meeting).

- 3.1.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, any proposed substantial change to the cycle may cause disruption in terms of co-ordination between the Area Committees.

3.2 Meeting Days and Times

- 3.2.1 Currently the Committee meets on a Monday at 2.00pm and the above suggested dates largely reflect this pattern.
- 3.2.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

- 3.2.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements.
- 3.2.4 Together with the 6 ordinary meetings proposed for the Area Committee, you will note at paragraph 3.1.1 above, that there is also a meeting scheduled in May 2013 which in line with Area Committee Procedure Rule 5.0 is scheduled to elect a Chair for the next municipal year. In line with the Procedure Rule, this meeting is required to take place between the closure of nominations for Chair (1 clear working day prior to the issue of the summons for the Annual Council Meeting) and before the Annual Council Meeting.

3.3 **Meeting Venues**

- 3.3.1 Currently the Committee alternates venues between the four Wards and the Civic Hall.
- 3.3.2 If the Committee were minded to request officers to explore possible alternative venues not currently utilised, then the considerations Members and officers would need to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.
- 3.3.3 In some instances, Committees utilise the Civic Hall as a meeting venue. The meeting facilities in the Civic Hall may be better in some instances, and the venue is possibly more convenient, given that Leeds is the hub of the public transport system. However, when considering the scheduling of meeting venues between the locality and the city centre, Members may wish to balance the benefits of the Civic Hall with the benefits of meeting within the Area's locality.

4 **Corporate Considerations**

4.1 **Consultation and Engagement**

- 4.1.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Management have been consulted.
- 4.1.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Area Committee meeting schedule and venue arrangements.

4.2 **Equality and Diversity / Cohesion and Integration**

- 4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Area Committee meeting arrangements are accessible to all groups within the community.

4.3 Council policies and City Priorities

- 4.3.1 An Area Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

4.4 Resources and value for money

- 4.4.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report is not subject to Call In, as the decisions being taken fall within the Committee's Council Functions.

4.6 Risk Management

- 4.6.2 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2012/13 Council diary.

5 Conclusions

- 5.1 The Area Committee Procedure Rules stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council's diary for 2012/13, Members are recommended to agree the arrangements for the same period at today's meeting.

6 Recommendations

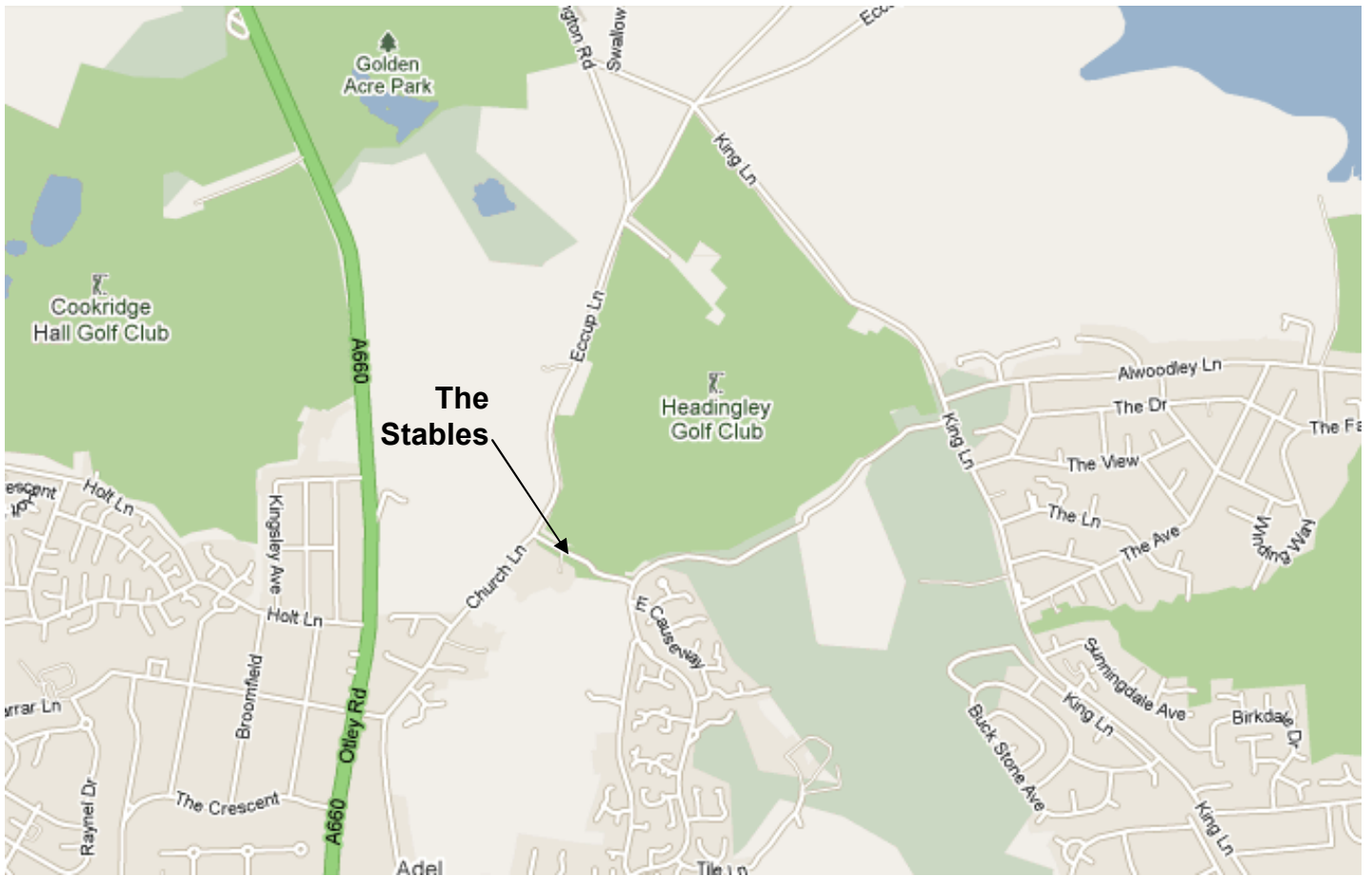
- 6.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.
- 6.2 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they wish to request any amendments to such arrangements.

7 Background documents¹

- 7.1 Area Committee Procedure Rules

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

The Stables, Back Church Lane, Adel, LS16 8DW



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